

URBAN
MUNICIPAL

CA4 ON HBL A05
C51P1
1998

AGENDAS/MINUTES
PARKS & RECREATION
COMMITTEE

OCT. 5, 1998 ...

URBAN
MUNICIPAL

CAY ON HBL A05
C51P1
1998



The Urban Municipal Collection
2nd Floor
Hamilton Public Library

NOTICE OF MEETING

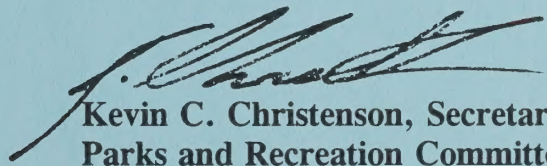
PARKS AND RECREATION COMMITTEE

Monday, 1998 October 5th
1:15 o'clock p.m.
Room 233, City Hall

URBAN MUNICIPAL

OCT 5 1998

GOVERNMENT DOCUMENTS



Kevin C. Christenson, Secretary
Parks and Recreation Committee

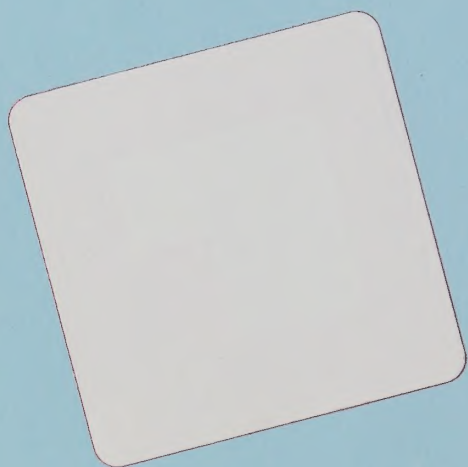
AGENDA

1. CONSENT AGENDA
2. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC
 - (a) Beach Strip Property Update (no copy)
 - (b) C. P. Property
Ferguson Avenue and Forest Avenue Update (no copy)
3. OTHER BUSINESS
4. PRIVATE AND CONFIDENTIAL AGENDA
5. ADJOURNMENT

OUTSTANDING ITEMS **PARKS AND RECREATION COMMITTEE**

No.	Item	Original Date	Action	Status
1.	Gender Equity Policy for Municipal Arenas	1994 April 19	Director of Culture and Recreation	Prepare Full Report
2.	Hamilton Amateur Athletic Association (H.A.A.A.) Tennis Club - Allocation of Use	1995 January 24	Chief Administrative Officer	Report Back
3.	St. Mark's Church - Proposed Multi-Purpose Community Facility	1996 March 19	Mr. McCulloch and Staff	Report Back
4.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	1996 September 17	Alderman T. Jackson	Report Back
5.	Hamilton Minor Hockey Council Requirement for two new ice pads	1997 March 18	Director of Culture and Recreation	Report Back
6.	Strategic Options for the Management and Operation of the Civic Golf Courses and Ski Hill	1997 June 24	Director of Culture and Recreation	Report back for 1998 January meeting
7.	Zero Tolerance of Violence in City Recreation Facilities Policy	1997 August 19	Director of Culture and Recreation	Report Back 1998 August
8.	Swim Lesson Registration Procedure at Community Recreation Centres	1998 January 20	Director of Culture and Recreation	Report Back on Procedure
9.	Zero Tolerance of Violence in City Recreation Facilities Policy Third Party Appeals Board	1998 January 20	Director of Culture and Recreation	Report Back
10.	2000 International Olympic Children's Festival Strategic Plan	1998 January 20	Director of Culture and Recreation	Report Back March meeting
11.	Proposed Task Force to Study Dogs in Parks - Leash Free	1998 January 20	Task Force	Report Back
12.	City Council Referral - Hamilton Tennis Club/Rosedale Tennis Club	1998 September 21	Director of Culture and Recreation	Report Back

Kevin C. Christenson, Secretary
1998 October 5



CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, 1998 October 5th

1:15 o'clock p.m.

Room 233, City Hall

A G E N D A:

A. ADOPTION OF THE MINUTES

Adoption of the minutes of the Parks and Recreation
Committee meeting held 1998 September 21st

B. DIRECTOR OF CULTURE AND RECREATION

- (i) Sale of Alcoholic Beverages - Mohawk Sports Park
Hamilton Hornets Rugby Football Club
- (ii) Touch the Past Horse drawn Vehicles Inc.
Permission To Bring Horse Drawn Vehicle Into Dundurn Park
- (iii) Approval of Revised Location for the Robert Land Memorial Plaque
to Woodlands Park
- (iv) Beer History Fundraiser - Dundurn Castle Coach House

C. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

- (i) Routine Amendments to Parks By-law No. 95-126 as Amended
- (ii) Pathway Reconstruction at Mountain Brow Park
and Mountain Drive Park

D. CITY CLERK/COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

Option to Purchase - Chedoke Health Corporation Property
Scenic Trail

E. SECRETARY, HAMILTON VETERANS COMMITTEE

Expansion of the Garden of Remembrance
Veterans Field of Honour, Woodland Cemetery

F. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

Monday, 1998 September 21
5:00 o'clock p.m.
Room 219, City Hall

1(A)

The Parks and Recreation Committee met.

There were present: Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Mayor R. M. Morrow
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson

Absent: Alderman D. O'Sullivan, City Business

Also Present: B. Price, Seniors Council
J. Dick, Seniors Council
R. Fair, Director, Culture and Recreation Department
K. Harrop, Culture and Recreation
A. Kszyston, Culture and Recreation
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Public Works and Traffic
W. Plessl, Public Works and Traffic
K. Nutley, City Clerks
B. Dowd, S.P.C.A.
J. McDonald, P.A.L.Z.
S. Mulvey, P.A.L.Z.
K. C. Christenson, Secretary

1. **DELEGATIONS**

(a) **Certificate of Recognition Presentation**
Amy Kszyston - Culture and Recreation Department

The Chairman and the Director of the Culture and recreation Department present a certificate of appreciation to Amy Kszyston for her actions in protecting children in an incident which took place in Carter Park.

(b) **Leash Free Zone**
Pilot Project - Adjacent to HSPCA Complex - Dartnell Road
Joan MacDonald, Selma Mulvey, Barry Dowd

The Committee was in receipt of a report dated 1998 September 17 from Alderman R. Corsini, Chairperson, Leash Free Task Force respecting the subject matter.

Joan McDonald, Selma Mulvey and Barry Dowd appeared before the Committee and presented a video on Leash Free Zones and distributed a pamphlet on P.A.L.Z. (People Advocating Leash-Free Zones)

Following discussion and a presentation by Alderman Corsini, the Committee approved the following recommendation:

- (a) That City Council approve in principle a one year trial program to permit a leash free area on the City owned open space adjacent to the SPCA centre at 245 Dartnell Road, Hamilton; and,
- (b) That staff in conjunction with the Task Force and Ward Aldermen hold a public Open House in the vicinity of the pilot project site; and,

- (c) That a citizen's committee known as "P.A.L.Z." (People Advocating Leash Free Zones) be authorized to undertake promotion, site monitoring, upkeep and financing capital improvement at the leash free pilot project site; and,
- (d) That the Task Force together with P.A.L.Z. be authorized to continue working with the SPCA to establish a potential source of revenue generation for development of leash free zones; and,
- (e) That prior to undertaking site improvements, P.A.L.Z. be required to submit a funding strategy for consideration and approval of Committee; and,
- (f) That the Task Force report back to Committee on the results of this trial project.

2. CONSENT AGENDA

A. ADOPTION OF THE MINUTES

- (i) The minutes of the Parks and Recreation Committee meeting held 1998 June 22 were adopted as circulated to the Members.
- (ii) The minutes of the Special Parks and Recreation Committee held 1998 June 30 were adopted as circulated to the Members.

B. DIRECTOR OF CULTURE AND RECREATION

- (i) **Fireworks Display at Lake Avenue School Baseball Park
Riverdale Community Council - Heritage Festival, 1998 October 6
Eastgate Square (Parking Lot) 1998 December 31**

The Committee was in receipt of a report dated 1998 September 10 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval as required by Section 17 (1) and Section 26 of the Fireworks By-law No. 90-198 and Section 5 of Parks By-law No. 95-126 as amended, be given to the Director of Culture and Recreation to hold a fireworks display on Lake Avenue Baseball Park, 1998 October 16 as part of the Heritage Festival of Riverdale Community Council, subject to the Terms and Conditions of the Special Events Guidelines; and,
- (b) That the Mayor and Clerk be authorized to execute a Licence Agreement, satisfactory to the City Solicitor, with Cadillac Fairview, in connection with the fireworks display to be held by Riverdale Community Council as part of the New Year's Eve festivities.

(ii) **Christmas Celebrations - Gore Park
Reindeer in Gore Park, November - December 1998**

The Committee was in receipt of a report dated 1998 September 14 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval as required by Parks By-law No. 95-126 as amended, Section 37, to bring animals into a park, be given to the City of Hamilton to bring reindeer into Gore Park during the 1998 Christmas Celebrations; and,
- (b) That 900 CHML "Hometown Radio" be authorized to conduct on-site broadcasts from Gore Park during the November and December period as part of the "CHML Christmas Tree of Hope Campaign"; and,
- (c) That the above items be subject to the Terms and Conditions of the Special Events Guidelines.

C. **SECRETARY, HAMILTON HISTORICAL BOARD**

(i) **Made in Hamilton/Industrial Trail Project
Letter of Support to Ontario Arts and Heritage Centre**

The Committee was in receipt of a report dated 1998 September 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the Hamilton Historical Board provide a letter of support for the Ontario Workers Arts and Heritage Centre application for a Provincial Cultural Strategic Development Grant Fund Application for the Made in Hamilton/Industrial Trail Project.

(ii) **Toronto, Hamilton & Buffalo Railway
Commemorative Plaque**

The Committee was in receipt of a report dated 1998 September 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

- (a) That a two-sided plaque commemorating the historical significance of the Toronto, Hamilton and Buffalo Railway be approved; and,
- (b) That the wording for the plaque attached hereto and marked as Appendix "A", be approved; and,
- (c) That the plaque be erected on City property at the northeast corner of Hunter and James Streets; and,
- (d) That the cost of the two-sided plaque in the approximate amount of \$5,000 - \$6,000 (including taxes) be paid for by the Head-of-the-Lake Historical Society.

D. SECRETARY, PARKS AND RECREATION COMMITTEE**Information Reports**

The Committee was in receipt of a report dated 1998 September 21 from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

<i>Date</i>	<i>From</i>	<i>Subject</i>	<i>Date</i>
June 26	Director of Culture and Recreation	Earthsong Festival Craft Vendors Coronation Arena Grounds 1998 June 30 to July 5	1998 June 29
June 26	Director of Culture and Recreation	Federal Grant to Fund Youth Development Project for the Riverdale Community	1998 June 29
June 29	Director of Culture and Recreation	Canadian Gymnastics Championships Chedoke Twin Pad Arena 1998 May 25 to May 30	1998 July 7
June 29	Director of Culture and Recreation	Museum and Hamilton Farmers' Market Tourism Cards	1998 June 29
July 8	Commissioner of Public Works and Traffic	Friends of the Aviary	1998 July 14
July 10	Commissioner of Public Works and Traffic	Wood Fiber Safety Surfacing	1998 July 10
July 14	Director of Culture and Recreation	Director Approved Summer Park Events	1998 July 14
July 30	Director of Culture and Recreation	1998 McMaster Field School Dundurn Castle	1998 August 10
July 29	Commissioner of Public Works and Traffic	No. 145 and 164 McAnulty Boulevard	1998 August 11
August 11	Secretary, Hamilton Historical Board	HHB Minutes - June 9/98	1998 August 11
August 7	Director of Culture and Recreation	Launch of Culture and Recreation Department Web Site	1998 August 11
July 23	Director of Culture and Recreation	Federal Grant to Fund Youth Development Project for the Riverdale Community	1998 August 12
August 10	Director of Culture and Recreation	Awarding of 2002 North North American Indigenous Games	1998 August 12
July 31	Director of Culture and Recreation	Hamilton Museum of Steam and Technology Engine Restoration Project	1998 August 13
August 14	Director of Culture and Recreation	Director Approved Summer/Fall Park Events	1998 August
August 25	Commissioner of Public Works and Traffic	Supply and Installation of Wood Fiber Safety Surfacing and Rubber Matting - Award of Contract	1998 August 27

August 31	Director of Culture and Recreation	Cultural Services Fall Lecture Series	1998 September 9
September 2	Director of Culture and Recreation	Museum Education Brochures	1998 September 9
September 8	Director of Culture and Recreation	International Children's Games Millennium Festival - Announcement of Funding from the Government of Canada	1998 September 11
September 10	Director of Culture and Recreation	Director Approved Fall Park Events	1998 September 15
September 14	Hamilton Historical Board	Hamilton Historical Board Minutes - 1998 August 11	1998 September 15
September 17	Hamilton Veterans Committee	Hamilton Veterans Committee Minutes - 1998 May 7 and May 28	1998 September 17

3. DIRECTOR OF CULTURE AND RECREATION

(a) **Landscape Upgrades and Repairs to Aviary Space, Dundurn Castle Revision of Scope of Capital Budget**

The Committee was in receipt of a report dated 1998 September 16 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That the scope of work for the approved 1998 Capital Budget Project CF4101 718753001 - Restoring Architectural Features - Historic Sites be amended to include provisions to complete Landscape Upgrades at Dundurn Castle as per preferred design plan from the Parks Division of the Department of Public Works and Traffic at an upset cost of \$55,000 and to remediate the Castle space formally occupied by the Aviary for productive use at an upset limit of \$10,000; and,
- (b) That these works proceed immediately upon approval in order to complete resurfacing work prior to the winter season; and,
- (c) That the approved Capital Budget for these works be increased from \$40,000 to \$65,000 on the basis that an increase in the City Capital Budget is not required; and,
- (d) That the Finance and Administration Committee be requested to identify a source of funding.

(b) **Hamilton Museum of Steam and Technology Chimney Emergency Repairs - Funding Approval**

The Committee was in receipt of a report dated 1998 September 14 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That Council endorse the actions of the Director of Culture and Recreation in authorizing emergency repair work on the chimney, Museum of Steam and Technology on the basis of safety and costs; and,
- (b) That approval be given to increase the Purchase Order No. 35371 issued previously to 818185 Ontario Inc. O/A Robertson Restoration of Brantford, Ontario as the General Contractor by \$130,974 plus \$9,168 in applicable GST, to undertake the emergency repair work for the chimney in the Hamilton Museum of Steam and Technology; and,

- (c) That the Purchase Order No. 34016 issued to Edwin Rowse Architect Inc. be increased by \$19,000 plus \$1,330 in applicable GST to reflect the additional fees due to the increase in the scope of work to complete the design, investigation and documentation of repair work; and,
- (d) That staff be authorized to approach the Federal Government (the Cost Share funding partner) to contribute to the additional funding requirements; and,
- (e) That the relevant contracts be amended by the City Solicitor to reflect the changes; and,
- (f) That the Treasurer be requested to recommend a source of funding for the shortfall of \$109,974.

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

**No. 359 Hixon Road
Authorization to undertake Slope Stability Assessment
and Site Remediation, HRCA**

The Committee was in receipt of a report dated 1998 September 14 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following amended recommendation:

- (a) That for the purpose of compliance with O.Reg 151/90, the Commissioner of Public Works and Traffic be authorized to remove fill placed on City-owned lands adjacent to No. 359 Hixon Road at an estimated cost of \$21,000; and,
- (b) That the Commissioner of Public Works and Traffic be directed to secure the municipality-owned lands to ensure further placement of fill does not occur in the future; and,
- (c) That a copy of this recommendation be forwarded to the H.R.C.A. for its consideration.
- (d) That the Finance and Administration Committee be requested to identify a source of funding.

5. **CITY CLERK**

**Declaration of Surplus Property/Sale/Authority to Enter
No. 1149 and No. 1151 Beach Boulevard, Hamilton**

The Committee was in receipt of a report dated 1998 September 11 from the City Clerk respecting the subject matter.

Following discussion the Committee approved the following recommendation:

- (a) (i) That a 3 metre wide strip of property being part of No. 1149 and No. 1151 Beach Boulevard, be declared surplus to the requirements of the City of Hamilton in accordance with the Real Property Sales Procedural By-law No. 95-049; and,
- (ii) That the Real Estate Division be authorized and directed to sell an easement on this property in accordance with the Real Property Sales Procedural By-law No. 95-049; and,

- (b) (i) That an Offer to Purchase (Easement) for the 3 metre wide strip of property being part of No. 1149 and No. 1151 Beach Boulevard for the price of \$2, to be executed by Trans-Northern Pipelines Inc., be accepted. The said 3 metre (10 foot) more or less, wide strip containing an area of 164.8 square metres (1,773.9 square feet) more or less, being more specifically described as Parts 2, 3 and 4 on Reference Plan Drawing No. 20-98-069-001 prepared by Marshall, Macklin, Monaghan Ontario Limited, said transaction scheduled to close on 1998 November 18. Funds derived from this sale be credited to Account No. CH4X501 00102 (Reserve for Property Purchases(Sales)); and,
- (ii) That the City Clerk be authorized and directed to execute and issue a Certificate of Compliance in the form prescribed pursuant to Section 193 of the Municipal Act incorporating the following:
 - (1) satisfactory notice has been given to the public of the intended sale; and,
 - (2) no appraisal of the fair market value of the real property intended to be sold has been obtained as easements granted to Public Utilities are exempt from appraisal requirements of Section 193 of the Municipal Act; and,
- (iii) That the Mayor and City Clerk be authorized to execute any and all documents and/or notices required by applicable legislation in a form satisfactory to the City Solicitor; and,
- (c) That an Authority to Enter noted as Schedule "C" to the Offer to Purchase (Easement) be approved, to permit entry by Trans-Northern Pipelines Inc. on the subject lands prior to the completion of the subject purchase.

6. OTHER BUSINESS

- (a) **City Council Referral**
Discovery Centre - Hamilton Region Conservation Authority

The Committee was in receipt of correspondence dated 1998 September 10 from the City Clerk respecting the subject matter.

The Committee approved the following recommendation:

That City Council request the Hamilton Region Conservation Authority to reconsider and amend their criteria for the location of the proposed "Giants Rib" Discovery Centre.

- (b) **Council Referral**
Hamilton Tennis Club/Rosedale Tennis Club

The Committee was in receipt of correspondence dated 1998 July 9 from the City Clerk respecting the subject matter.

The Committee approved that the item be referred to the Director of Culture and Recreation for a report back to the Committee.

(c) **Council Referral**
Senior Citizens Council - Correspondence

The Committee was in receipt of correspondence dated 1998 July 9 from the City Clerk respecting the subject matter.

Following discussion, the Committee approved that the item be received.

7. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Kevin C. Christenson, Secretary

1998 September 21

/mjw

1(B)(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 September 28

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair,
General Manager,
Community Services Division

SUBJECT: Sale of Alcoholic Beverages - Mohawk Sports Park
Hamilton Hornets Rugby Football Club

RECOMMENDATION:

That approval be granted to the Hamilton Hornets Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park on October 17, 24, and 31, 1998 inclusive, in conjunction with the Ontario Rugby Football League Championships, by Special Occasion Permit only, and in accordance with the terms and conditions of the Licence Agreement.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The licence agreement with the Hamilton Hornets stipulates that the Club must obtain Special Occasion Permits to cover all consumption of alcoholic beverages associated with its activities and events, subject to Council approval.

The licence agreement also requires the Club to provide proof of Commercial General Liability insurance, inclusive of Bodily Injury, Property Damage and All Risks Tenants Legal Liability in the amount of \$5 million to include Liquor Liability, naming the City as co-insured.

BACKGROUND:

On May 12, 1998, City Council granted approval to the Hamilton Hornets Rugby Club to sell alcoholic beverages in conjunction with their game day activities held at the Mohawk Sports Park, specifically, May 16, 26, June 6, 20, July 4, 26 and August 8, 1998.

A request has since been received from the Club to sell alcoholic beverages.

/jt

CITY OF HAMILTON

1(B)(ii)

- RECOMMENDATION -

DATE: 1998 September 25

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair,
General Manager
Community Services Division

Ken Fair for

SUBJECT: Touch the Past Horse Drawn Vehicles Inc.
Permission to bring horse drawn vehicle into Dundurn Park

RECOMMENDATION:

- a) That approval, as required by Parks By-Law 95-126, be given to "Touch the Past", Horse Drawn Vehicles, to bring a victoria style, horse drawn carriage and team of horses into the parking lot at Dundurn Park on 1998 October 10 for the purpose of taking wedding photographs; and
- b) That the applicant provide proof of liability insurance for \$2,000,000, naming the City as co-insured; and
- c) That the applicant be responsible for all clean up and any damages to the grounds.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks Bylaw 95-126 as amended, Sections 29, 35 and 37 requires the users as applicants to obtain permission from the City of Hamilton, as the owner of the public park, to park vehicles in a public park, to bring horses and animals into a park. Park permit fees will be charged as per User Fee Policy.

BACKGROUND:

A request has been made to this Department from "Touch the Past" Horse Drawn Vehicles to utilize a Victorian style horse drawn carriage and team of horses for wedding photography in the parking lot at Dundurn Park on 10 October 1998. The company has participated in other city of Hamilton events including Winterfest, Christmas celebrations in Gore Park and Santa Claus Parade.

c.c. Bob Chrystian, Manager of Parks

CITY OF HAMILTON

1(B)(iii)

- RECOMMENDATION -

DATE: 1998 September 25

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair,
General Manager
Community Services Division

SUBJECT: Robert Land Plaque

Ken Hump for

RECOMMENDATION:

That, as a result of a more suitable location being found, Section 1(a) of the Parks and Recreation Committees Seventh Report for 1997, adopted by City Council on 1997 July 08 respecting the approval and location of a plaque commemorating Robert Land be rescinded and the following be approved in lieu thereof;

- 1(a) That a one-sided plaque commemorating the historic significance of Robert Land as an early Hamilton settler be approved and erected in Woodlands Park.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of the plaque and installation has been paid through Account # CH 55976-71505 (Plaquing Account).

BACKGROUND:

On 1997 July 8, City Council authorized the initiation of a commemorative plaque at St. Mathews House parking lot, Municipal Carpark Number 82, acknowledging Robert Land's role as one of the most important of Hamilton's early settlers,

The commemorative plaque was officially unveiled by the Mayor at the Heritage Day Ceremonies held on 1998 February 16.

The new recommended placement of the plaque on City property in Woodlands Park, facing the sidewalk along Barton Street East, (see Attachment A) would be a highly visible and suitable location. Historically, the location is near the original site of Land's log cabin, which is thought to have been situated on Barton Street East between Leeming and Smith Streets.

.../2

- page 2-

BACKGROUND:

This site will also complement the revitalization project currently underway on Barton Street East. The Woodland Park location is being recommended over two other sites on Barton Street East which had also been considered, including St. Mathew's House (private property) and Municipal Carpark No. 82 (a less visible location).

MH/cf
Attachment

c.c. Bob Chrystian, Manager of Parks

Attachment A

WENTWORTH STREET NORTH

#1
PLAYING FIELDWOODLANDS
PARK

#1

FIRE
STATION

CREATIVE PLAY AREA

FIELDHOUSE

SANFORD AVENUE NORTH

BARTON STREET

plague location

BRISTOL

City of
HAMILTON

Project

WOODLANDS PARK

Title

Sports Fields

Date MARCH '97

Scale 1:1250

Dwg. No.

60

1(B)(iv)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 September 30

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, Director
Culture and Recreation Department

SUBJECT: Beer History Fundraiser/Dundurn Castle

RECOMMENDATION:

- 1) That the General Manager, Community Services Division, be authorized to deposit net proceeds of \$30. per ticket from a Dinner/Lecture on historical brewing into the Dundurn Restoration account (CH 4X940 00183); and,
- 2) That tax receipts be issued for the donation portion of the ticket price.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Up to 70 tickets will be sold for the event at \$60. each. Catering and staffing costs will be \$30. per person; the remainder will make up the donation portion of the ticket. All alcoholic beverages except the samples will be sold under the Coach House liquor licence. All of the speaker's expenses will be covered by the corporate sponsor.

BACKGROUND:

On the evening of Friday, November 13, 1998, Dundurn will be holding an historical dinner and presentation on the topic of pre-Confederation brewing, and particularly estate brewing, in Ontario.

Coach House Chef Trevor Hamilton will create a bill of fare of authentic period recipes featuring beer as an ingredient. Dinner will be followed by a lecture and beer tasting session presented by noted beer historian Ian Bowering, Curator of Inverarden Cottage Museum, and author of The Art and Mystery of Brewing in Ontario. The tasting will include a sample of the Old English Strong Ale brewed at Dundurn by Craig Pinhey, President of the Golden Horseshoe Amateur Brewers' Association, at "Made by Hand" in August.

Mr. Pinhey suggested the idea for the evening, and the speaker. Through Mr. Bowering, Dundurn was approached by the Brick Brewing Company of Waterloo, with a generous offer to underwrite travel and speaking fees for the evening's presentation.

This evening is a novel approach to interpreting the brewing heritage of Dundurn, and a good example of a partnership with corporate and community sponsors. The programme will also appeal to a segment of the Dundurn audience which is not always well served by traditional museum programming.

MH\cf

1(c)(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 September 24

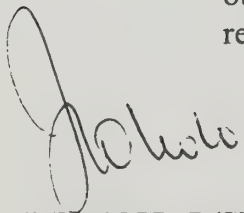
REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Routine Amendments to Parks By-law 95-126 as amended

RECOMMENDATION:

- (a) That Parks By-law 95-126 as amended be further amended:
- (i) To change all references to guide dog to "hearing aid, seeing eye and special needs dogs"; and,
 - (ii) To suspend enforcement of section 36 for only the designated leash free pilot project area at 1450 Rymal Road East during the one year trial period. In all other areas of the municipality the By-law will continue to be enforced in all respects.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At its meeting 1995 May 30, City Council approved Parks By-law 95-126 to replace the previous Parks By-law 89-74.

Recently, during a festival where animals are not allowed on site, a visitor to the park was asked to leave when he arrived with a dog. Upon presenting the dog's licence and accreditation paper work, the visitor and his dog were allowed to stay. Our by-law references "guide dogs" and does not provide for "special needs dogs". Staff understands that under the Canadian Human Rights Act three types of dogs are exempt from by-laws; these are: hearing aid, seeing eye and special needs dogs.

Further, at its meeting of 1998 September 21, Parks and Recreation Committee recommended for consideration of Council the following:

- a) That City Council approve in principle a one year trial program to permit a leash free area on the City owned open space adjacent to the SPCA centre at 245 Dartnall Road, Hamilton.

In order to allow dogs off leash in a designated area it is necessary to amend Section 36 of Park By-law 95-126 as amended at this site located at 1450 Rymal Road East.

PSU/gs

- c.c. Patrice Noe Johnson, City Solicitor, Law Department Attn: Lorne Farr
Ross Fair, Director, Culture and Recreation
Joe Schatz, City Clerk, City Clerk's Department
Bob Chrystian, Manager of Parks, Department of Public Works and Traffic

THE CORPORATION OF THE CITY OF HAMILTON

BY-LAW NO 98-

TO AMEND

By-law No. 95-126

THE PARKS BY-LAW

WHEREAS the Council of the Corporation of the City of Hamilton believes it is desirous to amend By-Law 95-126;

AND WHEREAS Council, on _____, in adopting Section _____ of the _____ Report of the Parks and Recreation Committee authorized this By-law.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 36 of the Parks By-law 95-126, passed and enacted on the 30th day of May, 1995, is hereby amended by adding the following subsection:

(3) For the purpose of this Section "guide dog" shall mean a hearing aid dog, a seeing eye dog, or a special needs dog".

2. Section 36 of the said By-Law is further amended by adding to subsection 2(a) thereof the following words, namely:

"unless within a posted designated leash free area".

PASSED this _____ day of _____ 1998.

CITY CLERK

MAYOR

1(c)(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 September 30

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Pathway Reconstruction at Mountain Brow Park and
Mountain Drive Park

RECOMMENDATION:

That a purchase order be issued to Arrowhead Paving Inc., Burlington, Ontario, in the amount of \$126,495.40 including all taxes and contingency, for the pathway reconstruction at Mountain Brow Park and Mountain Drive Park, being the only acceptable bid received in accordance with the tender documents number C16-2998 issued by the Purchasing Division and the vendor's tender, and that this expenditure be financed as follows - \$97,926.40 from Account No. CF809453015, Canada/Ontario Infrastructure Works program - Parking Lots and Pathways, and \$28,569.00 from Account No. CF628743002, Bike Paths/Playscapes- Phases 3 and 4.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funding of the \$126, 495.40 expenditure would be as follows:

Account No.	Budget	Expenditure	Balance Remaining
CF809453015	\$600,000.	\$92,926.40	0
CF628743002	\$660,000.	\$28,569.00	\$334,818.00

The Department of Public Works and Traffic prepared contract documents for the reconstruction of pathways at Mountain Brow Park and Mountain Drive Park which was issued as Tender C16-2998 by the Purchasing Division on August 25, 1998.

The tender closed on September 18, 1998. A total of 7 tender packages were issued, however, only one acceptable tender was received as follows:

	Total Tender Price	Contingency Allowance	Total Contract
Arrowhead Paving Inc. Burlington, Ontario	\$110,445.40 +	\$16,050.00 =	\$126,495.40

Staff note the tendered amount exceeds the project estimate established for this project prior to tender call by 6.5%.

There are no staffing or legal implications.

BACKGROUND:

In January 1997, the City of Hamilton received a letter from the Ministry of Municipal Affairs informing that six applications had been approved for funding under the Canada/Ontario Infrastructure Works Program. One of the applications approved was for \$600,000. for the reconstruction of parking lots and pathways at various locations. This application included a list of parking areas and pathways in need of repair and expansion. To date, parking areas and pathways at the following locations have been repaired or reconstructed under the program:

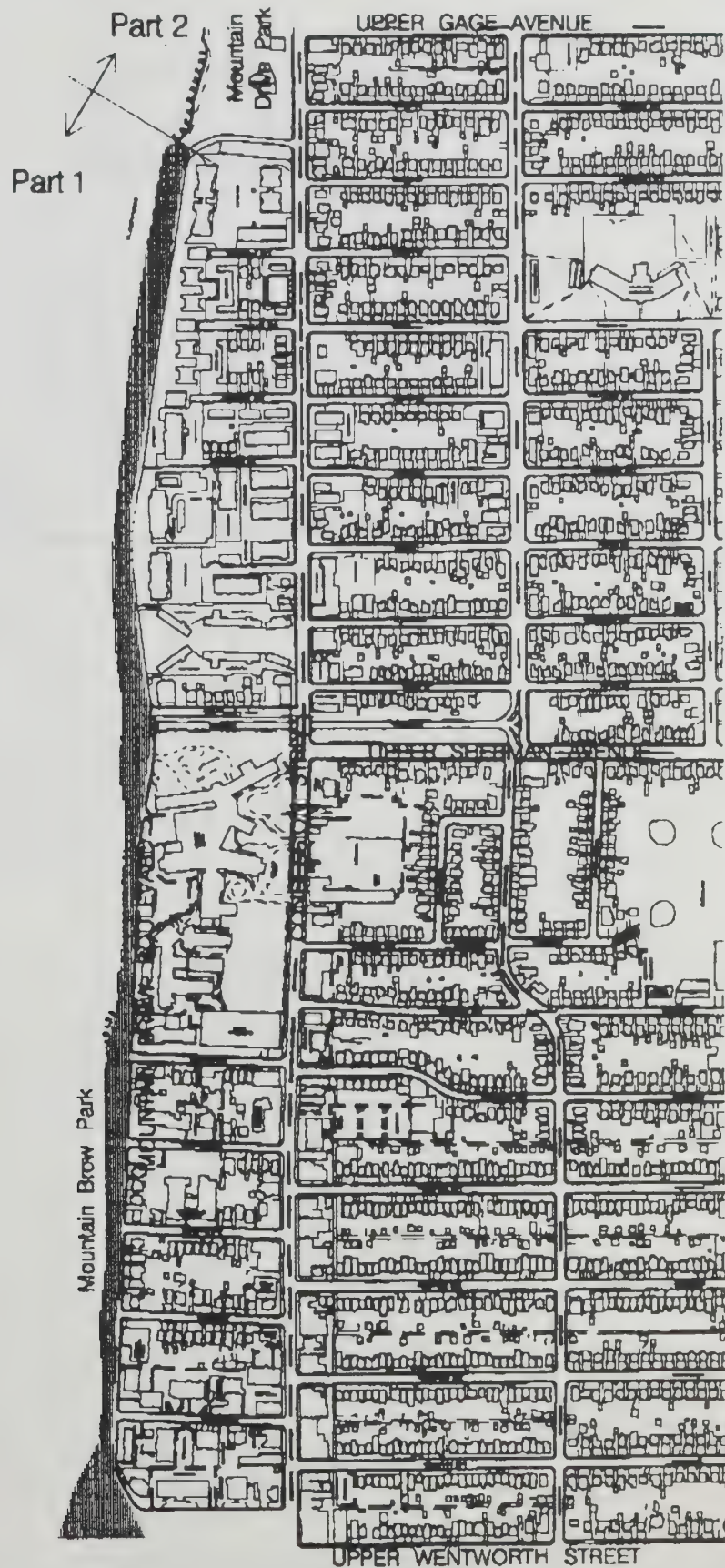
- Scott Park
- Montgomery Park
- Olympic Park
- Kay Drage Park
- Westmount Recreation Centre
- Rosedale Arena
- Mountain Drive Park parking lot #10
- Eastwood Park
- Dundurn Park

The work of Part I includes the removal of the existing pathways adjacent to the fence in Mountain Brow Park on Mountain Park Avenue between Upper Wentworth Street in the west to Mountain Drive Park in the east. A new wider asphalt pathway, 2500mm(8ft.) wide, will be installed in the same place. The work of Part II is the construction of a new pathway along the western edge of Mountain Drive Park connecting the Mountain Brow Park pathway to Concession Street. The attached maps illustrate property location and project limits.

Staff is recommending that the contract for Mountain Brow Park and Mountain Drive Park be awarded to Arrowhead Paving Inc., being the only acceptable tender received with seven (7) documents picked up.

LS/gs
Attachments

c.c. Allan C. Ross, Treasurer
R.W. Chrystian, Manager of Parks Division



City of
HAMILTON

Project MOUNTAIN BROW PARK AND
MOUNTAIN DRIVE PARK

Title Location Plan - Contract C16-2998

Date SEPT. 98

Scale 1:7500

Dwg. NO.



Mt. Drive Park

1 (D)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 September 25

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: J. J. Schatz
City Clerk

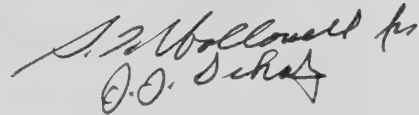
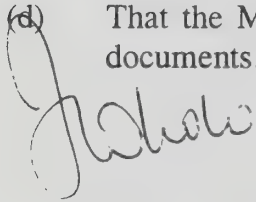
D. Lobo
Commissioner of Public Works and Traffic

SUBJECT: Option to Purchase - Chedoke Health Corporation Property
Scenic Trail

RECOMMENDATION:

- (a) That an Option to Purchase, to be executed by Chedoke Health Corporation (R.L. Cordingley, President), and scheduled to close 1998 December 4, for the lands composed of part of Lot 57, Concession 2, in the geographic Township of Ancaster, designated as Part 1 on Schedule "A" attached to the agreement, containing an area of 5,220.63 square metres (1.29 acres), be approved and completed and the purchase price of \$2 be charged to Account No. CH 5X306 00201 (Reserve for Parklands); and,
- (b) It is understood and agreed that:
 - (i) The City of Hamilton accepts the subject property as the future 5% parkland dedication requirement for the proposed adjacent subdivision. In the event that the adjacent lands to the subject property comprising of 13.7 acres, more or less as shown as Parts 2 and 3 on Schedule "A" attached to the agreement are developed for residential development, the City of Hamilton will not require any further 5% cash-in-lieu of parkland payment of future lands to be dedicated in respect of that adjacent development;
 - (ii) By accepting the subject lands as parkland dedication, the City of Hamilton is in no way expressing its support for the proposed residential development and the Vendor acknowledges and agrees that the conveyance herein shall not fetter City Council's jurisdiction in respect of any and all subdivision and/or application processes. The Chedoke Health Corporation or its successor will be required to follow the normal course of subdivision application and approval;

- (iii) The City of Hamilton agrees to install a five (5) foot, 1½" gauge, galvanized black fence along the southerly property line;
- (iv) Any landscaping undertaken by the City of Hamilton on Part 1 of Schedule "A" shall not further obstruct the escarpment view;
- (c) That as consideration in the amount of \$2 has been paid to the owner pursuant to the agreement, this amount be deducted from the purchase price; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Although this transaction is for \$2, the City of Hamilton is accepting the property as the parkland contribution for the adjacent lands at such time as the Chedoke Hospital Corporation land is developed.

The estimated cost to install the fence and construct the granular pathway is \$19,000. Funds are available within Account Centre CF 628743002 (Bike Path/Playscapes - Phases 3 & 4) with a balance remaining of \$383,387 after this expenditure.

BACKGROUND:

The acquisition of this property will enable the City to establish a pedestrian Scenic Trail along the escarpment, stretching from Sanatorium Road to Scenic Drive.

Chedoke Health Corporation proposes single family residential development on the lands adjacent to the walkway. In this instance, rather than paying market value for the lands (\$129,000), the City is accepting the lands as the 5% parkland dedication of the proposed future development of adjacent lands, if and when the land is developed. In accepting the parkland dedication, the City is in no way committing to the approval of the development.

REL/nw

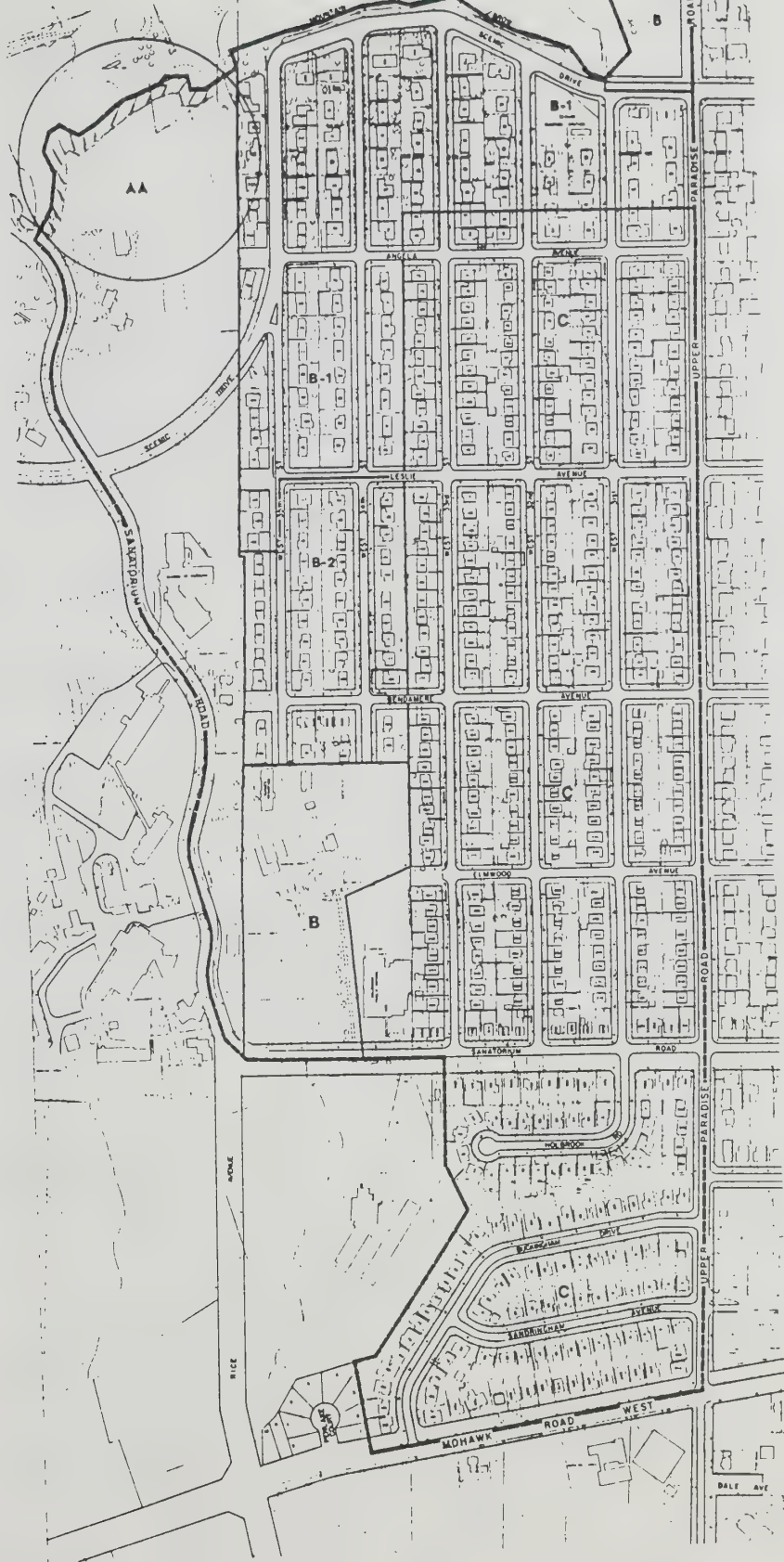
c.c. P. Noé Johnson, City Solicitor

A. Ross, Treasurer

W. Plessl, Co-ordinator, Park Development & Maintenance, Public Works & Traffic

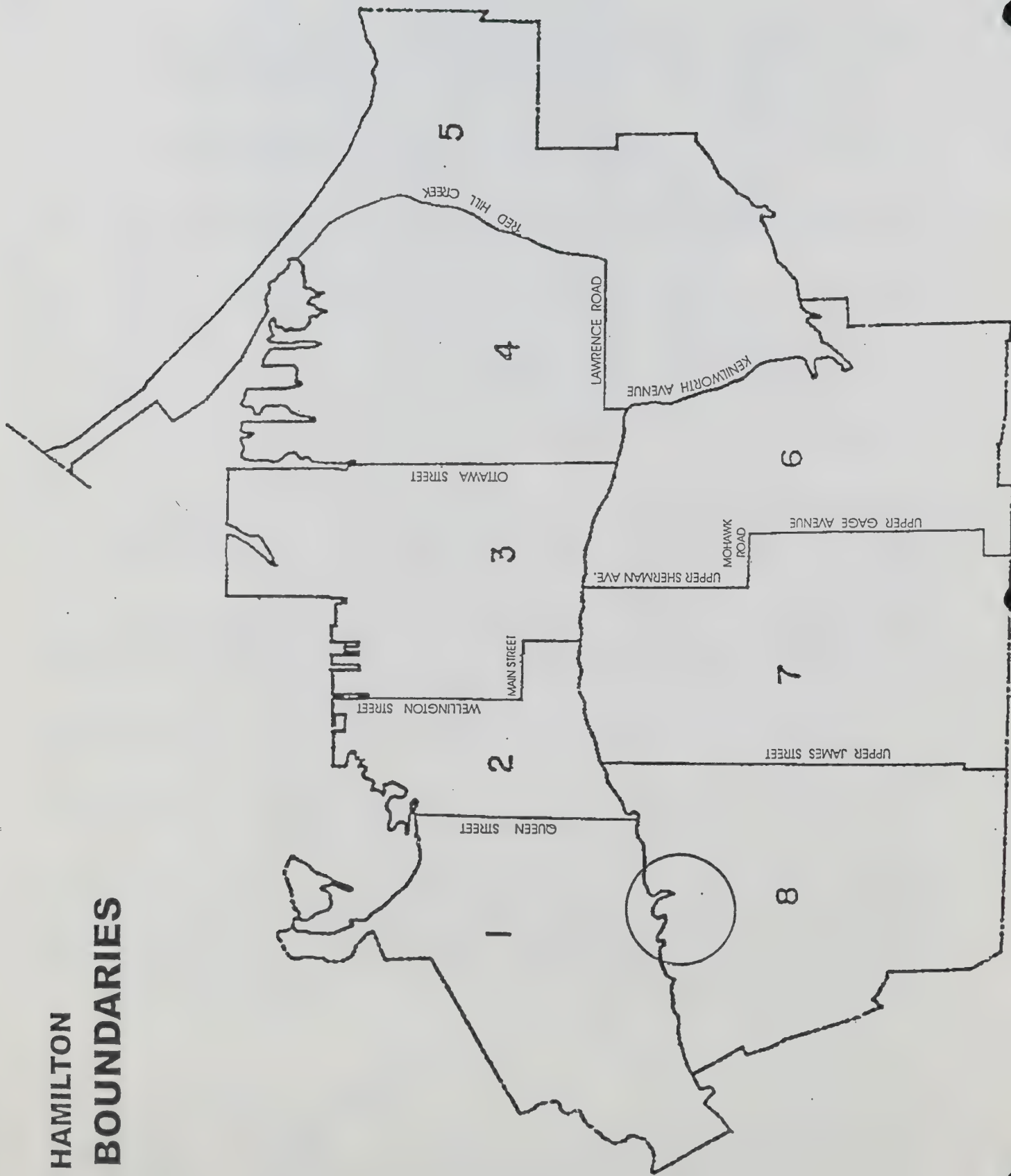
E. Chajka, Manager of Development, Regional Environment Department

K. M. Lau, Manager of Surveys, Roads Division



<table border="1"> <tr> <td>25</td> <td>26</td> <td>28</td> </tr> <tr> <td>103</td> <td>134</td> <td>133</td> </tr> <tr> <td>48</td> <td>48</td> <td>49</td> </tr> </table> <p>This is not a Legal Document For Zoning Verification Please Contact City Building Department</p> <p>Neighbourhood Boundary Zoning Boundary</p> <p>Prepared for The City of Hamilton by the Planning and Development Department</p>	25	26	28	103	134	133	48	48	49	<p>CITY OF HAMILTON</p> <p>WESTCLIFFE WEST</p> <p>ZONING</p> <p>0 50m 100m</p> <p>SCALE</p> <p>Planning Unit No 7110</p> <p>Page No 134</p>
25	26	28								
103	134	133								
48	48	49								

**CITY OF HAMILTON
WARD BOUNDARIES**



CITY OF HAMILTON
- RECOMMENDATION -

1(E)

DATE: 1998 September 22

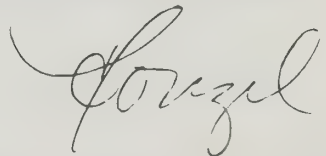
REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Veterans Committee

SUBJECT: Garden of Remembrance – Veterans Field of Honour, Woodland Cemetery

RECOMMENDATION:

- a) That, in light of the fact that no plants, flowers, etc. are permitted on individual Veterans' graves in the Fields of Honour, a Garden of Remembrance for the Veterans of Hamilton be created in Section 18, Woodland Cemetery; and,
- b) That the Hamilton Veterans Committee contribute \$1,000 to the Hamilton Municipal Cemeteries to create a Garden of Remembrance to be located on the berm surrounding the Veterans monument in Section 18, Woodland Cemetery; and,
- c) That the Hamilton Municipal Cemeteries be responsible for the following respecting the Garden of Remembrance:
 - (i) the development, design, general maintenance and upkeep of the Garden of Remembrance; and,
 - (ii) the planting of all plants, shrubs, etc. in the Garden of Remembrance; and,
 - (iii) the placement of appropriate signage in the garden and in the Cemetery Office to make Veterans and their families aware of the Garden of Remembrance; and,
 - (iv) act as the liaison with Veterans and their families who wish to make a donation (either floral or financial) to the Garden of Remembrance.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in the Hamilton Veterans Committee's budget (Account No. CH 53104 82060).

BACKGROUND:

Sections 5 and 18 in Woodland Cemetery, have been created as War Veterans' Fields of Honour for the burial of Veterans as defined below:

- a) A person who has been a Canadian, British, British Commonwealth, British Empire, Allied War Veteran or a member of the Canadian Armed Forces (regular permanent forces) who dies while on active service; and,
- b) A War Veteran is defined as a person who was a member of His (Her) Majesty's, or Allied Armed Forces, on active service during the following war periods:

Boer War	(1899-1902)
First World War	(1914-1918)
Second World War	(1939-1945)
Korean War	(1950-1953)

Stricter rules and regulations have been implemented for these Sections to ensure their sanctity in honour of the men and women buried therein who paid the supreme sacrifice in defending this country so bravely in a time of need and are no longer with us.

Currently, no flowers, plants (artificial or real) or other articles may be placed at a Veteran's grave nor shall anything be affixed to a Veteran's Marker in the Fields of Honour at Woodland Cemetery. It has only been recently approved that winter wreaths on stands be permitted on Veterans' graves from November 1 to April 1 each year.

The Hamilton Veterans Committee and the United Council of Veterans have received a number of complaints over the years respecting the strict regulations for these Sections. The Committee, in consultation with the Manager, Cemeteries Division, does not support a change to the existing policies, but are recommending that a Garden of Remembrance be established in Section 18 to afford Veterans and their families an opportunity to plant flowers, shrubs, etc. in memory of a loved one buried in the Field of Honour.

The Garden of Remembrance will be located on the berm surrounding the monument in Section 18 which is now overgrown with shrubs. In keeping with the improvements to Section 18 (addition of stairs, regrading, etc.) the berm will be turned into a garden and Veterans and their families will be encouraged to donate flowers, etc. to be planted in the area. The monies from the Hamilton Veterans Committee will cover the costs to establish a garden and provide for appropriate signage.

This plan is supported wholeheartedly by both the Hamilton Veterans Committee and the United Council of Veterans.

cc Doug Lobo, Commissioner, Department of Public Works and Traffic
Rick Zbucki, Manager, Cemeteries Division
Allan Ross, Treasurer

1(F)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: October 5th, 1998

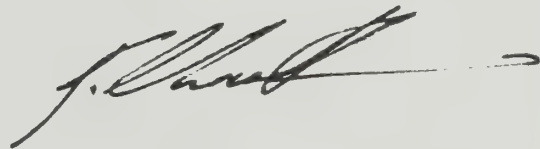
REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Kevin C. Christenson, Secretary
Parks and Recreation Committee

SUBJECT: Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

<i>Date</i>	<i>From</i>	<i>Subject</i>	<i>Date Distributed</i>
1998 Sept. 15	Director of Culture and Recreation	Ark Tech Contracting Work done at Ivor Wynne Stadium	1998 September 22

Kevin C. Christenson, Secretary
Parks and Recreation Committee

CAY ON HBL AOS
C51P1
1998



HAMILTON MUNICIPAL


NOV 3 1998

NOTICE OF MEETING

GOVERNMENT DOCUMENTS

PARKS AND RECREATION COMMITTEE

Monday, 1998 November 2nd
1:15 o'clock p.m.
Room 233, City Hall


Kevin C. Christenson, Secretary
Parks and Recreation Committee

AGENDA

1. DELEGATIONS: (1:15 o'clock p.m.)

Recognition of Staff – Culture and Recreation Department
Westmount Recreation Centre (no copy)

2. CONSENT AGENDA

3. DIRECTOR OF CULTURE AND RECREATION

- (a) Zero Tolerance to Violence In Recreation Facilities Policy
Reaffirmation Of Policy Direction
- (b) 2000 International Children's Games Millennium Festival
Final Approval and Allocation of Funds
- (c) Hamilton Tennis Club and Rosedale Tennis Club
Request to Negotiate Licence Agreements
- (d) Municipal Alcohol Risk Management Policy

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Request for Permission to Investigate Outside Sources of funding for the Hamilton Harbour Waterfront Trail

5. **OTHER BUSINESS**

- (a) Correspondence – Hamilton Harbour RAP Implementation Office
Representative – Hamilton harbour RAP Forum
- (b) Council Referral – Correspondence
Giant's Rib Discovery Centre

6. **PRIVATE AND CONFIDENTIAL AGENDA**

7. **ADJOURNMENT**

**OUTSTANDING ITEMS
PARKS AND RECREATION COMMITTEE**

No.	Item	Original Date	Action	Status
1.	Gender Equity Policy for Municipal Arenas	1994 April 19	Director of Culture and Recreation	Prepare Full Report
2.	Hamilton Amateur Athletic Association (H.A.A.A.) Tennis Club - Allocation of Use	1995 January 24	Chief Administrative Officer	Report Back
3.	St. Mark's Church - Proposed Multi-Purpose Community Facility	1996 March 19	Mr. McCulloch and Staff	Report Back
4.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	1996 September 17	Alderman T. Jackson	Report Back
5.	Hamilton Minor Hockey Council Requirement for two new ice pads	1997 March 18	Director of Culture and Recreation	Report Back
6.	Strategic Options for the Management and Operation of the Civic Golf Courses and Ski Hill	1997 June 24	Director of Culture and Recreation	Report back for 1998 January meeting
7.	Zero Tolerance of Violence in City Recreation Facilities Policy	1997 August 19	Director of Culture and Recreation	Report Back 1998 August
8.	Swim Lesson Registration Procedure at Community Recreation Centres	1998 January 20	Director of Culture and Recreation	Report Back on Procedure
9.	Zero Tolerance of Violence in City Recreation Facilities Policy Third Party Appeals Board	1998 January 20	Director of Culture and Recreation	Report Back
10.	2000 International Olympic Children's Festival Strategic Plan	1998 January 20	Director of Culture and Recreation	Report Back March meeting
11.	Proposed Task Force to Study Dogs in Parks - Leash Free	1998 January 20	Task Force	Report Back
12.	City Council Referral - Hamilton Tennis Club/Rosedale Tennis Club	1998 September 21	Director of Culture and Recreation	Report Back

Kevin C. Christenson, Secretary
1998 November 2nd

CITY OF HAMILTON
- RECOMMENDATION -

3(2)

DATE: 1998 October 26

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Zero Tolerance To Violence In Recreation Facilities
Policy
- Reaffirmation Of Policy Direction

RECOMMENDATION:

- a) That City Council reaffirm its support for the Zero Tolerance to Violence in Recreation Facilities Policy; and
- b) That the General Manager, Community Services Division, be instructed to take no further action on the formation of a third party appeals board; and
- c) That staff be authorized to implement marketing strategies, within budget, to increase public awareness and compliance with the Policy; and
- d) That the General Manager, Community Services Division, be instructed to commence discussions with minor sports organizations to review the feasibility of establishing a renewed and expanded city-wide sports advisory body that could assume responsibility for, among other things, investigating and reporting to city staff on incidences of violence in city-owned sports facilities and fields.

BACKGROUND:

Council at its meeting of 17 August 1997, approved the implementation of the Zero Tolerance to Violence in Recreation Facilities Policy, a copy of which is attached hereto as Schedule A. Following a period of public education, the policy was fully implemented as of 1 January 1998.

The Parks and Recreation Committee at its meeting of 20 January 1998 gave me direction to amend the policy to include a mandatory two month penalty for violation of the policy and to consider the formation of a third party appeals board.

Direction was further given to report back on the success of the Policy in August 1998. Conflicting priorities has resulted in this delay in reporting back to Committee,

DISCUSSION:

I can report that I have yet to hear one person criticize the City for taking this action. Indeed, there has been nothing but strong support for its goal and intent.

We have been criticized, exclusively from those who have been caught up in the policy, that staff has not been fair in implementing this policy. I can report that this criticism has dissipated with the implementation of the automatic two-month ban.

We have reviewed the feasibility of establishing a third party appeals board with the Law Department. The main objection of this concept relates to the potential increased liability exposure should the appeals board choose to reduce the length of a ban recommended by staff and an further incident of violence is committed by the individual.

As stated earlier the automatic two-month penalty has reduced the pressure on staff to make judgements on penalties.

In the alternative, I am recommending that staff be given direction to investigate the feasibility of bringing together a revised city-wide sports advisory body that could take responsibility for a number of sports administrative matters, like mandatory accreditation for sports volunteers, sport development, tournament and event bids and, perhaps, investigation and recommendation to city staff on violations of the zero tolerance policy.

Each investigation is labour intensive. A well-placed inter-sport discipline committee may be able to conduct investigations more expeditiously than staff.

SUMMARY OF VIOLATIONS:

This section provides a brief summary of the number of bans that have been issued since the inception of the policy and a general description of the kinds of situation that we have experienced.

Since the inception of the Zero Tolerance to Violence Policy, the Community Services and Arenas Divisions have experienced 18 incidents resulting in the ban of 62 individuals.

As its most serious, these incidents have involved individuals threatening to kill people, most commonly with a knife, but in some suggesting they would return with a gun.

Most commonly, transgressions have resulted from altercations happening within the facilities relative to the sport. These incidents typically involve the continuation of sport initiated arguments being carried on either in the stands of the parking lot. In these situations, the combatants are usually youth.

SUMMARY OF VIOLATIONS:

Of our 18 incidents, 7 involved youth and resulted in greater than 50% of our expulsions.

Surprisingly, a high number of situations (4) involve adults who take issue with referees and umpires. This has led to physical and/or threatening behaviour, which resulted in expulsion.

Finally, a small sampling of incidents has revolved around sexual behaviours. Typically, this has involved inappropriate touching, or overtly aggressive physical behaviour (unsolicited hugging and kissing).

Each of these situations represent serious offences. More importantly, the presence of the behaviour provides an unhealthy example for all our impressionable patrons. For this reason, it is important that we continue to promote positive activities while removing inappropriate influences from within our facilities.

CONCLUSION:

I am recommending in the strongest possible terms that City Council reaffirm its commitment to the Zero Tolerance Policy.

We are in the process of developing an aggressive public education and marketing program to increase the level of public awareness of the Policy and to continue to build support for the zero tolerance approach.

/RF
Attach.

c.c. P. Noe Johnson, City Solicitor

DATE: 1997 August ~~28~~ / 3

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, Director
Culture and Recreation Department

SUBJECT: ZERO TOLERANCE FOR VIOLENCE IN
RECREATION FACILITIES POLICY

RECOMMENDATION:

- a) That the Zero Tolerance of Violence in Recreation Facilities Policy, attached hereto as Schedule A, be approved; and
- b) That the Director of Culture and Recreation be authorized to implement the policy effective immediately; and
- c) That the Director of Culture and Recreation be authorized to communicate the implementation of this policy to all affected stake holders; and
- d) That the Director of Culture and Recreation be directed to report back in one year on the effectiveness of this policy initiative

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial implications arising from these recommendations.

Training for facility staff will be required to ensure that the policy is implemented in a fair and effective manner.

BACKGROUND:

The Parks and Recreation Committee at its meeting of 22 April 1997 gave consideration to a report concerning increased incidents of physical violence in City-owned arenas and recreation centres, a copy of which is appended as Schedule B. Committee gave me direction to prepare a "zero tolerance" policy for its consideration.

DISCUSSION:

The policy has two components: education and enforcement. The key to the potential success of this policy lies in raising awareness among spectators and parents of their role in creating a positive atmosphere. The enforcement element ensures that the policy has teeth and that volunteers and staff have the mandate and the means to deal with violent behaviour in an effective manner.

Staff have had the opportunity to review the thrust of this proposed policy with key stakeholders, most notably the Hamilton Minor Hockey Council. I am pleased to report that the Council and all of its member associations support the policy's goals and intent and are prepared to work with staff on its implementation.

The policy is, indeed, complimentary to work already underway within the minor sports system to control excessive violence on the fields of play. Further initiatives are underway to require compliance with a coaching code of conduct that restricts strong verbal outbursts, a form of violent behaviour, aimed at players, referees and officials.

The rules of the game and officials of minor sports retain responsibility for managing excessive violence on the field of play. Associations and groups, with the City, are responsible for managing the behaviour of coaches, volunteers and spectators.

In most cases, officials of the association using the facility will be best suited to handling most situations, as they will know their spectators. City staff will be available and ready to support the volunteers and implement the ejection and banning components of the policy, as volunteers do not have the legal right or responsibility

The legislative responsibility requiring the City to maintain safe facilities is vested within the Occupiers Liability Act which, in general, requires building owners to meet standards of care in providing safe environments. Authority to act is rooted in the Trespass to Property Act with respect to banning individuals from City facilities. In cases of assault and battery the Criminal Code is prescriptive.

The Zero Tolerance Policy will serve notice that the City of Hamilton is committed to maintaining a safe and positive atmosphere at its arenas and recreation centres.

It is hoped this strong approach will be successful in reducing or eliminating these negative behaviours and, thereby, creating a safe and positive environment for our facility users.

CITY OF HAMILTON

DEPARTMENT OF CULTURE AND RECREATION

ZERO TOLERANCE OF VIOLENCE IN RECREATION FACILITIES POLICY:

Policy Statement:

The City of Hamilton's recreation facilities: arenas, recreation centres, outdoor pools and parks sports pitches exist to provide residents with opportunities to participate in sport and other recreational activities in a safe and positive environment. The City will ensure the most supportive climate possible for Hamilton children, so that they can enjoy their sport, and learn about competition, teamwork, sportsmanship and fair play.

As with many Ontario communities, Hamilton's minor sport system is managed and operated by volunteers. These community-minded citizens contribute in many ways to the success of minor sport in Hamilton. It is the City's responsibility that they, too, have the ability to work in a safe and positive environment.

It is critical, then, for the City, via the Department of Culture and Recreation to do all things necessary to ensure that deterrents are in place to ensure that incidents of violent behaviour do not occur in its recreation facilities.

Included in this commitment is an understanding that organizations that rent City facilities must take PRIMARY responsibility for the behaviour of all associated with them: players, officials and spectators.

Statements of Principle:

1. Participation by children in sport is an important element in the human development process.
2. To ensure maximum enjoyment and benefits from participation in sport, the maintenance of a safe and positive environment is essential.
3. The rules of each of the games exist to protect the players. Referees/officials are charged to ensure the fair and even application of the rules and to ensure safety of the players.
4. These referees/officials as well as organizers of minor sport, are for the most part volunteers and, as such, the City must put measures in place to ensure their safety.
5. Violent or abusive behaviours, such as verbal threats and insults, attempts to intimidate as well as physical assault and battery have no place in the City's recreation facilities.
6. Promotion of spectator "positive cheering" will assist in the reduction of violent behaviours in City facilities.

Goals of the Policy:

1. To reduce or eliminate violence from City-owned recreation facilities, including outdoor sports pitches.
2. To promote positive cheering behaviours among spectators and fans.
3. Increase the level of understanding among spectators and fans of the importance of creating a positive and supportive environment for children's sport.

Definition of Violence:

For the purposes of this Policy, the focus is on the behaviour of non-players, except in a situation in which a player leaves the area of play to engage in a violent act.

Violence is seen to be the following behaviours:

- * loud verbal assaults
- * threats and attempts to intimidate
- * throwing of articles in a deliberate or aggressive manner
- * aggressive approaches to another individual
- * physical striking of another individual
- * attempts to goad or incite violence in others

The Consequences:

Individuals who engage in any of the above behaviours will be subject to immediate ejection from the facility and a further ban from all City facilities for a period of time to be determined by the Director of Culture and Recreation.

All incidents will be reported to the Hamilton-Wentworth Regional Police. Criminal charges may follow.

Components of the Policy:

The Education Component:

The Department of Culture and Recreation, with its local sports partners, will undertake a promotional and educational campaign aimed at raising awareness among parents, volunteers and spectators of the Zero Tolerance Policy and, in particular, the importance of their role in creating a positive playing atmosphere in City recreation facilities.

This component will include posters to be hung in all facilities; circulation of the policy to all stakeholders as well as posting of the policy in all City facilities; inclusion of reference to the policy in affiliate organization newsletters/handbooks.

The Enforcement Component:

In accordance with the Occupiers Liability Act, the Occupational Health and Safety Act, the Trespass to Property Act and the Criminal Code, the Policy will detail actions to be taken by staff if violent behaviours are observed or reported by organizations that have rented City facilities. The Procedures section of the Policy will detail actions to be taken.

Implementation:

If approved by Council the policy will take effect on 1 September 1997. The Policy will be implemented in two phases:

The Education Component will be launched immediately in order to provide fair warning to all parties of the Policy and its impacts on their behaviour. It is anticipated that this phase will have an immediate impact but will need to be an ongoing effort.

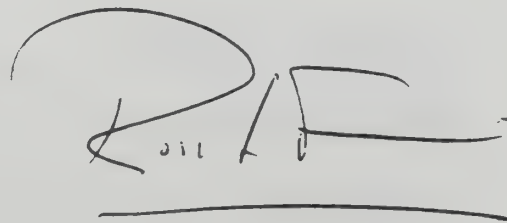
During the Fall of 1997, staff and volunteer organizations will work together to increase awareness of the policy.

Incidents of a verbal nature will be tolerated initially, but will be noted and raised as an issue by the organization utilizing the facility.

Incidents of a physical nature will be dealt with as in the past. Immediate ejection from the facility, possible banning, and a call to the police.

Staff training will also continue through this phase.

Full Implementation will be achieved by 1 January 1998. It is anticipated that all affected parties will have an awareness of the existence and contents of this policy by this time.

A handwritten signature in dark ink, consisting of a large, stylized 'R' followed by a horizontal line and a small 'L' or 'F' shape, with a horizontal line underneath.

3(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1998 October 28

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: 2000 International Children's Games Millennium
Festival
- Final Approval And Allocation Of Funds

RECOMMENDATION:

- a) That City Council give final approval to host the 2000 International Children's Games Millennium Festival as a civic event and based on the Business Plan attached hereto as Schedule A; and
- b) That the General Manager, Finance be instructed to make provision in the Ten Year Capital Budget to provide \$150,000 in 1999 and \$150,000 in the year 2000 for a total contribution to the hosting of the Games of \$300,000; and
- c) That the Mayor be authorized to sign an agreement with Her Majesty the Queen in Right of Canada (as represented by the Millennium Board of Canada) in order to receive a Federal contribution in the amount of \$300,000 through the Millennium Bureau of Canada; and
- d) That the 2000 International Children's Games Millennium Festival Committee, as outlined in the Business Plan, be affirmed as a sub-Committee of the Parks and Recreation Committee; and
- e) That the Festival Committee be authorized to continue negotiations with the Province of Ontario to secure matching funding.

FINANCIAL/LEGAL/STAFFING IMPLICATIONS:

A total contribution of \$300,000 in one time funding is being requested within the capital budget process from the City.

A funding commitment from the Federal Government in the amount of \$300,000 has been made. We are continuing to dialogue with the Provincial Government about matching funds. In both cases, these commitments are contingent upon a similar investment from the City of Hamilton.

The revised Games/Festival budget which can be found in the business plan (schedule A) indicates other planned revenue sources and expenditures.

It is anticipated that the Department of Culture and Recreation will need to second one full time staff to act as Games/Festival Manager. Community Sports Liaison Officer Greg Maychak has been designated to assume this role. The cost of back-filling the position has been factored into the Games/Festival budget.

BACKGROUND:

Council, at its meeting of 14 January 1998, approved the following recommendations. This report has been delayed while potential senior level government and private sector support was investigated.

DISCUSSION:

Under the leadership of Mr. John Kiriakopolous, a distinguished group of community leaders has been recruited to organize this important millenium year event.

After several iterations a refined organizational structure has been developed to organize all aspects of this undertaking. The Chart in Business Plan summarizes the structure and the key leaders in each area of endeavour.

A number of issues have been considered in the preparation of the business plan:

RELATIONSHIP WITH THE CITY:

The Hamilton International Children's Games Inc, is a local not for profit group that has organized and led our annual involvement in the International Children's Games, an organization that is a member of the International Olympic Committee. The local group has a close affiliation with the City via the Culture and Recreation Department. The Department maintains a budget line to assist in the mounting of the annual trip to the site of the Games. In 1998 this contribution was \$15,000. The local committee fund-raises a larger amount to finance the team. In 1998, 16 young people participated in the Games in Spain.

For the Millenium Games, a larger committee has been struck to ensure that we are able to deliver a world class event for the up to 3,000 young people who will come to Hamilton from around the world.

Rather than this committee going through the effort of forming an arms length business entity from the City, I am proposing that it function as a subset of the Parks and Recreation Committee and that the Games/Festival be a designated project of the Department of Culture and Recreation.

This format will ensure close municipal oversight of the development of the event, including the budget. City expenditure and revenue policies, including the Corporate Donations Policy will ensure that the business of the event is managed in a manner satisfactory to Council. As a children's sports development event, it fits within the mandate of the Department of Culture and Recreation.

A City staff person will serve as Manager of the Games while other staff will provide support to the various committees. Overall supervision of the games festival will be provided by Department management.

It is anticipated that Hamilton International Children's Games Inc. will be responsible for the selection of Team Hamilton, although all of the officials of that organization are also assisting in the development of the Millenium event.

BENEFITS TO THE CITY OF HAMILTON:

First and foremost, this is an event that will foster the development of local sport in our community. The approximately 300 young people, both boys and girls, able bodied and disabled, who participate will have the opportunity to meet and compete against children from around the world. Games organizers will be making every effort to give the event an "Olympic" feel, given the close ties with the International Olympic Committee.

Our local sport volunteers will enhance their skills and competency in the areas of coaching, officiating, and event organization. We anticipate that training and development events will take place as an adjunct to the Games.

The Festival portion of the event will be a multicultural celebration as well as a celebration of Canadian unity. We anticipate that many of our local ethnic groups will take a special interest in hosting teams from their country of origin. They will also participate in the week long cultural festival, parade and Opening Ceremonies.

The business plan projects a break even process. If a surplus is achieved it can be used to pay down the civic investment or, perhaps, more appropriately be reinvested in some manner in local minor sport.

While we do not anticipate that the Games/Festival will be a big generator of economic benefit, I do believe that we will receive national and international exposure.

A successful Games presentation will strengthen our ability and reputation in hosting large multi-sport competitions, increasing our ability to bid on other events in the future.

RISKS TO THE CITY:

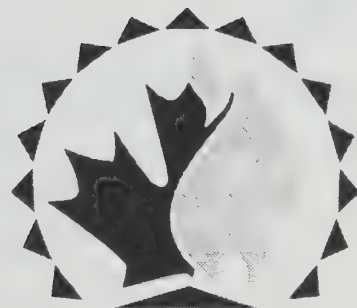
The recommendations indicate a civic investment of \$300,000. This investment must be weighed against the benefits described in this report.

Unlike other similar events, we are not tied into set numbers of athletes, enhanced sport facility requirements nor financial commitments to host bodies.

Our largest single expense will be the housing and feeding of the athletes at McMaster University. To its credit, I want to report to Committee that the University will be providing first class services at their cost to provide these critical elements of the Games. In addition, several of their senior administrators are volunteering and leading several of the working committees.

The vast majority of the events will take place in and on City of Hamilton facilities and sports fields. We will be foregoing revenue for the use of these facilities; will need to reschedule our normal programs to other venues or times; and expend additional one time current budget amounts for facility and parks maintenance to ensure all are in top notch condition. I do not see the need for capital facility upgrades. All projected facilities, save the McMaster swimming pool meet Canada Games standards, the self impose standard that we are using to ensure a first class Games.

c.c. Mayor Bob Morrow
A. C. Ross, General Manager, Finance



Business Plan to
Host the Year 2000
International Children's Games
Millennium Festival

"The Spirit Unites"

Table of Contents



LETTER OF INTRODUCTION	1
OVERVIEW	
An Athlete-Centred Festival	3
A Volunteer-Driven Festival	6
Why in Hamilton?	8
Why Hamilton Needs the Festival	9
INTRODUCTION TO THE CITY OF HAMILTON	10
INTRODUCTION TO MCMASTER UNIVERSITY	15
TRANSPORTATION	
Getting to Hamilton	16
Festival Transportation Plan	22
MEETING THE FESTIVAL' REQUIREMENTS	
Athletes' Village	19
Food Services	21
Medical Services	22
Broadcast and Media Centre	24
Communications	25
Accommodations	27
Opening and Closing Ceremonies	30
Language Services	32
Cultural Component	33
Integration and Inclusion of Athletes with Disabilities	34
Equal Opportunity	36
Greening the Festival	37
VENUE OVERVIEW	39
List of Sports	40
Draft Schedule of Events	41
COMMITTEE STRUCTURE	
Festival Committee	42
Festival Committee Structure	43
Operating Budget	45
Marketing Plan	47
Festival Information Management and Systems	50
The Legacy and Goals of the Festival	52

Our Vision for the New Millennium



The following document is our approach and vision to create an International Children's Festival for young developmental athletes, 12 to 15 years of age. Our vision, based on the U.S. Olympic Festival, is to invite cities not only from Canada but from around the world. The Festival could act as a bridge between national competition and a multi-sport event enabling each cities' best young athletes to participate internationally. This experience could play a role in preparing pre-Olympic athletes for national, international and Olympic competition. Should the Government of Canada and the Province of Ontario accept the International Children's Festival concept, then this proposal is our vision and approach to hosting the first ever International Children's Games Millennium Festival.

The Festival's theme, "The Spirit Unites" represents the aspiration of youth around the world to come together to embrace the Olympic spirit of fair play and international competition as well as celebrate the arts and cultural exchange. The International Children's Festival is our vision for the only multi-sport event for young high-performance athletes. Our goal is to involve these athletes at the Festival ceremonies and presentations to highlight both the young competitors and Canada's best athletes. It is the goal of our Committee that the 2000 Festival involve approximately 3,000 athletes from some 100 cities representing all five continents. Each city will have athletes participating in at least one of the three core sports; athletics, swimming and gymnastics, and chose one team or one individual sport from the list of ten optional sports. There will be equal representation of females and males.

As host city, we are committed to:

- ▶ promoting international peace and goodwill;
- ▶ fostering national pride through the promotion of Canadian values, fair play, excellence, equality, acceptance of cultural differences, and showcasing these values to other cities and nations worldwide;
- ▶ to promote the Festival movement throughout Canada and around the world through the cities participating
- ▶ encouraging young athletes to participate in a wider variety of sports through exposure to them at the Festival.

We have great respect for the Olympic movement and believe that we will host a festival worthy of our country's proud sport legacy. The International Children's Festival will be a highlight event celebrating the millennium, the beginning of a new era and our future athletes.

This vision is the product of many months of study, thought and effort on the part of numerous individuals. In the pages that follow, we will demonstrate that our communities are best suited to producing an "athlete-centred" Festival.



We can guarantee:

- ▶ full inventory of national or international sport venues, with an average travel time of 15 minutes from the Athletes' Village;
- ▶ comfortable Athletes' Village at McMaster University;
- ▶ first-class accommodations for officials, media and spectators;
- ▶ experienced and capable volunteers to lead the Host Society and Friends of the Festival Committee;
- ▶ a community with proud history of hosting and supporting major sport events and thousands of volunteers committed to making the 2000 International Children's Games Millennium Festival the best ever;
- ▶ ease of access from Hamilton International Airport;
- ▶ complete language services for athletes, officials, media and spectators

With a population of 320,000 and 460,000 within the Hamilton-Wentworth Region, we pride ourselves on being the "biggest small town in Canada." We combine urban sophistication, expressed through our major businesses, sports and cultural institutions, with small town charm most frequently demonstrated by our intense interest in volunteerism.

McMaster University will provide its top notch residences for use by the athletes and Mission Staff. Mission Staff will also be provided with efficient working space on campus adjacent to the Athletes' Village. The Festival's medical staff will be centred at our University Hospital, but will also be located at each sport venue during the Festival. We will also play host to several of the events.

We believe we can provide an outstanding sporting and cultural experience. We have seen the benefits of hosting sporting events in the past and are eager to take the next step and host an event of such scope. This opportunity transcends sport, in that we will be involving our energetic and outstanding arts and cultural organizations in the presentation of an active programme of music, theatre and a celebration of our Canadian culture.

The sports outlined in this sample proposal are simply a reflection of those sports that we could host. If additional sports were added or deleted, we are confident that we have the venues available to adapt to any request of those cities participating at the Festival.

An Athlete-Centred Festival



From the moment the athletes arrive in Hamilton to the moment they leave at the end of the 2000 International Children's Games Millennium Festival, it will be the mission of the Festival Host Society to ensure that they have the "time of their life."

The athletes attending the Festival will be seeking to achieve team and individual goals. Their training and development leading up to the Festival are the responsibility of their parents, coaches and themselves. When they arrive in our community, they will require rest, a healthy diet and an atmosphere conducive to high-level performance—great facilities, competent officials and an efficient Festival organization mechanism. Our 1996 Olympian, Joanne Malar, has pointed to the importance of "having fun in Atlanta" as a vital part of her Olympic experience.

So too will it be for the 2000 International Children's Games Millennium Festival.

In other sections of the proposal, detailed plans for the Athletes' Village, meal and beverage strategy, medical support, Festival sites and our ambitious ceremonial and cultural programmes are laid out for review and criticism.

In this section, we would like to demonstrate, in summary form, how we will make these an "athlete-centred Festival."

Volunteers will meet each team as they arrive at the airport. Following this brief but heartfelt greeting, the athletes will be transported by bus to the Athletes' Village, located on the campus of McMaster University. Luggage and equipment belonging to the athletes and the teams will arrive at their appointed destination promptly.

In all cases the athletes will feel welcome! Volunteers will personally oversee the registration and orientation processes at the Village. A central information kiosk in the Village will provide a base for all information required by the athletes, including practice and event information as well as the important social and cultural calendar.

While in the Village, meals for all athletes and officials will be buffet style to facilitate "grazing." A varied, tasty and nutritious menu is guaranteed. Food kiosks for athletes and officials will be provided as required at all event sites. An athletes' lounge, adjacent to the main dining facility will assist in the social process.

We have scheduled the Opening Ceremonies for Ivor Wynne Stadium. Before a crowd of 30,000 avid spectators, the athletes will parade into the stadium. The opening speeches and ceremonies will take place with all the dignity required to make this a moment that all athletes will treasure for the rest of their lives.

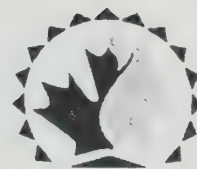


The cultural and entertainment package will emphasize "youth, sport and unity" and will be an event to remember.

Our Sport Technical and Services Committees have accepted, as their mission, that each of our events will be the best organized and officiated. Our venues will be the best field of play that any of the athletes have ever experienced. Each site will be prepared and maintained to meet or exceed the Festival's standards. Each site will have all required amenities for athletes, officials, media and spectators.

Transportation to and from venues will be fast, efficient and comfortable. All event and practice venues are close to the Village. The average travel time to all facilities is 15 minutes.





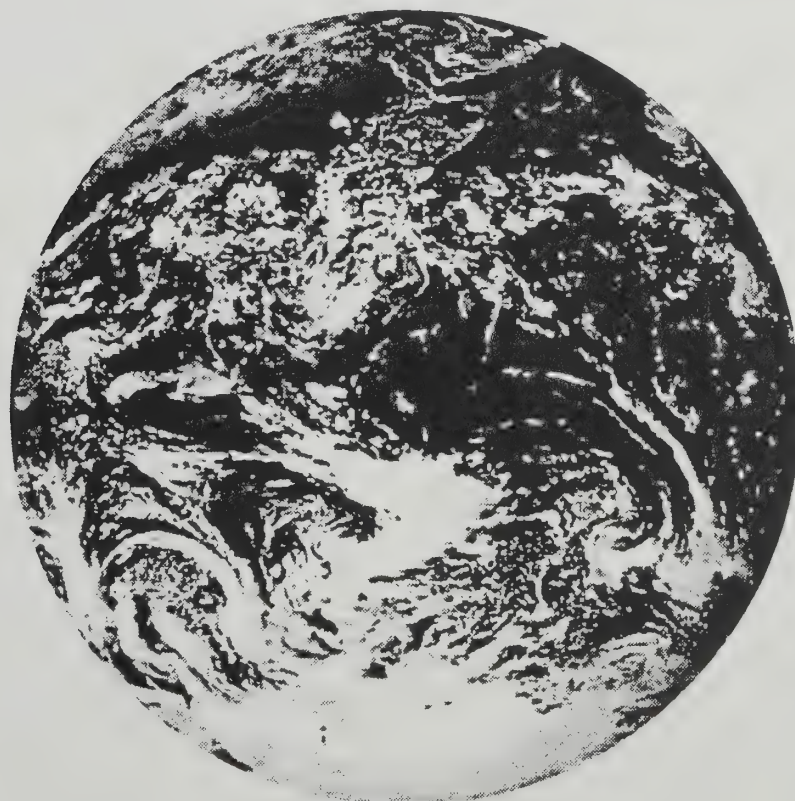
The host community has a well-earned reputation as outstanding sporting community. Festival athletes will experience this in several ways. They will find that the volunteers that will support them are competent and dedicated leaders in their chosen sports. As such, event support will facilitate smooth administration and foster an atmosphere conducive to producing "personal bests." The athletes will be welcomed onto their fields of play by enthusiastic and knowledgeable fans.

Our information and administration efforts will be geared to provide the latest technical applications to ensure prompt reporting of results.

Our awards ceremonies will add another dimension to the athletes' experience—they will be integrated into evening special events in downtown Hamilton.

At the conclusion of the Festival, our Closing Ceremonies to honour all participating athletes will take place at Copps Coliseum. These ceremonies will focus the nation's attention on the achievements in the pursuit of excellence made by young athletes from all around the world.

The athletes will leave Hamilton area with an awareness of the importance we place on their contribution to drawing cities together in the spirit of sports.



A Volunteer-Driven Festival



e understand clearly that the Festival cannot take place without the active involvement of over 1,000 volunteers.

The city has a long and esteemed history of volunteerism. A review of the long list of provincial, national and international events hosted by our community provides ample proof that we have a rich and deep base of volunteers who are ready, willing and able to make the Hamilton International Children's Games Millennium Festival a success.

The City of Hamilton estimates that in 1996 alone over 15,000 citizens will be involved in the organization and delivery of community sports, cultural and special events. This involvement ranges from coaching at the local level to contributing to the leadership of the Bank of Montreal Canadian Figure Skating Championships.

It is the nature and style of Hamilton that volunteer-based structures lead sport and recreational activities. The prescribed organizational model for the Festival, wherein a host society is founded, incorporated and charged with the responsibility of delivering the Festival, is one that is familiar to Hamilton. This host society will work very closely with city staff to ensure full accountability and successful event management.

The Hamilton Sports Council has agreed to take up the task of recruiting on-site, sport-specific and general volunteer support. They have already begun this task by writing to their many registered organizations and declaring their expectation that ALL will be available to support the Festival!

The Hamilton Sports Council is comprised of over many sports organizations representing approximately 30 sports with some 10,000 volunteers, primarily coaches.



The Committee has canvassed representatives of each of the Festival's sports for assistance in preparing the proposal. They have provided technical information on site selection relative to Festival's standards. This information has contributed enormously to our site selection and budgeting. They have also identified area-based officials who are qualified to serve at the Festival. Where associations are not affiliated with the Hamilton Sports Council, they have committed to canvas for volunteers as well.

The International Children's Festival will require a large number of volunteers. Our highly qualified Sport Technical Support Committee will work closely with all sport volunteers to ensure we have the most knowledgeable and technically competent team in place.



At the top level of the Festival hierarchy, a group of key business, community and sport leaders have been assembled to prepare, with staff, the proposal and to champion the vision of the International Children's Games Millennium Festival for Hamilton.

This group of respected leaders from Hamilton will conduct additional recruitment to form the "Friends of the International Children's Games Millennium Festival." This group will take on the task of raising the projected capital and operating costs that are required to produce a first-class event.

As in past games, the Hamilton-Wentworth Regional Police Department has committed its full support to provide a safe and secure environment for the athletes, officials and participants of the Festival. They played a major role in developing the security strategy, in partnership with the City of Buffalo, for the World University Games. This experience and expertise has raised the level of our local police in its ability to handle the magnitude of major events such as the International Children's Games Millennium Festival. Security will be especially stringent at the Athletes' Village and sport and spectator venues. All volunteers will be cleared through a screening process for suitability by the Hamilton-Wentworth Regional Police Department. Those volunteers deemed suitable will then be referred to the individual committee chairs and sub-committee chairs for review of their qualifications and experience for their particular area of interest. The Committee has pledged their full support in recruiting the best possible volunteers, to serve on the various committees and assist, prior to and during the Festival. Our goal is to involve some 1,000 volunteers from a cross-section of our community.

Hamilton can and will have the necessary volunteers to ensure the success of the Festival and optimum enjoyment for athletes, officials and spectators.



Why in Hamilton?



n reviewing our suitability to host the 2000 International Children's Festival, we have determined our strongest assets are as follows:

- ▶ the presence of fields of play sufficient in number and quality to meet Festival's standards within an average of 15 minutes of the Athletes' Village;
- ▶ a database of sufficient experienced volunteers in every sport;
- ▶ a city with citizens who are passionate about sport, with a long history of hosting national and international events and who have based much of their economic renewal on tourism and special events;
- ▶ the full involvement of McMaster University—Athletes' Village, Mission Headquarters, Medical Headquarters, several event venues and the participation of several staff and faculty in key administrative roles;
- ▶ the availability of quality hotels to provide VIP and media headquarters as well as accommodation for all who will travel to view the Festival;
- ▶ metropolitan areas that are large enough and sophisticated enough to provide a quality Festival experience, but small enough to ensure that the Festival will be the centre of attention;
- ▶ a Committee whose members are prepared to stay the course through 2000.

Why Hamilton should host the Festival



he City of Hamilton has concluded that an opportunity to host the 2000 International Children's Games Millennium Festival is one that must be pursued with vigour. We view the Festival as having the potential of revitalizing our community.

Our economic history is one that has relied heavy on a single industry for our economic health.

For Hamilton, steel was, and still is, king. While other industries existed, the key barometer to economic health was the performance of the lead industry. Prolonged downturns in this industry, combined with the global economic restructuring of the 1970s and 1980s, devastated our community. City council of the day, as well as residents, chose to fight back.

Diversification of the local economy has been achieved, with tourism and event hosting a key element to the economic development strategy of the City.

The International Children's Games Millennium Festival will provide a significant boost to our local sport infrastructure. The events will raise the profile of sport, providing an important incentive for our young people to participate. For some, the Festival will provide an incentive to pursue their goal to become a high-performance athlete in their chosen sport.

It is clear the Festival will provide economic and sport development benefits to our city. Beyond that, the Festival will provide a much needed emotional lift for our community. We are a proud city and the opportunity to host the Festival will provide both short and long term benefits for our residents.

An Introduction to the City of Hamilton



Hamilton was founded in 1796 and incorporated as a city 50 years later in 1846. Its early history was written based on Hamilton's geographic location at the head of Lake Ontario. An active centre for trade and commerce, it also had a significant and strategic role during the War of 1812. One of Hamilton's most prominent citizens of this area was Sir Allan MacNab. A leader in commerce and governance, his home stands today as one of Hamilton's major tourist landmarks, Dundurn Castle.

Thanks to its excellent harbour facilities at the western end of Lake Ontario, Hamilton soon grew to become a major port and remains Canada's sixth largest port city, handling a third of all offshore cargo entering the country.

The port facilities gave rise to steady industrial growth over the years, and Hamilton continues to be acknowledged as the centre of Canada's industrial heartland. The major emphasis has been on steel production—more than half of the country's basic steel is generated by Hamilton industry. However, the economy has become diversified over the years to encompass a wide spectrum of other industries ranging from environmental, electronics and other manufacturing products to many service-related industries.

Much of this growth is being generated by a remarkable increase in the City's tourism and hospitality industry. The City boasts a wide range of attractions including **Hamilton Place Theatre Complex, Copps Coliseum, Hamilton Convention Centre, the Art Gallery of Hamilton, the Canadian Football Hall of Fame, the Royal Botanical Gardens, the Canadian War Planes Heritage Museum** and the five city-operated museums—**Dundurn Castle, the Hamilton Military Museum, the Children's Museum, Whitehern Residence and the Museum of Steam and Technology.**





Hamilton is highly renowned for its community arts; some of the great performers are Opera Hamilton, Hamilton All-Star Jazz Band and International Peace Choir. Hamilton is now home to the annual Juno Awards, honouring excellence and achievement in Canadian music.

1996 marks the sesquicentennial of the incorporation of the City of Hamilton. As residents gather on a weekly basis to celebrate at "sesqui" events, Hamiltonians look with pride to what this community has accomplished and what it has to look forward to.

Hamiltonians boast of a high quality of life. Visitors are surprised at the beauty of this community. Hamilton has more trees per capita than any community in Canada.

Restoration work in Hamilton Bay has been so successful that the waterfront has been reclaimed as a recreational resource. As a tribute to this and other environmental initiatives the United Nations has designated Hamilton one of the world's most sustainable cities.

The City sits at 80 metres (260 feet) above sea level and we enjoy a moderate climate. Hamilton's geographic location in Canada's heartland makes the City accessible to visitors from almost anywhere in North America.



SUMMARY OF HOSTING MAJOR CULTURAL AND SPORTS EVENTS

From the first Queen's Plate at the turn of the century to the 1996 World Karate Championships, Hamilton has had great success both financially and artistically in hosting national and international events.

Perhaps no event illustrates the support and enthusiasm for friendly athletic competition better than the CANUSA Games. This annual competition held between Hamilton and Flint, Michigan, involves more than 2,200 athletes, plus



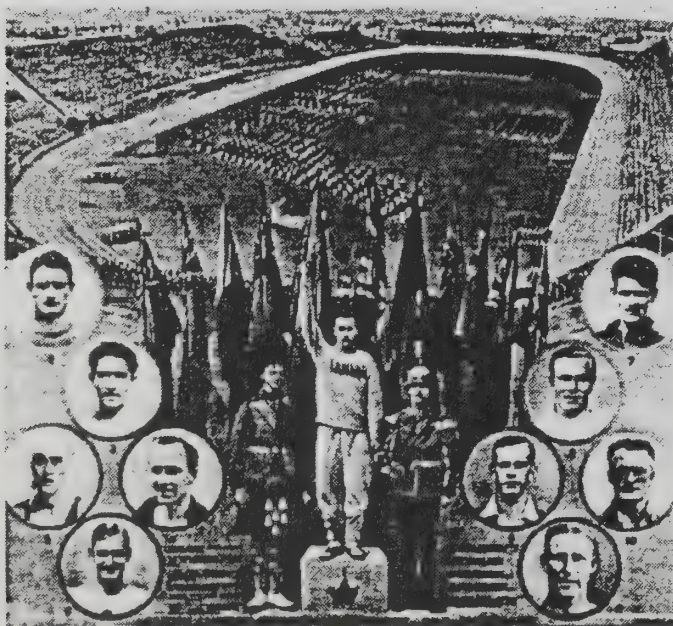
coaches and support personnel. Each year since 1958 the two cities have alternated as sites for three days of competition in over 20 different sports including track and field, tennis, wrestling, swimming and gymnastics. The organization and accommodation support needed to stage Hamilton's semi-annual hosting of the CANUSA Games generates an ideal blend of enthusiasm, excitement and goodwill ... and produces a solid core of over 1500 volunteers experienced in the skills of managing major sporting events involving multiple venues.

In June 1994, Hamilton also hosted the International Children's Games. Flags from over 20 countries and 30 cities flew proudly over the City of Hamilton, the first city in the Western Hemisphere ever chosen to host this international multi-sport event.

Hamilton also has a successful track record in hosting the entire set of Provincial Summer Games, including the 1988 Ontario Summer Games, 1991 Ontario Games for the Physically Disabled and the 1992 Ontario Senior Games.

We have also played host to an impressive array of provincial, national and international events. They include:

- ▶ 1930 - British Empire Games
- ▶ 1976 - Pre-Olympic Basketball Trials
- ▶ 1985 - World Junior Hockey Championships
- ▶ 1987, 1991 - Canada Cup World Hockey Championship
- ▶ 1988 - Ontario Summer Games
- ▶ 1990 - Memorial Cup
- ▶ 1990 - Canadian Dairy Cycling Championship





- ▶ 1991 – Canadian Brier Curling Championship
- ▶ 1991 – Ontario Games for the Physically Disabled
- ▶ 1992 – Canadian Cycling Championship
- ▶ 1992 – Ontario Senior Games “ACTIFEST”
- ▶ 1992, 1993 – Pan Am and World Judo Championships
- ▶ 1993 – Canadian Figure Skating Championships
- ▶ 1993 – World University Games, Women’s Soccer
- ▶ 1994 – International Children’s Games
- ▶ 1994 – Canada versus Wales Rugby
- ▶ 1994 – World Championship of Basketball
- ▶ 1994 – Canadian Recreational Slo-Pitch Championships
- ▶ 1994 – Canadian Amateur Golf Championships
- ▶ 1994 – World Gymnastic Challenge
- ▶ 1995 – Canadian National Cycling Championships
- ▶ 1995 – World Bocce Championship
- ▶ 1995 – Canadian Masters Outdoor Track and Field
- ▶ 1995 – Tournament of the Americas, Olympic Qualification – Basketball Championships
- ▶ 1996 – Ford World Curling Championships
- ▶ 1996 – Canadian Precision Figure Skating Championships
- ▶ 1996 – World Karate Championships
- ▶ 1996 – National Old Timers Baseball Championships
- ▶ 1996 – Ontario Junior Golf Championship
- ▶ 1996 – Grey Cup Festival and Grey Cup Games
- ▶ 1997 – ISU Champions Series Final
- ▶ 1998 – Canadian Figure Skating Championships

ANNUAL EVENTS HELD IN HAMILTON

- ▶ 1894 to present – Around the Bay Road Race
- ▶ 1908 to present –
Highlander/Spectator/Nuskin Indoor Games
- ▶ 1958 to present – Annual CANUSA Games
- ▶ Labatt’s/Slo-pitch Ontario Provincial Championships
- ▶ Toyota Canadian Professional Figure Skating Championships
- ▶ Provincial Minor Baseball Championships





MAJOR CONVENTIONS (NON-SPORTS) IN GREATER HAMILTON

- ▶ Feb. 6-9, 1992 – Ontario Liberal Party Leadership Convention
- ▶ June 11-14, 1992 – Shriners Convention
- ▶ 1992-1996 – International Conference on Disaster Management
- ▶ Aug. 22-25, 1993 – Association of Municipalities of Ontario
- ▶ May 16-21, 1994 – Skills Canada
- ▶ Oct. 5-7, 1994 – Recycling Council of Ontario
- ▶ Mar. 26, 1995 – Juno Awards
- ▶ May 7-13, 1995 – International Science and Engineering Fair
- ▶ Sept. 24-26, 1995 – Canadian Chamber of Commerce
Annual Convention
- ▶ 1995 – Skills Canada
- ▶ Mar. 10, 1996 – Juno awards
- ▶ 1996 – Skills Canada
- ▶ June 9-13, 1996 – Canadian Public Works Association
Conference and Trade Show
- ▶ June 19-23, 1996 – Ontario NDP Leadership Convention
- ▶ 1996 – Recycling Council of Ontario



An Introduction to McMaster University



McMaster University, through its dedication to innovative education and ground-breaking research is one of the leading post-secondary institutions in Canada.

Named after Senator William McMaster, who bequeathed funds to endow a Christian School of learning, the University grew out of educational work initiated by Baptists in central Canada in the 1830s. Founded in Toronto in 1887, the university moved to Hamilton in 1930 and became non-denominational in 1957.

McMaster is a medium-sized, full service university offering educational programmes through six Faculties. Annual enrollment includes 11,500 undergraduate and 1,500 graduate students and an additional 7,000 part-time students. The University Library contains over 1.6 million volumes, over 14,000 periodical titles and contains extensive special collections including the Bertrand Russell Archives.

The campus is adjacent to the Royal Botanical Gardens and is minutes from downtown Hamilton. A total of 2,782 students are accommodated at the university residences, which will serve as the Athletes' Village. If additional residences are required, accommodations will be made available in Brantford for the swimming and diving athletes, as well as in St. Catharines for the rowing athletes.

The University is a leader in recreation and sport. Over 6,000 students participate in intramural sport and its Intercollegiate Athletic Programme provides 16 sports

for men and 14 for women. The university is a popular venue for national and international sports events including the 1976 Pre-Olympic Basketball Tournament and the 1994 International Children's Games. A delegation of University officials were recruited to co-ordinate the basketball venues at the 1996 Centennial Olympic Games in Atlanta.



McMaster University is a Partner and will contribute facilities, services and support to the International Children's Games Millennium Festival.

Transportation



GETTING TO HAMILTON



reater Hamilton is located in the centre of a major transportation network offering convenient air and highway accessibility.

Hamilton International Airport is approximately 20 minutes from downtown Hamilton and the Athletes' Village. U.S. Air Express provides regularly scheduled flights to and from Hamilton to Pittsburgh connecting you to anywhere in the world. The airport can accommodate all teams arriving by chartered flight.

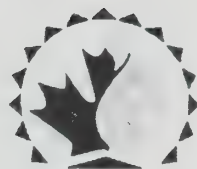


Lester B. Pearson International Airport in Toronto is serviced by every major airline with regularly scheduled flights to and from Toronto worldwide. Pearson International is 58 kilometres or 45 minutes from Hamilton's downtown hotels and facilities.

Shuttle service to and from Toronto and Hamilton airports is provided by several reputable, highly efficient companies. Airways Transit, a Hamilton-based company, provides 24-hour door-to-door service and offers special event rates for fans seeking transportation. There are also bus lines and taxi and limousine services available offering competitive rates.

GO Train and bus service between Hamilton and Toronto carries thousands of passengers daily from one downtown core to the other.

Motor traffic between Hamilton and Toronto flows along the modern Queen Elizabeth Way, the 401 and 403 routes. The QEW also serves as the major intercity artery between Hamilton and the Niagara Falls/Fort Erie border areas



to the east bringing them within the same one-hour time radius as Toronto. The 401 corridor links Hamilton with Kingston and Montreal; both destinations are an easy day's motor trip away.

To the southwest, Highway 403 connects Hamilton with Brantford and its environs before joining with Highway 401 leading to the Detroit/Windsor area.

FESTIVAL TRANSPORTATION PLAN

In an era of growing urban traffic congestion, Hamilton enjoys the rare advantage of a smoothly flowing integrated transportation network. Vehicular traffic moves quickly across the City in all directions through a well-established system of one-way streets. Without fail, vehicles can reach any portion of the city from the downtown core in 20 minutes or less; an impressive achievement for an urban centre of Hamilton's size.

Hamilton Street Railway (HSR) runs the city and region-wide bus transportation system operating 26 routes. The HSR has a great deal of experience handling large groups of both athletes and spectators. **Darts** will provide transportation for all disabled athletes.

Charter bus agencies located in Hamilton and the surrounding area provide both highway coach and school buses for transportation to large events. The capacity is more than adequate to meet all the transportation needs for athletes, coaches, officials, media and spectators.



One area of past success has been the City's high level of service of transporting athletes to and from the airport and to the individual venue sites. Extensive and detailed scheduling has provided on-time and smooth transportation of games' athletes.

A special 24-hour hotline will be provided to assist in transportation needs that are above and beyond the regular Festival schedule. Upon arrival at Hamilton or Lester B. Pearson International Airport, each city will have access to a scheduled shuttle that will run regularly from the event venues to the Athletes' Village. The requirements to meet this demand will be highly detailed on a computer programme that clearly outlines the number of buses that would be required on an hour-by-hour basis throughout the one-week Festival schedule. Herb Allen, a local and dedicated volunteer, will be responsible for all transportation needs throughout the Festival. He will be responsible for all transportation points of arrival and departure, fulfilling all the internal requirements during the 7-day Festival schedule. This individual has been responsible for events such as World Curling, where all athlete and official transportation needs were met without incident. All athletes arrived on time or early, with the Transportation Committee being able to take special requests for transporting event participants to tourist and shopping destinations.

The HSR and local bus companies have provided first class transportation service for many large events in Hamilton: World Curling Championships, World Figure Skating Championships, Grey Cup 1972, World Hockey Cup Finals, PGA Seniors Golf Tournament, CPGA Masters Golf Tournament, Canadian Country Music Awards, and many more.

The Transportation Committee will provide a first class, multilingual, efficient, reliable, safe and comfortable transportation service for all participants in the International Children's Games Millennium Festival in Hamilton.

Athletes' Village



All athletes, coaches and managers will be housed at McMaster University in nine residence buildings. Most of the 1362 rooms are double occupancy and Festival's participants will enjoy fully furnished accommodation with plenty of personal storage space.

Each McMaster residence is protected by a monitored card access system. Athletes, coaches and managers will be issued a card programmed to allow access to their residence only.

The village will provide separate accommodation for men and women and services will include:

- ▶ complete food service
- ▶ recreational and training facilities in an attractive and relaxing setting
- ▶ 24-hour health clinic
- ▶ lounging and quiet areas for participants
- ▶ entertainment area with recreation activities nightly
- ▶ refreshment area with drinks and light snack foods
- ▶ telephones, cable TV
- ▶ separate video games area away from the quiet area
- ▶ Village office staff available 24 hours
- ▶ room to replay events or watch movies
(at the request of players or coaches)
- ▶ post office and banking services
- ▶ multilingual services
- ▶ campus tuck shop
- ▶ washers/dryers in each residence building
- ▶ 24-hour supervised equipment storage for the convenience of the athletes

ACCOMMODATION FOR PERSONS WITH DISABILITIES

Hedden Hall, with 386 beds, is fully accessible. Braille in elevators and exits, reflective strip lighting, wheelchair ramps, accessible washrooms, kitchenettes, shower and tubs ensure that the visually and mobility-impaired are well-accommodated.

Four other buildings are ramped and have accessible washrooms for the mobility-impaired.

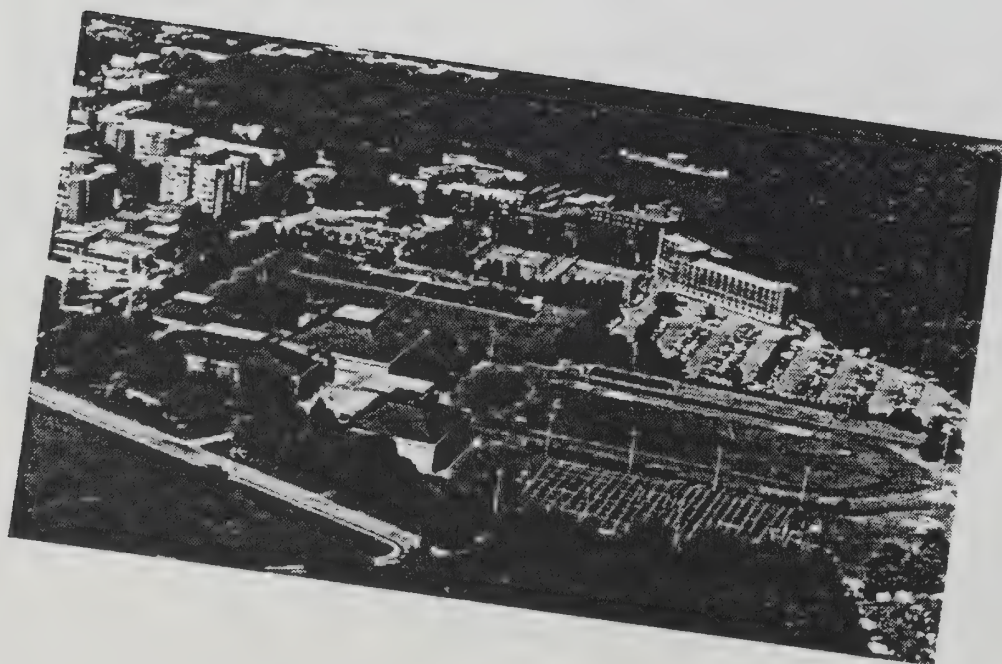
The Commons Building dining facility is accessible by elevator.



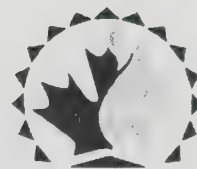
MISSION HEADQUARTERS

Mission Headquarters will be located at the hub of the university residences (or a nearby hotel). A restricted access area will be reserved for identified Mission Staff and the following services will be provided:

- ▶ reserved parking
- ▶ TV and VCR for each mission or team, cable connected
- ▶ results and Festival network terminal
- ▶ Internet connection to the International Children's Games Millennium Festival home page on the World Wide Web
- ▶ office space for each participating city
- ▶ meeting rooms and all office equipment including computers, fax machines, photocopiers



Food Services



Food standards are important to athletes, and during the Festival the standards will be enhanced to ensure proper dietary and aesthetic needs are met. Full service meals will be served in the Athletes' Village at McMaster University and light snacks will be available throughout the day. The university chef and the Student Health Services nutritionist will be available for consultation and specialized menus will be available. Daily lunch and supper menus will be varied, plus a salad bar which includes pasta, meat and fish as main courses will be available.

Special attention will be made to fluids and available drinks, which will include milk, juices, mineral water, potassium enhanced drinks, soft drinks, teas and coffees. Everfresh Juice, a corporate sponsor of many sporting events, has pledged its support for beverage and water to the Festival.

There are three dining halls—Commons marketplace, Refectory and Celebration Hall—with a total capacity of 1,750. Normal hours of operation are as follows: Breakfast: 7:30–9:00 a.m.; Lunch: 11:30 a.m.–1:30 p.m.; Dinner: 4:30–6:30 p.m. Extended hours of operation are available depending on the needs of the athletes.

There are also public food venues located throughout the Village including Arts Quad Café with a capacity of approximately 300, Tim Horton's Donuts, outdoor hot dog and ice cream carts, a public barbecue tent and Athletic Centre concessions.

ENVIRONMENTAL CONCERNS

Full glass and metal recycling programmes are in place in residences and dining halls. There will be non-disposable service (china) in athlete cafeterias as well as the use of bulk juice, milk and soft drinks rather than canned or bottled.

To limit the need for box lunches, practices and competitions will be scheduled to fit the structure accordingly, but when necessary we will give preference to an on-location hot food service over sandwiches. Locally grown fruit will be available in large amounts throughout the Village.

Athletes' nutritional needs are of the utmost importance; we will meet these needs appetizingly for the duration of the Festival.



Medical Services



All Festival venues will be within five minutes of a hospital. The largest, best-equipped of all would be adjacent to the Athletes' Village: McMaster University Medical Centre.

The scope of medical services within the Hamilton area is remarkably extensive for a city of its size. No fewer than seven teaching hospitals are located in Hamilton. Their personnel and facilities provide specialized care on a regular basis to patients in regions of Ontario stretching from Niagara Falls to Kenora.

Each venue will have a sports medical treatment centre ready to handle any unforeseeable emergency. A multi-disciplinary health management team composed of local health care professionals will serve the athletes from the health clinic based at the Village.

To address the medical concerns of mission staff and officials, there will be a "doctors hour" held each morning after the chefs' meetings.

In the past few years, Hamilton has had the privilege of hosting several national and international sporting events. All of these events required co-ordinated medical team coverage to tend to the needs of participants, coaches, and event organizers alike.

We are proud, in the Hamilton area, to have a competent, highly skilled group of sport medicine physicians, athletic and physiotherapists, massage therapists, chiropractors, nurses, paramedics and other specialized allied health services. All of these professionals have demonstrated that they can work in a co-ordinated, effective fashion to both proactively and reactively deal with the health-related needs of sporting events both large and small.

Local ambulance, hospital administrations, and medical and surgical specialty staff have always been willing to work closely with the Festival Medical Committee to provide emergency and comprehensive care in the event of illness or injury.

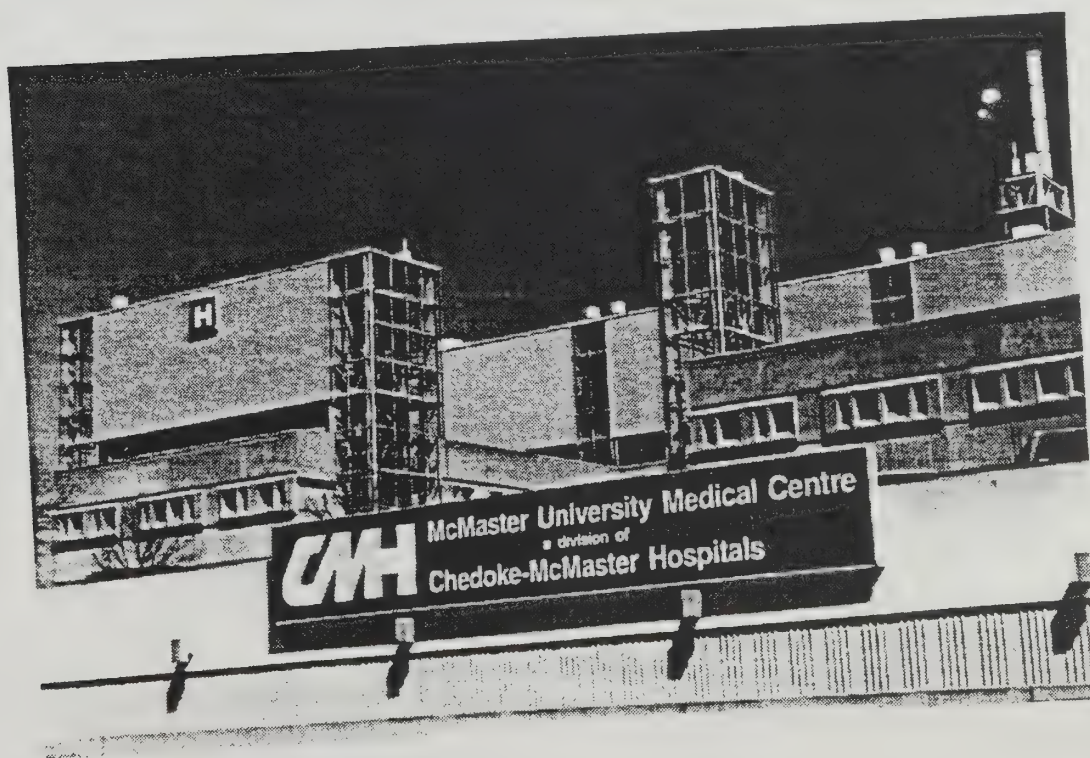


Other noteworthy aspects of medical services in Hamilton include:

- ▶ comprehensive sports medical facility at McMaster University
- ▶ helicopter ambulance service is available 24 hours daily to transfer patients to specialized hospital emergency/trauma areas.

Hamilton is a university community and as such has an undergraduate and postgraduate medical programme, as well as a school of kinesiology and of physiotherapy. Members of the medical committee are also associated with Sheridan College Sports Management programme. All of these educational facilities have expressed an interest in helping with the International Children's Games Millennium Festival should they be held in the City of Hamilton. Therefore, we would have a large number of energetic and capable students, instructors and graduates of these programmes who would enthusiastically help with event coverage and injury treatment.

Thus, as has been demonstrated in past events coverage, we have an excellent network of personnel from various medical and paramedical fields who would happily work harmoniously to help to make these Festival both safe and successful.



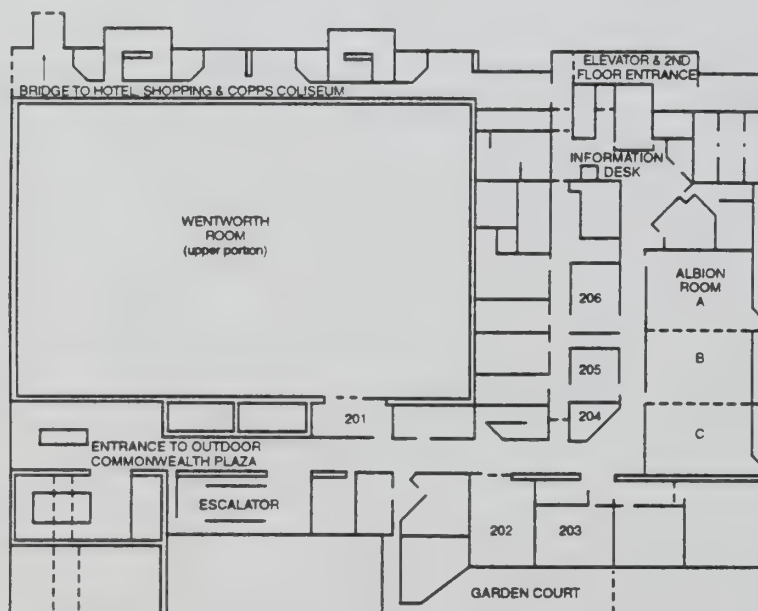
Broadcast Centre



he Albion Room A, B and C of the Hamilton Convention Centre will serve as the Broadcast Centre. Located on the second floor, it measures 27.43 m x 13.11 m x 3.05 m. The movable walls allow the flexibility of division of space into three separate rooms, each with its own entrance, projection screen, sound and lighting system and marker board centre.

Room 202 will serve as office space. It measures 8.23 m x 10.67 m x 3.05 m.

Also located on the second floor is the walkway connecting to the Sheraton Hamilton Hotel, where broadcasters will be accommodated.



Media Centre



he Media Centre will be located in the Ontario Room on the Mezzanine Level of the Royal Connaught-Howard Johnson Plaza-Hotel. The Ontario Room measures 49' x 34' x 9'9" or 1669 sq. ft. The hotel will accommodate all of the amenities the media need to accomplish their task.

Translators/interpreters will be provided on-site providing services in the many languages of the participating cities.

Communications



Hamilton is committed to establishing state-of-the-art Media and Results Centres, communicating in all official languages. These will be bolstered by excellent local facilities and the close proximity of Canada's English language media centre in Toronto. Greater

Hamilton is serviced by both print and electronic media. Parking will be provided to accommodate the media transportation system. Work stations will be provided and will include a personal computer which can be used for word processing, accessing the Festival results and information networks, sending and receiving fax messages and accessing electronic bulletin boards. A media lounge will be included in the amenities.

With the size and magnitude of this event, a national network and a major Canadian broadcaster will be secured.

Hamilton is home to ON-TV. The station specializes in sports coverage, with two massive, fully equipped mobile production centres. These giant studios-on-wheels are used to cover many events included in the International Children's Games Millennium Festival. In fact, as testimony to the excellence of both the crews and their equipment, the station was selected to assist in television coverage of the 1988 Winter Olympic Games in Calgary.

Broadcasting from Hamilton is easily achieved. The City is well within the footprint of all Canadian and U.S. broadcast satellites; up-linking is accomplished routinely from many sites in the Hamilton area.

Radio coverage is well represented by six local radio stations plus several additional stations in the area:

AM

CHAM 820 (Country), Hamilton
CHWO 1250, Oakville
CHML 900, Hamilton
CKOC Oldies 1150, Hamilton
CKPC 1380, Brantford

FM

CFMU-FM 93.3 McMaster
University, Hamilton
CHTZ-FM 97.7, St.Catharines
K-LITE FM 102.9, Hamilton
Y95 Classic Rock, Hamilton
CKPC 92.1, Brantford



Computer software programmed specifically for sports/registration/results and scheduling as well as qualified technicians will be available during the Festival. A computer based network which can integrate with the results network will be used to provide information on a wide range of Festival activities. The Missions, the society, media and athletes will be able to check results at terminals on the Village site.

Backup systems will be available if required.

The Hamilton Spectator

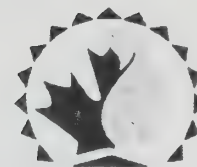
Hamilton is the home of *The Hamilton Spectator*, which has a daily circulation of 135,000. Other community newspapers include *The Expositor* in Brantford, *Brant News*, *Burlington Post and Gazette*, *The Oakville Beaver* and *Brabant News*, with circulation in Stoney Creek, Dundas, Ancaster and the Hamilton Mountain.

The area is also served by all three of Toronto's major daily newspapers, *The Toronto Star*, *The Toronto Sun*, and *The Globe & Mail*.

Mobile communication will be provided through cellular phones and radio networks. Hamilton will utilize the most efficient, up-to-date communications available by the year 2000.



Accommodations



VIPs, BROADCASTERS AND OFFICIALS ACCOMMODATIONS



The Sheraton Hamilton Hotel will accommodate the VIPs, broadcasters and officials during the International Children's Games Millennium Festival. With 300 guest rooms including 14 suites, the Sheraton is directly connected to the Convention Centre, Hamilton Place, Copps Coliseum, Hamilton Art Gallery and an indoor shopping mall. This hotel will be fully integrated into the Festival Information Network.



MEDIA ACCOMMODATIONS

Media accommodations will be located in the Royal Connaught-Howard Johnson Plaza-Hotel. This impressive structure, with 206 guest rooms including eight suites, is located in the heart of downtown Hamilton, just steps away from the Hamilton Convention Centre and Hamilton Place Theatre.

SPECTATOR ACCOMMODATIONS

Spectators will have accommodations at the Ramada Hotel. The Ramada has 219 guest rooms including three suites. It is located close to the business centre as well as arts institutes, theatres, shops and boutiques.

The Sheraton Hamilton, Royal Connaught Howard Johnson Plaza-Hotel and Ramada Hotel are located in downtown Hamilton within a 5-minute walk from each other and Copps Coliseum.

During the Festival, many spectators may wish to take advantage of the warm summer weather and combine a visit to the events with a camping holiday. Over 3,000 camping and trailer sites are available within 30 minutes of Hamilton.

The trend towards Bed & Breakfast accommodations in North America continues to gain favour in the Hamilton area. At this point, about 65 establishments afford B&B facilities in both cities and immediate surroundings.



ADDITIONAL AREA HOTELS, MOTOR INNS AND MOTELS

DOWNTOWN

Town & Country Inn	77 rooms
Visitors Inn	60 rooms
Admiral Inn	58 rooms
Budget Motor Inn	38 rooms
YMCA	172 rooms
YWCA	86 rooms

MOUNTAIN

Days Inn, Hamilton	45 rooms
Super 8 Motel, Hamilton International Airport	50 rooms

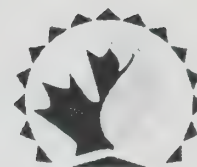
EAST

Beach Motor Inn, Hamilton	24 rooms
Cherry Beach Motor Inn, Stoney Creek	18 rooms
City Motor Hotel, Hamilton	100 rooms
Comfort Inn by Journey's End, Hamilton	60 rooms
Pines Motel, Stoney Creek	18 rooms
Holiday Inn Express, Hamilton	136 rooms
Stop 50, Stoney Creek	10 rooms

WEST

Artesian Wells Motel, Waterdown	14 rooms
Clappisons' Corners Motor Inn, Flamborough	28 rooms
Delta Motel, Dundas	11 rooms
Maple Farms Motel, Ancaster	23 rooms
Motel California, Ancaster	8 rooms
Mountain View Motel, Hamilton	27 rooms
Escarpment View Motor Inn, Flamborough	9 rooms
Sundown Motel, Jerseyville	10 rooms
Waterdown Motel, Waterdown	12 rooms

In total, Hamilton offers 1650 rooms within the City and immediate vicinity; a further 820 guest rooms are available in nearby communities, including Burlington and Brant County.



BURLINGTON HOTELS AND MOTELS

Holiday Inn Burlington	239 rooms
Journey's End	99 rooms
Travelodge	116 rooms
Admiral Inn	67 rooms
Venture Inn	125 rooms
Days Inn	80 rooms

BRANTFORD HOTELS AND MOTELS

Bell City Motel	20 rooms
Best Western Brant Park Inn and Conference Centre	115 rooms
Comfort Inn by Journey's End	80 rooms
Davidson Motel	17 rooms
Days Inn	75 rooms
Four Star Inn	20 rooms
Grand Motel	25 rooms
Mohawk Motel	30 rooms
Plaza Motel	11 rooms
Rosecourt Motel	9 rooms
Royal Garden Travelodge Hotel and Conference Centre	96 rooms
Sherwood Inn Motel	24 rooms
Sunset Motel	10 rooms
Twin Gates Motel	28 rooms

STORAGE FACILITIES

The City of Hamilton will provide storage for large and small equipment necessary for ceremonies and sport venues. The city operation workshop has a number of trained professionals with games experience who can assist with the delivery and transportation of all equipment and supply needs. This staff includes qualified carpenters who can assist in the construction of any props and structures required to ensure the quality of the Festival. Our Public Works Department has full-time staff trained and experienced in producing all forms of professional quality signage and banners required by corporate sponsors and the various Festival committees.

Additional storage for individual and team needs will be provided on-site at the Athletes' Village at the Ivor Wynne Centre or at individual residences.

Community volunteers, local businesses and Festival staff are prepared to meet all the operational and technical needs of this event.

Opening and Closing Ceremonies



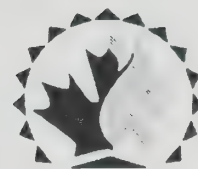
OPENING CEREMONIES

The Opening Ceremonies have been scheduled for Canada Day, July 1, 2000 to celebrate the nation's birthday and the united spirit of the festival. The venue will be Ivor Wynne Stadium, home of the Hamilton Tiger Cats of the Canadian Football League and site of the 1996 Grey Cup Game. This site has a special place in the history of amateur sport for it was developed when the City of Hamilton hosted the 1930 British Empire Games. Athletic events were held within the grounds of the current stadium. The indoor pool venue is still in operation on the property under the name of the "Jimmy Thompson Pool."

"The Spirit Unites" will be the theme for the Opening Ceremonies emphasizing and incorporating the diversity of cultures represented at the Festival. Ethnic groups from our Canadian cultural mosaic will perform traditional songs and dances. The beginning of the opening ceremonies will be a tribute to the west. World class entertainer will be extended an invitation to welcome the world youth as she opens the Festival.

The ticket price to attend the Opening Ceremonies will be modest and all event tickets will be available for those spectators wishing to attend both ceremonies and a variety of sporting events.



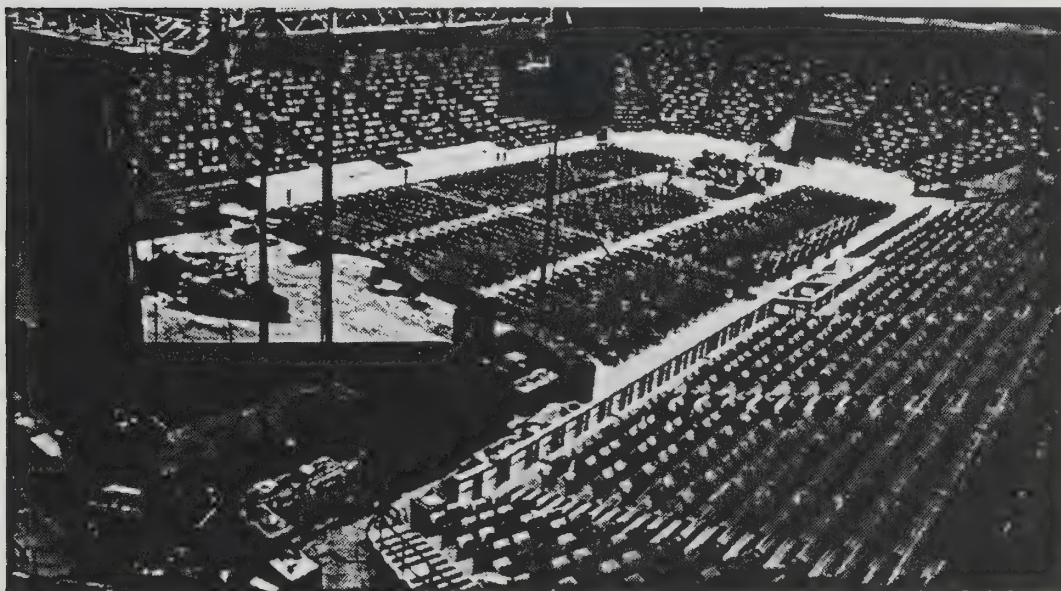


CLOSING CEREMONIES

Closing Ceremonies will be held at Copps Coliseum. This 17,500-seat sports arena has been the setting for many memorable athletic achievements, with perhaps the most famous being Mario Lemieux's winning goal from Brantford's Wayne Gretzky in the 1987 Canada Cup. One of the most modern sports and entertainment complexes, Copps is located right in downtown Hamilton in the heart of a market that puts more than 6 million consumers within just over an hour's drive. Television lighting is among the best in the country. Camera locations are available in the media box, arena level corners and concourse level box.

Copps Coliseum has wheelchair locations on the main concourse level, specially equipped washrooms and two elevators from the main entrance to seating areas.

The athletes will leave the City of Hamilton with warmest best wishes from their host and will return home knowing that they have participated in an event that was planned, organized and executed by a Festival Committee that was totally dedicated to them.



Language Services



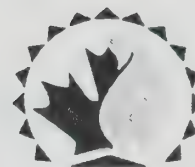
Our ethnic communities have a proud tradition of supporting and assisting special sporting events hosted in the City of Hamilton. They are very active in the community and despite their small numbers, possess an exemplary history of volunteerism. This is evident in past provincial and international games such as Actifest and the 1993 World Judo Competition. Our diverse ethnic communities have pledged their full support to the 2000 Hamilton vision. They have indicated a commitment to providing hundreds of volunteers to provide language services at all venues and facilities throughout the Festival. In addition, individual team interpreters will be available to all cities requiring translation for members of their teams.

Translation can be provided for all facets of linguistic needs on a day-to-day basis throughout the organizational phases by some of our key volunteers and support staff. Volunteers will be in place to answer any enquiries and provide information or assistance to the individual athlete, missions staff, officials, media and spectators. They will be available at all integral parts of the Festival, whether it be the greeting at the airport, the Athletes' Village or individual sport venues.

Our Language Services Committee has been developed and is prepared to meet the challenge of making the 2000 Festival meet the needs of all cities.



Cultural Component



Essential to the success of the Children's Festival experience is the full development and integration of the cultural component. In particular, opportunities to showcase local culture enrich the overall Festival programme and assist in the growth of local groups. The host community has a rich and long history of cultural development. At the elite end, Hamilton Place is a world-class theatre venue. At the community level, the City boasts top flight arts and cultural groups prepared to integrate their work into the Festival.

Each evening, awards will be presented at the forecourt of Hamilton City Hall. In addition, at multi-sport sites, amateur theatre presentations will enliven the programme, particularly between events.

The depth of organizational talent to develop and present the cultural component is significant. The Festival Committee will be able to draw upon the strengths of the organizers of past community events; and upon the individuals who organized the cultural presentations for Prince Charles and the Governor General.

The ceremonies and cultural programme committees will be responsible for producing a schedule of high quality ethnic festivities throughout the Festival working with various national embassies in Canada. This cultural programme will take place at Commonwealth Square, Gore Park and in front of City Hall, fully utilizing the downtown core. The programme intends to attract thousands of visitors to experience the various cultures participating in the games. Their efforts will be assisted by Shelley Merlo-Orzel, Special Events Co-ordinator for the City of Hamilton.

Hamilton is truly a multicultural mosaic with a vibrant and diverse arts community that is sure to provide a meaningful Festival. Our ethnic community has guaranteed their full support and participation in this extensive cultural exchange. Through dance, art and music the Hamilton Festival will focus on values which bring together all people in a common goal to promote international understanding, goodwill and friendship. Many multicultural organizations will also host receptions for each and every city participating at the International Children's Games Millennium Festival.



Integration and Inclusion of Athletes with Disabilities



he host community once again has a wonderful opportunity to show themselves as the leading city in Canada in the integration and inclusionary movement. Our community is caring and supportive when it comes to quality of life for everyone, be it day-to-day living or athletics.

In 1991, Hamilton hosted the Ontario Games for the Physically Disabled. This community welcomed the athletes with open arms and went out of its way to make the Games one of the best ever. Athletes, coaches, volunteers and organizers were all proud to have had the experience of the Games in our wonderful City.

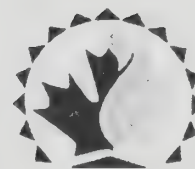
It was a set of Games first, with disabled athletes second. Every step was taken to ensure quality was at the forefront. Officials, venues, accommodations, social and recreational activities were all high priority. We wanted the athletes to have every opportunity to achieve their goals.

In 1994, Hamilton once again played host, this time to the Ontario Summer Special Olympics. Again, the community showed its support and dedication to athletes with disabilities. As with the 1991 Games, every measure was taken to show the athletes Hamilton's hospitality and ability to host a quality event.

In 1994, the International Children's Games were hosted outside of Europe for the first time ever, in Hamilton. Another first was the inclusion of athletes with disabilities. Swimming and Track and Field were chosen as the inclusionary events. Tremendous strides were made for the integration movement with these Games. All the fears and apprehension were quickly dismissed once the Games began and all realized that it was business as usual at the track and at the pool. Athletes with disabilities did not take away from the Games, in fact they had brought something special for the first time.

All three above mentioned Games had common denominators. The community came in droves to volunteer. A sincere appreciation and respect for athletes with disabilities was shown. Every set of games and every athlete gave all they had. In many cases, spectators cheered athletes on to personal bests and records. Once again, these were not just Disabled Games, rather sets of games with disabled athletes—athletes who train every bit as hard, and sacrifice every bit as much, and want to win as much as every other serious athlete does.

Have these games made an impact on the Hamilton community? Without question. Since the first set of games, Hamilton has taken the initiative to develop sport and athletes in its community. More athletes than ever compete in games



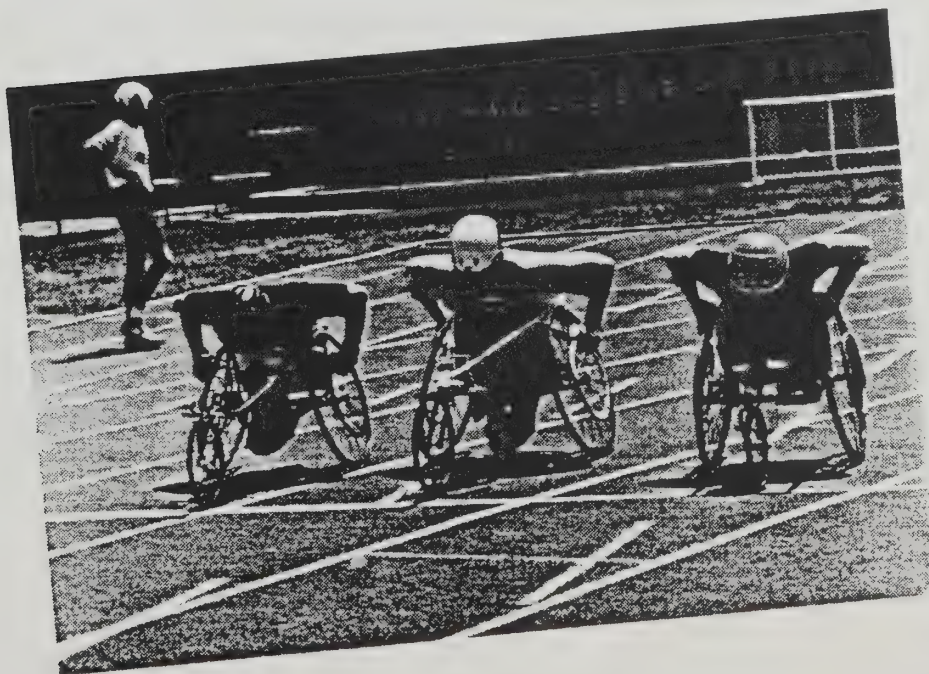
today. The Hamilton Challenger Baseball Association and the Hamilton and District Sledge Hockey Association have been formed and are all-volunteer based with numbers of players growing by leaps and bounds every year. The volunteer base remains strong and supportive. The Hamilton Senior Games were integrated for the first time ever in 1996.

On a less competitive note, Hamilton continues to lead the way in integrating its community into recreational programming as well.

All the above factors were instrumental in Hamilton receiving its first ever Five Star Award in Recreation in 1993. The award was sponsored jointly by the Secretary of State-Government of Canada, the Federation of Canadian Municipalities and the National Access Awareness Committee. The award recognized the City of Hamilton and the Culture and Recreation Department for their leading work to integrate persons with disabilities into community activities.

As an added honour, Hamilton was the only city in Ontario in 1993 to receive the award, and one of only seven in Canada.

Now, many of the same talented and enthusiastic volunteers from these past games are ready to roll up their sleeves and do it again, this time for the International Children's Games Millennium Festival, to ensure that the Festival will be completely accessible to and supported by persons with disabilities whether they be spectators, athletes, volunteers or media.



Equal Opportunity



he 1994 International Children's Games held in Hamilton, was the first opportunity for First Nations youth in Ontario to compete in an international competition. The team was selected by the Aboriginal Council of Ontario and represented youth from the Cree Nation of James Bay; the Ojibway Nation of Manitoulin and the Mohawks of Akwesasne.

Traditionally, Canadian Aboriginals have been a respectful, competitive and proud race of people. Over the past decades the resurgence of the Aboriginal spirit has been emerging and through hosting of this Festival we hope to embrace and nurture these positive changes. It is in this spirit that the Aboriginal youth of Canada will participate to provide understanding and goodwill of indigenous peoples' culture to the world.

The Host Society will invite the Ontario Aboriginal Recreation Circle to again select an Ontario team and encourage Aboriginal teams from across Canada to fully participate in the Festival, recognizing that the teams will not be from specific cities but rather a representation of First Nations youth from a number of reserves within the province or territory. In addition, First Nations performances will be highlights during the cultural components and play an integral part of the Festival's Opening Ceremonies.

One of the priority goals of the International Children's Games Millennium Festival is to provide an equal opportunity for all youth. This includes youth with disabilities, First Nations youth and girls. Because the teams at the Festival will be comprised of youth that exceed at a city level, this becomes an opportunity otherwise never had for a number of amateur athletes and at a much younger age.

The Festival Committee is committed to equal opportunities specifically for girls and in keeping with the standard set by the 29-year history of the International Children's Games, there will be equal representation of females and males participating in the Festival. By providing an experience of competition at an international level with the scope of this Festival, girls will be encouraged to continue to work hard for years to come in their chosen sport.

Greening the Festival



he Environmental Services and Technology sector has become a key component in the Region's growing economic emphasis on sustainable development. With a long and successful heritage in manufacturing, the Region has a keen awareness of the environmental impact of its industrial base as well as the need to develop products and services to deal effectively with environmental issues.

As society continues to change its approach to waste from disposal to recycling and reuse, the environmental services industry is poised for expansion.

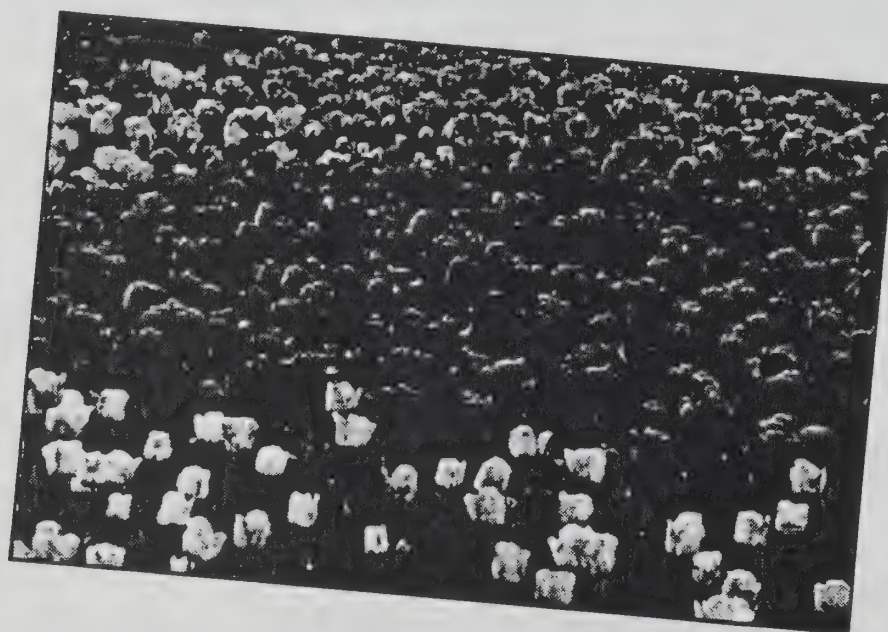
Greater Hamilton is at the forefront of that activity as home to a number of environmental companies serving local and international markets. The Region is also a catalyst for various environmental initiatives. These range from being one of 21 communities selected worldwide as a Local Agenda 21 Model Community to participating in OCETA (Ontario Centre for Environmental Technology Advancement) and Vision 2020 as a Region totally dedicated to the concept of sustainable development.

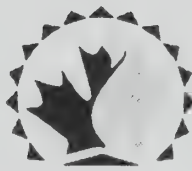
A 1994 recipient of the Canadian Environmental Achievement Award, Greater Hamilton is actively promoting and reinventing a prosperous future in the economic sector.

Philip Environmental is an internationally recognized leading company involved in environmental clean-up. Since its inception, it has had a strong focus on supporting the community and sports. Another Hamilton company is also a major player in the recycling industry; Royal Recycling was chosen over hundreds of international companies to lead the environmental assessment and concerns of the Atlanta Centennial Olympic Games. Specialized computer software was utilized in the determination of the prime strategic sites for both recyclable and disposable waste bins throughout the entire Olympic site. Over 3,000 Hamiltonians were transported to Atlanta to ensure the environmental safety of the Summer Games. This is the single most extensive environmental project for an international sporting event of such magnitude. Royal Recycling will develop a similar plan for the International Children's Games Millennium Festival. The knowledge and experience gained in Atlanta is invaluable to all committee chairs, especially services, to guarantee that Hamilton's vision will demonstrate that 2000 can be a green International Children's Games Millennium Festival.



The Host Society supports and is committed to a Green Festival. Hamilton's choice by the United Nations as one of the world's sustainable cities is ample proof of the depth of knowledge and commitment in the area of the environment. The remediation of Hamilton Bay has been a remarkable achievement. We will draw upon this environmental consciousness to ensure that the environmental impact of the Festival will be minimal. This goal will be achieved through the development of environmental standards for suppliers in the areas of packaging and chemicals. Our Parks Departments already have fully integrated Pest Management programmes in place. McMaster University is a world leader in the area of environmental research and has been identified as the location for an international research centre.





Festival Venue Overview



his section of the proposal documents each of the Games event and practice venues.

The inventory of venues to present the International Children's Games Millennium Festival is complete and will meet or exceed Games standards. In addition to the high quality of event venues, the depth of facilities within the City is such that many of the practice venues could also handle Games events. Should inclement weather hamper the Games schedule, we have sufficient number of sites in all sports to deliver a full event schedule within a constricted time frame.

The average travel time from the Athletes' Village and from the major hotels is 15 minutes.

Each Games site will be fully outfitted to meet all competitive and support requirements.

Realizing the importance and key role sponsorship plays at major games, all venues will ensure that all current signage will be removed to allow fairness and the full potential to promote Festival sponsors.

It will be mandatory that cities send athletes to participate in at least one of the core sports of Athletics, Swimming and Gymnastics. All other sports will be at the option of the individual cities—each city will chose one team or one individual sport from the list of ten optional sports. The number of athletes participating in each sport will depend on the number and choice of participating cities.

The following pages are a brief overview as to the sports selected and organizational structure responsible to promote, manage and co-ordinate the games successful.

List of Sports

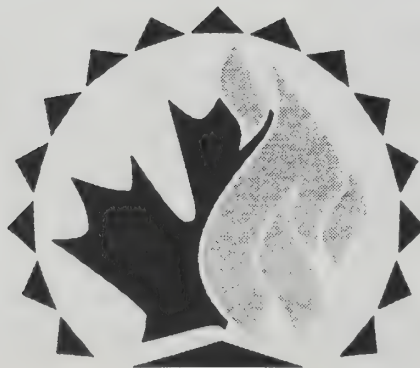


Each city will be encouraged to have athletes participate in all three core sports; Athletics, Gymnastics and Swimming. If they participate in one or more of the core sports, they are eligible to chose one team or individual sport from the three optional sports.

Athletics	McMaster University
Baseball/Softball	Mohawk Sports Complex
Basketball*	McMaster University
Golf	Chedoke Golf Course
Gymnastics	Copps Coliseum/Chedoke Arena
Soccer*	McMaster/Brian Timmis/Mohawk Sports Park
Swimming	McMaster University
Tennis	Rosedale Tennis Club
Volleyball	Mohawk College/Redeemer College

Core sport—all other sports are optional

* Other venues will be utilized based on the total number of team entries



Draft Schedule of Events and Venues

JULY	SAT 1	SUN 2	MON 3	TUES 4	WED 5	THURS 6	FRI 7
OPENING CEREMONIES	•						
ATHLETICS McMaster University Track		•	•	•			
BASEBALL/SOFTBALL Mohawk Sports Complex		•	•	•			
BASKETBALL McMaster University Gym Cathedral High School St. Mary's High School		•	•	•			
GOLF Chedoke Golf Course		•	•	•			
GYMNASTICS Copps Coliseum Chedoke Arena		•	•	•			
SOCCER McMaster University Mohawk Sports Park, #1 Brian Timmis Stadium Sackville Hill Memorial, #1		•	•	•			
SWIMMING McMaster University		•	•	•			
TENNIS Rosedale Tennis Club		•	•	•			
VOLLEYBALL Mohawk College Redeemer College		•	•	•			
CLOSING CEREMONIES						•	

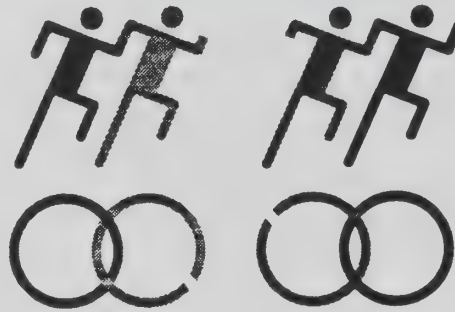
The fourth day will be utilized for finals only; if it's necessary due to the large number of competing teams. Wednesday and Thursday may be used for tours for those cities finished with competitions. Friday will be for departures. Pending sport technical requirements, schedule is subject to change.

Festival Committee

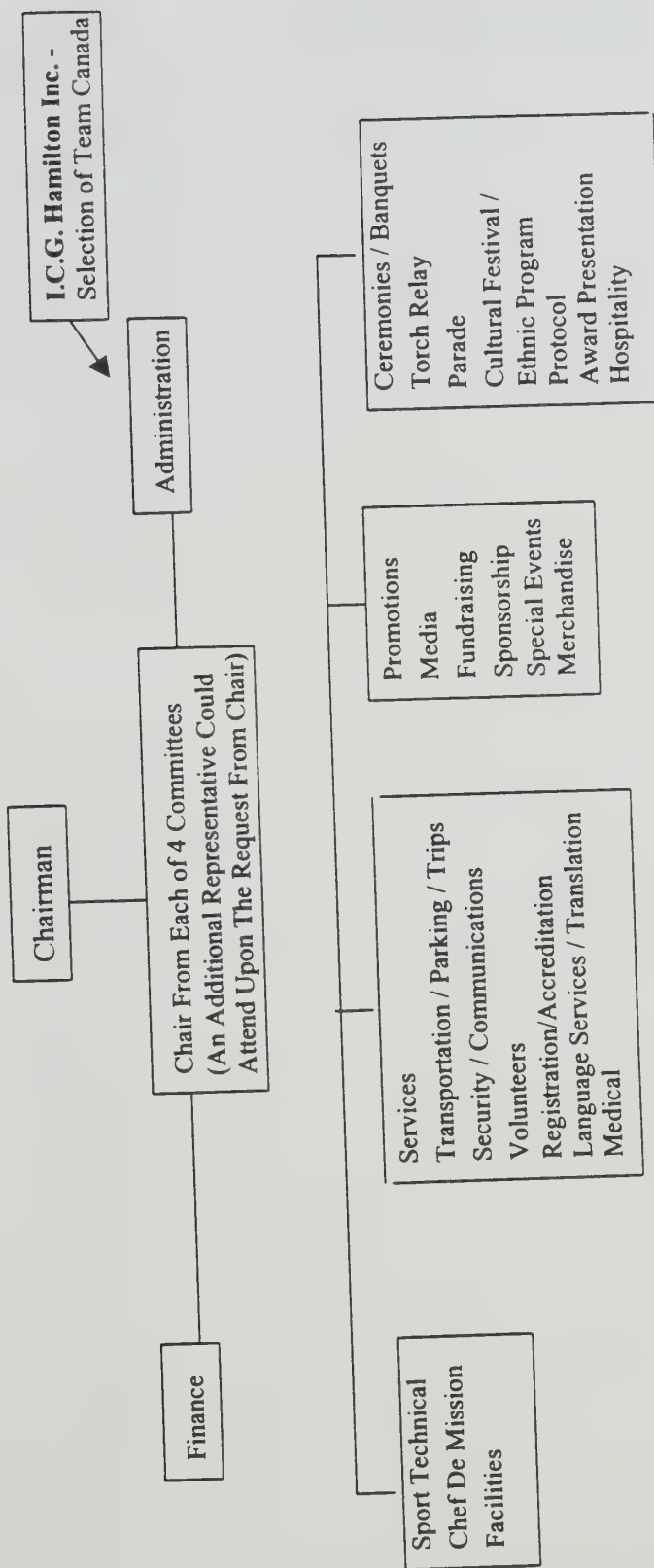


he Festival Committee is comprised of executive members of the International Children's Games Hamilton Inc. This committee is responsible for the co-ordination, selection and fund raising necessary to send a delegation of local athletes to participate annually in the International Children's Games. The Committee's knowledge gained through experience with the International Children's Games, has given them an understanding of the potential for expansion and new directions as we head towards the new millennium.

With approval of the Hamilton City Council, the International Children's Games Hamilton Inc. president John Kiriakopoulos made a formal presentation in Lausanne, Switzerland to both the executive members of the International Children's Games and to the president of the International Olympic Committee, Juan Antonio Samaranch. He has pledged his personal support and the ICG has unanimously supported that the Festival be held in Hamilton July 1-7, 2000. Jozé Sater, president of the ICG, has expressed his enthusiasm and support (see attached formal letter of approval). An organizational committee (see page 43) has been struck with representatives for all key positions necessary for hosting a successful major event.



Festival Committee Structure of International Children's Games Millennium Festival



**Executive
Committee**

**Four
Main
Organizing
Committees**

Each committee will have one Games Office Staff as part of their committee.
The General Manager will also attend the Executive meetings.

Operating Budget

Revenues

Federal Government	\$	300,000.00
Province of Ontario		300,000.00
City of Hamilton		300,000.00
Human Resources		22,525.00
Registration (day trips & airport transportation)		375,000.00
Festivals		50,000.00
Ticket Sales		225,000.00
Fundraising		100,000.00
Sponsorship and Donations		250,000.00
Merchandise (as percentage of sales)		<u>50,000.00</u>

Total Revenue	\$	1,972,525.00
----------------------	-----------	---------------------

Expenses

Meals	\$	525,000.00
Accommodations		630,000.00
Opening Ceremonies		100,000.00
Closing Ceremonies		50,000.00
Closing Banquet/Mayor's Ministers Reception		35,000.00
Promotion / Merchandise		100,000.00
Transportation		75,000.00
Staffing (4 staff)		169,110.00
Office / Administration		40,000.00
Communications		20,000.00
Protocol / V.I.P. Accommodations / Food		50,000.00
Volunteers		25,000.00
Games Program		10,000.00
Sport Technical / Facility Rentals		25,000.00
Awards		7,500.00
Insurance		12,000.00
Security		16,500.00
Festival / Parade		50,000.00
Signage		21,500.00
Miscellaneous		10,915.00

Total Expenses	\$	1,972,525.00
-----------------------	-----------	---------------------

Balanced Budget

International Children's Games Millennium Festival

Organizing Committee

John Kiriakopoulos.....	Chairman
Dr. Ray Johnson.....	Vice-Chairman
Jim Youldon.....	Finance
John Oddi.....	Technology
Phil Saresky.....	Administration
Greg Maychak.....	General Manager
Dr. Gene Sutton.....	Sport Technical
Dr. Julian Dobranowski.....	Medical
Therese Quigley.....	Chef de Mission
Randy Miller.....	Facilities
Les Miller.....	Facilities
Mike Zajac.....	Office Staff
Cathie Miller.....	Services
Edward Dunn.....	Services
Debbie Clark.....	Communications and Security
Herb Allen.....	Transportation
Nancy Hewer.....	Volunteers
Erica Guise.....	Language Services / Translation
Bobbi Jo Yusek.....	Office Staff
Valan Sarjeant.....	Promotions & Marketing
Bob Bunting.....	Promotions & Marketing
Cecilia Carter-Smith.....	Media
Al Craig.....	Media
Larry Schnurr.....	Media
James Beddome.....	Special Event Fundraising
Tom Jaczenko.....	Special Event Fundraising
Garry McKay.....	Special Event Fundraising
John Daniels.....	Special Event Fundraising
Laurie Collette.....	Office Staff
Ray Johnson.....	Ceremonies
Joanne McBride.....	Protocol / Hospitality
Andy Skrypniak.....	Ethnic Program / Cultural Festival
Belinda Murray.....	Banquets
Ed Cummings.....	Parade
Peter McCart.....	Torch Relay
Shelley Merlo-Orzel.....	Special Events - Staff Liason
Chad Bouchard.....	Office Staff
Drina O'Mazic.....	Representative of Sheila Copps, Minister of Canadian Heritage
Karen Daniels.....	Ministry of Citizenship, Culture & Recreation, Ontario
Bernie Morelli.....	Chairman, Parks & Recreation Committee
Duke O'Sullivan.....	Alderman, Ward 8
Terry Anderson.....	Alderman, Ward 7
Ross Fair.....	Manager, Community Services

Operating Budget



he operating budget has been prepared based on historical data and a projection of local costs calculated on the basis of 3,000 athletes participating. Particular care was paid to estimating the costs of the Athletes' Village. McMaster University officials have identified a working budget of under two million based on a discounted per diem rate of \$55 for food and accommodation. A figure of \$65 is a reflection of normal costs.

The cost of all sport site services has been estimated based on site rentals and the required equipment inventories.

The self-generated revenue strategy will depend upon the maintenance of support from national and local sponsors, and gate revenue from high profile events such as the Opening and Closing Ceremonies and some event finals.

The negotiation of secondary television contracts with the Hamilton television station ON TV and local cable outlets provide another promising revenue stream.

The Festival surplus will be directed to benefit amateur sport in the host community and assist with the ongoing support of young athletes in future games.

The proposal has been developed within a 1990s public sector fiscal framework. In spite of these fiscal pressures, a Festival presentation worthy of the youth Olympic movement will be assured. The Festival Committee will be charged with the responsibility of managing within these parameters.

Given the careful attention in preparing the budgets, we are confident that the Hamilton Festival will not incur an operating deficit. Nevertheless, the Festival Committee will build into the working relationship with all levels of government a regular reporting protocol in which officials will review progress related to revenue strategy and expenditure controls.

Marketing Plan



he Festival Committee will develop and implement a marketing plan. The following represents the Committee's proposed approach to ensuring that the Festival is "top of mind" for the world.

GOAL

The goal of the marketing plan will be to ensure that the world knows that the International Children's Games Millennium Festival will take place in Hamilton from July 1-7, 2000 and that this is an event worthy of the attention of all Canadians. The first objective will be to secure a national television network, i.e. TSN, to either produce a special on the Festival or to air taped and live Festival events—sport competitions, award presentations, ceremonies and cultural events.

STRATEGIES

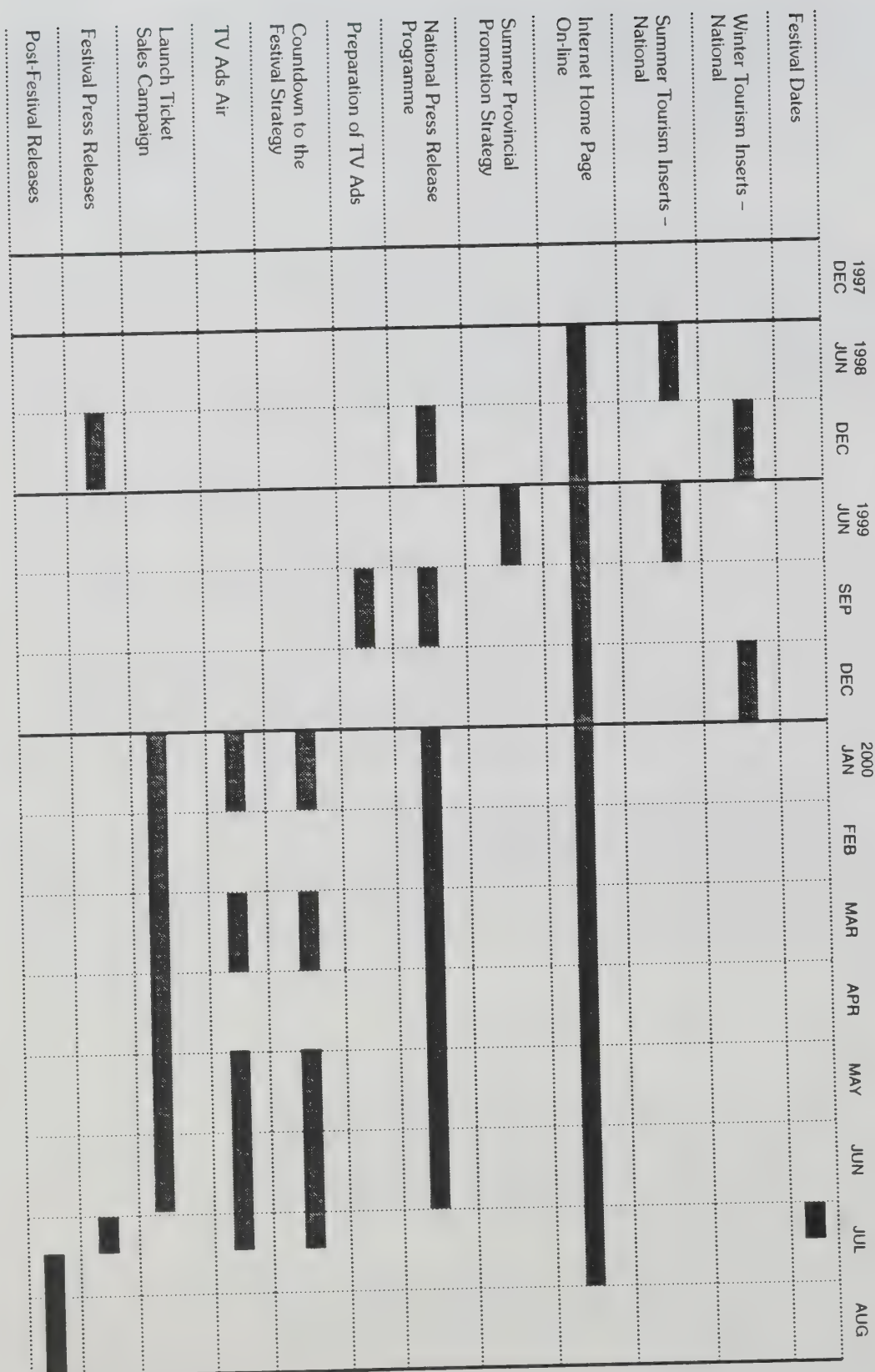
1. Integration of the "Home of the International Children's Games Millennium Festival" theme into all provincial as well as Hamilton tourism literature, both summer and winter, commencing the 1997-98 winter season.
2. Use of the Internet to promote, educate and inform the nation about the Festival. The Games homepage to go on-line June 1, 1999.
3. Use of the nation's electronic and print media as a vehicle for promoting the Festival commencing September 1999 and proceeding to a monthly press release timetable January 2000.
4. Implement a "Countdown to the Festival" promotion to supplement the press release strategy. Will involve paid ads in the nation's media.
5. Launch national ticket sales campaign in conjunction with the start of the TV ad campaign.
6. Ensure quick and accurate release of event results to all local, provincial and national media.

KEY RESULTS AREAS

1. Ticket sales – sell out of all event finals, opening and closing ceremonies
2. Media enquiries – national response to ad campaign seeking additional information on the Festival; features on the Festival leading up to the Festival
3. Hits on the Internet – increasing number of contacts leading up to the Festival; ticket enquiries; information enquiries
4. Hotel bookings – sell out of all available hotel rooms in the Hamilton area and if necessary, additional rooms will be secured in both Brantford and St. Catharines
5. Media coverage during the Festival – worldwide coverage of event results; direct interest in specific athlete performances from "hometown athletes"



HAMILTON MARKETING PLAN





PROMOTION AND SPONSORSHIP

The host community's campaign will include the development of a promotional brochure, video, and theme song. A national television network, such as CBC, RDI or TSN, will be contacted to be the official network of the games to carry both live and taped events. Media carriers will be contracted to air a 30-second PSA on a regular basis from the onset of planning to the successful hosting of the Festival. A campaign aimed at the community will focus on making everyone in Hamilton aware of the Festival and its importance to our cities and our nation. Radio spots, advertisements, and community events will highlight and promote our goals of the Festival.

Detailed information on the Festival and possible sponsorship involvement through brochures and presentations will familiarize our business community and service clubs. A Community Awareness Committee Speakers Bureau is available to make presentations and to deliver the Festival's message throughout our communities. In addition, educational forums and a volunteer recognition banquet will be planned for a total of 1,000 sports volunteers. They have been organized to promote the youth Olympic movement, the message of "spirit of sport" and fair play in sport. This ongoing tradition of recognition and education at the community level has fostered an atmosphere of encouragement for athletes and volunteers alike in the development and growth of amateur sport.

The sponsorship plan includes various categories from gift-in-kind to major contributors and possible title sponsor. Sponsorships are pursuant of guidelines established by our Friends of the Festival Committee and local sponsorship categories/levels will receive recognition and promotion in a relative position to the national sponsors. The Festival Committee will have good people in every facet of the operation, who will be the foundation towards a successful Festival. Through successful marketing and promotion of the Festival, through the full support of our media and the support of the business community, we will capture the vision of the Festival.

A well planned promotional campaign will build the momentum from the initial submission of our proposal to the announcement of hosting. We envision over 30 thousand spectators greeting the athletes in the opening ceremonies and close to 20 thousand sending them home with a warm farewell.

Festival Information Management and Systems



MAIN RESULTS CENTRE



The Main Results Centre (MRC) is the hub for correlating all results from the various athletic venues throughout Hamilton. It will be located at the Hamilton Sheraton Hotel. A fully integrated and networked computer system using the current technology will be available to support and complement the results produced at each venue. All sites will have access to Festival information. As results are entered at the venues, the information will be instantaneously available in printed text or electronic form to the Media Centre, VIP Centre, Athletes' Village, Officials' Village, Broadcast Centre and Mission Centre. Surplus computer equipment will be available as backups or to increase the speed of the posting of results.

In addition, use of the Internet (International Children's Games Millennium Festival Hamilton Home Page), fax and e-mail services will augment the distribution of information not only at the host site but also to and from all provinces and territories across the country and worldwide via the World Wide Web. A modern photocopying and publishing services centre will expedite distribution of text and graphic information required by all officials and athletes in a convenient, "one-stop shopping approach".

VOLUNTEER REGISTRATION SYSTEM (VRS)

Over 1,000 volunteers will be processed and accredited to meet all requirements necessary to make the Festival the most technically sound ever. The Volunteer Registration System, though independent, is linked to the Main Results Centre database for a seamless integration of readily accessible, user-friendly information and support. The Volunteer Registration System used before, during and after the Festival will serve as the backbone of the Festival. It will provide a comprehensive system and means for the recruitment, training, assigning and recognizing of all volunteers who have contributed and will contribute to staging the most responsive and caring festival ever.



PARTICIPANT REGISTRATION SYSTEM (PRS)

The approximately 5,000 participants who will converge on Hamilton in the year 2000 will be greeted at the Registration Centre by efficient service in a friendly atmosphere. The Participant Registration System will provide them with all necessary accreditation, special diet lists, event schedules, and venue and transportation information. The needs of all athletes, coaches and managers for timely, easy-to-understand information and fast, efficient documentation will be well looked after in order to ensure participants have an enjoyable stay and can focus on participation in their sports.

The participating teams will be responsible for transportation to and from their home destinations to Hamilton. As host community, we will be responsible for all costs during actual competition days. For any additional days, assess will be at \$55 per day per participant.

Each city will provide passport photos and register in advance. At the time of arrival, identification from each participant will be required and appropriate accreditation will be given.

Though independent, the Participant Registration System will also be linked to the Festival Main Results Centre and the Volunteer Registration System databases for an efficient, integrated information system to meet the needs of all participants.

TECHNICAL OFFICIALS AND REPRESENTATIVES

Technical officials will be fully backed up with reliable and instantaneous technological support to ensure that their decisions, judgments and rulings are recorded and published quickly and accurately without cause for confrontation or embarrassment. Technical officials may also access all linked databases of the Festival.

MEDIA (MEDIA SERVICES, SPORT INFORMATION OFFICERS AND BROADCASTING)

In order to optimize media coverage of the International Children's Games Millennium Festival, all media will be provided with up-to-date, accurate information via a network of communications tools. The media and their related services will be provided with links to Festival's databases, use of computers, the Internet, e-mail, faxes, cellular phones, desktop publishing, photocopying services and pagers in order to make prominent coverage of this celebration of excellence fast, accurate and exciting.

Arrangements will be made to accommodate all official languages.

The Legacy and Goals of the Festival



In addition to the athletic competition, the International Children's Games Millennium Festival will offer a broad spectrum of opportunities and a legacy that will serve to promote, recognize and educate those involved in amateur sport.

- ▶ The Festival will provide a unique opportunity for the development of officials and coaches. During the two years leading up to the Festival, specialized educational workshops and clinics for officials and coaches will be conducted.
- ▶ Cultural events throughout the Festival and a community festival will promote tolerance and goodwill.
- ▶ Educational conferences held before the Festival will recognize the importance of volunteers and the role they play in amateur sport.
- ▶ Community participation will be encouraged through promotion of the Festival in sports programmes and schools across Canada.
- ▶ Through the hosting of the Festival, a community sports model will be developed that will best deliver amateur sports and sporting events throughout the City of Hamilton. This model will include the participation of disabled athletes.
- ▶ The Festival will initiate a volunteer recruitment that focuses on youth. More experienced sport volunteers will mentor these young recruits, providing leadership to young people involved in supportive roles.
- ▶ After the games are over, participating athletes and Canadians will be better aware of the Festival, its purpose and the role it played in being one of Canada's largest millennium projects.



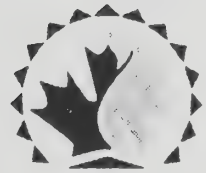
Hamilton 2000 Welcomes the World



The Hamilton vision and proposal was made possible through a contribution of the Hamilton Sports Council, a group of dedicated sports volunteers committed to bringing the International Children's Games Millennium Festival to the City of Hamilton. The content of this document was the effort of hundreds of local community volunteers who could make the Festival a success.

Special thanks to Dennis McGreal for his generous contribution of photographic services.

The Hamilton submission is a reflection of our city's commitment to community involvement throughout the conceptual and organizational phases leading to the hosting of the International Children's Games Millennium Festival.



T H E S P I R I T U N I T E S

CITY OF HAMILTON

3 (C)

- RECOMMENDATION -

DATE: 1998 October 23

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Hamilton Tennis Club and Rosedale Tennis Club
Request to Negotiate Licence Agreements

RECOMMENDATION:

- (a) That approval be granted to the General Manager, Community Services Division to enter into Licence Agreements, in a form acceptable to the City Solicitor, with both the Hamilton Tennis Club and Rosedale Tennis Club; and,
- (b) That each Licence Agreement contain the following terms and conditions:
 - i) Term commences 1999 January 1 and terminates 2008 December 31
 - ii) The Club shall pay the cost of the following services or items:
 - (1) Hydro electric power and natural gas
 - (2) Maintenance of tennis court surfaces
 - (3) Cleaning and caretaking of the clubhouse
 - iii) The Club shall hold free tennis clinics for junior players
 - iv) The Club should provide 235 hours of daytime tennis court time per year for use of schools or for use by the City for junior players; and,
- (c) That the City Solicitor be authorized and directed to prepare the necessary documents; and,
- (d) That the City take no further action to recover the \$100,000 owing under the leaseback arrangement for the "bubble" which was installed at the Rosedale Tennis Club; and,

- (e) That the Finance & Administration Committee be requested to recommend the method of financing the amounts forgiven for utility arrears and amounts owing under the loan/leaseback agreement.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

That any other outstanding payments due to the City from each Club will be reconciled before finalizing the Agreement.

There is no impact on the current budget.

BACKGROUND:

HAMILTON TENNIS CLUB:

Between December 1992 and June 1994, a new clubhouse was constructed at the northerly end of the Hamilton Amateur Athletic Association Grounds located at 257 Duke St. at a cost of \$880,165. A contribution by the Hamilton Tennis Club financed \$75,000 of this amount.

The Hamilton Tennis Club is a non-profit tennis club providing tennis facilities for approximately 350 members including over 100 juniors. They have been in operation for over 60 years and are an integral part of the tennis scene in the Hamilton area. They provide their courts to both public and separate school systems at no cost.

To date, there has been no license agreement between the Club and the City of Hamilton.

ROSEDALE TENNIS CLUB:

The Rosedale Tennis Club, the oldest club in Southern Ontario, founded in 1924, is a non-profit tennis club, which has been serving the community for over almost 75 years. Rosedale, similar to the Hamilton Tennis Club, is operated by a volunteer executive elected by the Club membership. Membership is open to the public. A club manager is hired by the Club.

On October 1, 1981, the Rosedale Tennis Club was granted a lease to use City lands in Gage Park for a period of ten years. This included:

- Provision for the Club to erect a bubble.
- Payment of rent by the Club to the City in the amount of \$1.00 per year.
- Provision for payment of all utilities incurred as a result of the lease.

The interest free loan of \$100,000 which was comprised of \$80,000 for the purchase of the bubble and \$20,000 to cover the accounts payable for the Club was originally financed from the Reserve for Contingency. The amount of \$11,900 represents outstanding utility charges incurred by the club prior to the year 1984.

Payments have never been received by the City towards the \$100,000 interest free loan, the replacement of the bubble, nor the utility arrears of \$11,900 due to financial difficulties incurred by the Club over the years. The Club has continued to make payments of the annual utility costs with the exception of the 1996 costs for which the Club has requested a payment deferral until the fall of 1998.

City funds are no longer available to contribute to a new bubble and staff feels that a partnership between The City and a private entrepreneur is the best available option. Accordingly, funds are no longer required by the City from the Club for the replacement of the existing bubble. In view of the above and the financial status of the Club, it is being recommended that the City no longer pursue the collection of the amounts owing under the leaseback arrangement.

DC/am

c.c. P. Noé Johnson, City Solicitor
Allan C. Ross, General Manager, Finance

3(d)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1998 October 8

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

SUBJECT: Municipal Alcohol Risk Management Policy

RECOMMENDATION:

- a) That approval be given in principle, for the Municipal Alcohol Risk Management Policy, subject to consultation with stakeholders; and
- b) That the General Manager, Community Services Division be directed to report back to the Parks and Recreation Committee on the results of the consultation and for direction to implement the Policy no later than January 31st, 1999.

R. L. Fair

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no additional financial or staffing implications attributable to this Policy for the Municipality.

Legally, it is expected that insurance risk and liability to the City will be reduced.

BACKGROUND:

The purpose of this Policy is to provide a managed means of regulating alcohol events for the safety of our patrons, organizers and the public.

Recognition for the need of a Municipal Alcohol Policy has been identified for some time. The need for this legislation is to produce clear guidelines to those groups wishing to organize fundraisers or social events within City owned facilities in which alcohol will be served.

The purpose of consultation with stakeholders will be to explain the importance of enacting this Policy, discuss the merits of key points and adapt the Policy to concerns wherever practical and possible. It is expected that this process will improve acceptance and assist with successful implementation.

It is expected that the enactment of these rules would reduce potential liability accruing to the City.

It is hoped that these guidelines will provide an organized, responsible approach to alcohol consumption which in turn will minimize the risk of such consumption.

WmM/dj

c.c. D. Lychak, City Manager
P. Noé Johnson, City Solicitor
D. Lobo, Commissioner, Public Works & Traffic Division
W. Moffatt, Manager, Arenas & Technical Services
S.E.A.T. Members

Municipal Alcohol Risk Management Policy

Preamble:

The Corporation of the City of Hamilton owns and manages facilities where alcohol consumption is not permitted, and other facilities where alcohol consumption is permitted under the authority of a Special Occasion Permit. The City of Hamilton has developed this Municipal Alcohol Risk Management Policy in order to:

1. prevent alcohol related problems that may arise from alcohol consumption within its' facilities, and
2. to promote a safe, responsible and enjoyable environment for those who use these facilities.

The consumption of alcohol creates the potential for problems to arise associated with drinking. These problems can affect not only the person or persons consuming alcohol, but other people who use the facilities and the general public. These problems may include:

- ☐ injuries to drinkers or other individuals
- ☐ liability action arising from alcohol related injuries or deaths.
- ☐ loss of insurability should the insurer's risk assessment escalate.
- ☐ possible increased insurance rates as a result of alcohol related incidents.
- ☐ suspension or loss of alcohol permit privileges by the Alcohol and Gaming Commission of Ontario (A.G.C.O)
- ☐ charges laid against the City under the Liquor Licence Act.
- ☐ Police attending at Municipal property.
- ☐ vandalism and destruction of City property.
- ☐ loss of enjoyment by non-drinkers and moderate drinkers.
- ☐ complaints lodged by offended parties.
- ☐ liability charges to employees

In most cases, these problems will not be attributable to moderate drinkers, or to those who respect the rules regarding alcohol consumption. It is believed that the majority of these problems arise from drinkers who engage in four specific drinking practices:

- underage drinking
- drinking in unlicensed areas
- drinking to intoxication
- drinking and driving

To the extent that these four drinking practices can be reduced, the likelihood of alcohol related problems may correspondingly diminish. For those individuals who do not engage in these targeted practices, the Policy will be minimally intrusive. It is not the intention of this Policy to stand in opposition to legal and moderate drinking.

1.0 Purpose of the Policy

2.

The Municipal Alcohol Risk Management Policy consists of measures designed to prevent alcohol related problems while allowing for the quiet enjoyment of those who use City facilities through clear, responsible guidelines. By reducing the potential for alcohol related problems, the City of Hamilton simultaneously seeks to reduce the users' loss of enjoyment of the facilities/events, reduce the risk of injury and death, and reduce the risk of liability actions.

2.0 Areas Designated for Conditional Use of Alcohol

The consumption of alcoholic beverages is prohibited in the majority of City facilities, City parks, City /Regional road allowances and operated sports facilities. The City of Hamilton Council may change the designation of any site at its discretion.

The following Municipal facilities are designated as suitable for Special Occasion Permit (S.O.P.) functions:

- | | |
|--|--|
| <input type="radio"/> Mountain Arena | <input type="radio"/> Normanhurst Community Centre |
| <input type="radio"/> Inch Park Arena | <input type="radio"/> Eastmount Community Centre |
| <input type="radio"/> Chedoke Twin Pad Arena | <input type="radio"/> Commonwealth Square |
| <input type="radio"/> Eastwood Arena | <input type="radio"/> Ivor Wynn Stadium |
| <input type="radio"/> Coronation Arena | <input type="radio"/> Brian Timmis Stadium |
| <input type="radio"/> Rosedale Arena | <input type="radio"/> Dundurn Park |
| <input type="radio"/> Parkdale Arena | <input type="radio"/> Globe Park |
| <input type="radio"/> Lawfield Arena | <input type="radio"/> Victoria Park |
| <input type="radio"/> Scott Park Arena | <input type="radio"/> Turner Park Miscellaneous |
| <input type="radio"/> Sackville Hill Seniors Centre | <input type="radio"/> Road Allowances |
| <input type="radio"/> Huntington Park Recreation Centre | <input type="radio"/> Teaching Gardens at Churchill Park |
| <input type="radio"/> Barton Community Centre | <input type="radio"/> Bayfront Park |
| <input type="radio"/> Dundurn Park Pavilion | <input type="radio"/> Pier 4 Park |
| <input type="radio"/> Main-Hess Seniors Centre | <input type="radio"/> Globe Park |
| <input type="radio"/> Central Memorial Recreation Centre | <input type="radio"/> Mohawk Sports Park |

MISCELLANEOUS:

- Road Allowances (City and Regional) within Municipality of Hamilton-Wentworth will be reviewed on a case by case and approval is required from City/Regional Councils.

Some facilities operate with alcohol as any integral aspect of their curriculum and are to be governed under liquor licence operating guidelines. While operating outside of their liquor licence, they must acquire a S.O.P.

- ☐ City of Hamilton Municipal Golf Courses
- ☐ Ivor Wynn Stadium
- ☐ Hamilton Tennis Club (?)
- ☐ Rosedale Tennis Club
- ☐ The Stables at Dundurn Castle
- ☐ HECFI

Each facility operating under the auspices of an A.G.C.O. permit will be required to designate areas governed by the S.O.P. (Special Occasion Permit) permit.

3.0 Certification/Training Smart Serve Program (S.S.P.)

3.

In order to allow the useage a City of Hamilton facility for a Special Occasion Permit function, the event sponsor must use bartenders, ticket sellers, floor monitors, etc., with certification from a recognized Ontario based server program. Proof of certification or training must be provided two (2) weeks prior to the event.

The Smart Serve Program (formerly known as S.I.P.) prepared by the Hospitality Industry Training Organization of Ontario, is approved by the A.G.C.O., and is endorsed by the Ministry of Consumer and Commercial Relations. It introduces participants to the following topics:

- ☐ alcohol and the Law
- ☐ facts about alcohol
- ☐ standard drink concept
- ☐ managing the intoxicated person
- ☐ drinking rates and limits
- ☐ establishing house policies
- ☐ signs of intoxication

The Municipality, by requiring the presence of trained monitors, servers and ticket sellers at alcohol-related events, is better able to discharge its responsibilities as the owner of the facility.

Acknowledging that it may be difficult for organizations to immediately comply, it is recommended that the number of trained people at Special Events (as required in Article 4.3) be phased in as follows:

- ☐ 25% as of 1999 January 1
- ☐ 50% as of 1999 June 1
- ☐ 75% as of 1990 August 1
- ☐ 100% as of 2000 January 1

Caterers and licenced stadia are required by law to have all personnel trained by a recognized Ontario based server program.

4.0 Controls

In order to be eligible for a facility permit for a S.O.P. function, the sponsor must demonstrate to the satisfaction of the Director of Culture and Recreation or Commissioner of Public Works & Traffic or the Commissioner of Transprotation (Regional) or their designate, that there are sufficient controls in place to prevent intoxicated or rowdy people from entering the event, and that the aforementioned participants will be refused service and safely escorted from the event. These controls will include:

- 4.1 that only an age of majority card, a photo driver's licence, military identification, or a passport as identification be accepted for being served or consuming alcohol.

- 4.2 that all entrances and exits to the event be adequately supervised.
- 4.3 that a ration of one (1) floor monitor for every fifty (50) participants be utilized.
- 4.4 that all event workers (monitors, bartenders, servers, ticket sellers etc.) must refrain from consuming alcohol prior to and during the event.
- 4.5 that all event workers (monitors, bartenders, servers, ticket sellers etc.) must be of the age of majority, and certified by a recognized Ontario based server program.
- 4.6 that the sponsor provide a list of monitors, bartenders, servers and ticket sellers with their proof of certification or training when application is made for the Special Event, and that such list shall be posted with the groups S.O.P.
- 4.7 that with a minimum of one monitor, who must be trained, the area outside the licenced area at the event be patrolled, as per A.G.C.O. regulations.
- 4.8* that a limit of two (2) drink tickets be permitted to be purchased by one person at any one time.
- 4.9* that a limit of two (2) drinks be served to one person at any one time.

RATIONALE: *By limiting the number of drinks participants may purchase at one time, the ticket sellers, monitors, bartenders and servers are provided with more opportunities to observe participants for signs of intoxication. Table consumption can be moderated by not selling rounds of large numbers of tickets - a strip of twenty, for example.*

- 4.10 that the person whose name is on the S.O.P. be certified from a recognized Ontario based server program.
- 4.11 that there be no "last call" announced and no happy hours.
- 4.12 that any incident or violation of the Municipal Alcohol Risk Management Policy which may endanger participants at the S.O.P. function, or off the premises of the S.O.P. function, shall be the responsibility of the S.O.P. permit holder.
- 4.13 that a copy of this Policy be provided to the S.O.P. function applicant at the time of application, and that the applicant sign that he has read, understands and agrees to comply with the rules stated herein.
- 4.14 that the person signing the S.O.P. or his/her designate (who shall be named) must be present at the event, being the person responsible for the event.
- 4.15 that the person signing the S.O.P. or his/her designate is responsible for decision making during the event, and therefore, must refrain from consuming alcohol prior to or during the event.

- 4.16 that non-alcoholic beverages and food be available at all times. It is recommended that non-alcoholic beverages be provided at no charge or at a cost significantly lower than alcoholic beverages.
- 4.17* that 50% of bottle and draft beer offered be classified as "light", and be posted with the A.G.C.O. Permit.

RATIONALE: *Low alcohol beverages help prevent intoxication by providing responsible consumers with an opportunity to consume less alcohol and avoid becoming intoxicated. A patron consuming a regular beer (at 5% alcohol) would have to drink two "extra light" beers (at 2.5% alcohol) to ingest the same amount of alcohol. Similarly, light beer (at 4% alcohol) represents a 20% reduction in alcohol intake.*

- 4.18 that the City prefer that alcoholic beer of the standard 5.0% or less be emphasized as opposed to premium beers or wine coolers of greater alcoholic content.
- 4.19 that alcohol not be offered or given as a prize in a contest.
- 4.20 that the S.O.P. Permit holder has the right to refuse admittance to persons who are underage, or to an individual who appears intoxicated.
- 4.21 that any beverage being served at a S.O.P. function will be served in plastic or paper containers.
- 4.22 that all monitors, bartenders, servers and ticket sellers, acting in official capacity at the event, must wear an I.D. name tag, identifying them as such and approval by the Municipality/Region.
- 4.23 that no marketing practices which encourage increased consumption i.e. oversized drinks, double shots, pitchers of beer, drinking contests, volume discounts, be permitted.
- 4.24 that the Director of Culture and Recreation/Commissioner of Public Works & Traffic or Commissioner of Transportation or their designate have the right to require the presence of Hamilton-Wentworth police officers to be present for the duration of the event which cost will be borne by the applicant; and, that for all events in excess of 75 people, that this condition be imposed as standard practice.
- 4.25 the City of Hamilton reserves the right to introduce other conditions from time to time at its discretion.

5.0 Accountability

Signs must be prominently posted at all Special Occasion Permit functions informing the public where they can forward their concerns.

The sign will name the sponsor of the event, the name of the Special Occasion Permit Holder, and the addresses and telephone numbers of the City of Hamilton, Culture and Recreation Department, the Hamilton-Wentworth Regional Police and the Alcohol and Gaming Commission of Ontario.

There shall be uniformity in the signs outlining:

6.

- Event Sponsor
Name of Special Occasion Permit Holder
- City of Hamilton
Department of Culture and Recreation
71 Main Street West
HAMILTON, Ontario L8P 4Y5 (905) 546-2750
- Hamilton-Wentworth Regional Police
155 King William Street
HAMILTON, Ontario L8R 1A6 (905) 546-4925
- Alcohol and Gaming Commission of Ontario (AGCO)
20 Dundas Street West
TORONTO, Ontario M5G 2N6 (416) 326-0450
- Emergency 9-911

An additional sign shall be prominently posted at the bar and at the ticket counter stating the law on intoxication. The sign shall read "It is against the Liquor Licence Act of Ontario for licenced establishments to serve customers to intoxication. For this reason, servers in our facilities are required to obey the law and not serve anyone to intoxication. We are also pleased to offer non-alcoholic beverages".

Rationale

It is not possible for the Police and Liquor Licence Inspectors to check on all Special Occasion Permit functions. The sign serves as notice to the permit holder that while enforcement personnel may not attend the event, concerned participants will know where to lodge a complaint which may affect future activities.

6.0 Enforcement Procedures for Policy Violations

Any individual or group bringing alcohol onto designated Municipal properties must have a Special Occasion Permit.

- 6.1 a violation of the Policy occurs when the Special Occasion Permit holder fails to comply with the conditions of the Liquor Licence Act of Ontario, or the Municipal Alcohol Risk Management Policy. Intervention can be initiated by a participant at the event, a City of Hamilton staff member, a member of the Hamilton-Wentworth Regional Police or an Inspector of the Alcohol and Gaming Commission of Ontario.
- 6.2 a member of the organizing group, the S.O.P. holder, or monitor may intervene by informing the offending individual(s) of the Policy violation, and asking that it be stopped, or corrected. Group members, the S.O.P. holder and monitors are encouraged to intervene in this way because intervention at other levels could ultimately result in a loss of privileges and possible criminal code charges.

- 6.3 a City of Hamilton staff member will intervene whenever he/she encounters a violation of Policy. Depending upon the severity of the Policy infraction, City of Hamilton staff may request the organizers of the event to stop the violation, or they may close down the S.O.P. portion of the event. The organizers will not be reimbursed for any financial loss which may be incurred as a result of this action. Should the organizers refuse to comply, staff may call the Police for enforcement.
- 6.4 where the Special Occasion Permit holders have violated the Municipal Alcohol Risk Management Policy, and have been warned by a City of Hamilton/Regional staff member, the sponsoring organization will be sent a registered letter advising of the violation, and indicating that no further violations will be tolerated.
- 6.5 should the Special Occasion Permit holder violate the Policy within one year of receiving notice of their first violation, the organizers will be suspended from Special Occasion Permit privileges at all Municipal facilities for a period of not less than one year. A registered letter will be sent to the S.O.P. holder and sponsoring organization advising of the suspension.
- 6.6 a member of the Hamilton-Wentworth Regional Police or an Inspector from the Alcohol and Gaming Commission of Ontario may intervene in a violation of this Policy on his or her initiative, or in response to a request from either a City staff member or a member of the general public. Depending upon the severity of the infraction, charges may be laid under the Liquor Licence Act of Ontario, or any other relevant legislation.
- 6.7. door staff monitors, serving staff, bartenders and management staff should always be in a position to quickly detect intoxicated patrons.
- 6.8 in the case of patrons who are intoxicated to the point that they must be cut off, the permit holder or designated event staff must make every effort to ensure that the patron does not drive and that he/she will arrive home safely. In some instances, non-intoxicated friends might agree to drive the person home, or a cab may be called for the patron.

7.0 Policy Monitoring and Revisions

This Policy is to be reviewed each year by the City of Hamilton, Department of Culture and Recreation Management, and revisions, if any, reported to the City of Hamilton, City Council.

8.0 Applications

That the City of Hamilton Council, when approving a Liquor Licence event, submitted to the A.G.C.O., or the Director of Culture and Recreation acting in his/her capacity, recommend approval, that it be conditional upon the event sponsor agreeing, in writing, to follow the Municipal Alcohol Risk Management Policy (Appendix A).

Individuals or groups sponsoring a Special Occasion Permit function at a listed Municipal facility in the Municipal Alcohol Risk Management Policy, must show proof to the Director of Culture and Recreation/Commissioner of Public Works and Traffic or their designate at least two (2) weeks prior to the event, that they have a minimum of five million dollars (\$5,000,000) liability insurance coverage (which shall include a host liquor liability endorsement), and that the City of Hamilton is named as an additional insured party to this Policy.

The permit holder will be required to enter into a Licence Agreement in a form specified by the City Solicitor agreeing to indemnify and save the Corporation of the City of Hamilton harmless from all claims arising from the permit or event. The actual insurance limits required may be increased at the discretion of the City of Hamilton should it be determined that the risk involved with the event dictates a higher limit of insurance.

SPECIAL OCCASION PERMIT (S.O.P.) HOLDER AGREEMENT

(Please Print)

NAME OF ORGANIZATION _____

NAME OF PERMIT HOLDER _____

CERTIFICATION

1. The Permit Holder has received and reviewed a copy of the Municipal Alcohol Management Policy.
2. The Permit Holder agrees to adhere to the conditions of this Policy and the Liquor Licence Act of Ontario.
3. The Permit Holder understands that if an infraction of the Policy occurs, the City of Hamilton may warn or suspend the organization from A.G.C.O. permit privileges to use City facilities for one year.
4. The Permit Holder understands that they can be held liable for injuries and damage arising from failure to adhere to the Liquor Licence Act of Ontario, or from otherwise failing to take action that will prevent foreseeable harm from occurring.
5. The Permit Holder understands that the Police and/or a Liquor Licence Inspector can lay charges for infractions of the Liquor Licence Act of Ontario or other relevant legislation.

SIGNATURE: _____
Permit HolderAddress: _____

Phone No: _____

OFFICE USE

Agreement received by: _____

Date: _____
Day/Month/Year

S.O.P. ACCOUNTABILITY

Name of Group Sponsoring Event

Name of Special Occasion Permit Holder

Address and Phone Number of Permit Holder

Facility Owner:

City of Hamilton
71 Main Street West
HAMILTON, Ontario L8P 4Y5
Telephone: (905) 546-2750 (905) 546-2710 evenings and weekends

Regional Police:

Hamilton-Wentworth Regional Police
155 King William Street
HAMILTON, Ontario L8R 1A6
Telephone: (905) 546-4925

AGCO:

Alcohol and Gaming Commission of Ontario
20 Dundas Street West
TORONTO, Ontario M5G 2N6
Telephone: (416) 326-0450

TO BE PROMINENTLY POSTED IN TWO LOCATIONS AT THE EVENT

S.O.P. HOLDER & CERTIFIED OR TRAINED EVENT WORKERSS.O.P. HOLDER AND DESIGNATE(S): (Please Print)

CERTIFIED OR TRAINED EVENT WORKERS:
(MONITORS/BARTENDERS/SERVERS/TICKET SELLERS)
(Please Print)

1.	<hr/>
2.	<hr/>
3.	<hr/>
4.	<hr/>
5.	<hr/>
6.	<hr/>
7.	<hr/>
8.	<hr/>
9.	<hr/>
10.	<hr/>
11.	<hr/>
12.	<hr/>

Use additional forms, if necessary. Proof of certification or training must be provided two (2) weeks prior to the event.

AREAS DESIGNATED FOR CONDITIONAL USE OF ALCOHOL

ARENAS

Chedoke Twin Pad
Eastwood
Coronation
Inch Park
Lawfield
Mountain
Parkdale
Rosedale
Scott Park

RECREATION CENTRES

Huntington

SENIORS CENTRES

Sackville Hill
Main-Hess

COMMUNITY CENTRES

Barton Community Centre

CULTURAL/MUSEUMS

Dundurn Pavilion

CITY OF HAMILTON AND SPECIAL OCCASIONPERMIT HOLDER EVENT EVALUATION FORM

(TO BE COMPLETED BY THE EVENT HOLDER AND THE CITY STAFF PERSON)

1) Name of Event: _____

2) Location of Event: _____

3) Date(s) of Event: _____

4) Time(s) When Alcohol Was Served: _____

5) QUANTITY OF ALCOHOL PERMITTED:

a)	Cases of Beer	Number _____	Size _____
b)	Cases of Light Beer	Number _____	Size _____
c)	Kegs of Beer	Number _____	Size _____
d)	Kegs of Light Beer	Number _____	Size _____
e)	Bottles of Liquor	Number _____	Size _____
f)	Liquor Coolers	Number _____	Size _____
g)	Bottles of Wine	Number _____	Size _____
h)	Bottles of Wine Coolers	Number _____	Size _____

6) QUANTITY OF ALCOHOL CONSUMED:

a)	Cases of Beer	Number _____	Size _____
b)	Cases of Light Beer	Number _____	Size _____
c)	Kegs of Beer	Number _____	Size _____
d)	Kegs of Light Beer	Number _____	Size _____
e)	Bottles of Liquor	Number _____	Size _____
f)	Liquor Coolers	Number _____	Size _____
g)	Bottles of Wine	Number _____	Size _____
h)	Bottles of Wine Coolers	Number _____	Size _____

7) Type of Non-Alcoholic Beverages Provided:

8) Estimate number of persons attending and/or participating _____

9) Estimate number of minors attending and/or participating _____

10) Were there any areas of the facility that were difficult to monitor? If yes, explain briefly:

Exits:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	_____
Entries:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	_____
Washrooms:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	_____
Parking Lot(s):	No <input type="checkbox"/>	Yes <input type="checkbox"/>	_____
Changerooms:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	_____
Other:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	_____

11) Do you feel there were sufficient monitors in place? Yes ☐ No ☐

If NO, how many should there have been? _____, and what locations could be better monitored? _____

12) If you didn't employ off-duty police officers, do you now feel that they would have been of benefit?

13) What areas/items/sections of the Municipal Alcohol Management Policy could be reviewed and/or improved upon that would better serve your event?

14) What areas/locations of the facility where your event was held could be improved upon to better assist your group/your job in following and implementing the Municipal Alcohol Management Policy?

15) Other comments would be appreciated:

NAME OF EVENT PERSON COMPLETING THIS EVALUATION

(Print Name) _____

(Signature) _____

(Date: Day, Month, Year)_____

***** Your evaluation form must be returned to the
City of Hamilton
Culture and Recreation Department
71 Main Street West
HAMILTON, Ontario L8P 4Y5

or Fax (905) 546-2338

NO LATER THAN 96 HOURS AFTER THE COMPLETION OF YOUR EVENT.

(PLEASE DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY)_

Date Received: (Day-Month-Year)_____

Time Received:_____

Staff Person Receiving the Evaluation:

(Signature)_____

4.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1998 October 23

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Request for Permission to Investigate Outside Sources
of funding for the Hamilton Harbour Waterfront Trail

RECOMMENDATION:

- a) That the Commissioner of Public Works and Traffic be authorized to apply to the Canada Millennium Partnership Program for a grant for an amount of up to \$2,500,000 for the Hamilton Harbour Waterfront Trail; and,
- b) That staff be authorized to develop a promotional campaign for the purpose of raising funds for phase 2 implementation of the Hamilton Harbour Waterfront Trail.

L. H. England

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

In 1996 City Council approved a capital budget of \$1,000,000 for the Hamilton Harbour Waterfront Trail. The cost of the project was estimated at \$4.6 million with future partnership identified as funding sources.

To date the project has received funding from the following sources:

City of Hamilton	\$1,000,000
Fish & Wildlife Habitat Restoration Project	\$ 50,000
Waterfront Regeneration Trust	\$ 107,000
Bay Area Restoration Council	
Hamilton Region Nature Walk	\$ 1,393
Public at Large	<u>\$ 2,000</u>
	\$1,160,393

\$3.4 million is still required to complete the project.

There are no staffing implications.

Any matters of legal nature will be referred to the Law Department.

BACKGROUND:

The Hamilton Harbour Waterfront Trail is proposed to be a continuous 2.4km fully accessible, multi-use public corridor linking existing pathways at Bayfront and Pier 4 Parks with the Desjardins Recreational Trail located along the Chedoke Creek. An integral component of the larger project is the restoration and enhancement of fish and wildlife habitats adjacent to the trail.

Habitat improvements include fish spawning grounds, native vegetation plantings and the creation of off-shore islands close to the Desjardins Canal.

The trail will connect two existing neighbourhoods: Westdale in the west (adjacent to Cootes Paradise) and the North End neighbourhood adjacent to Bayfront Park and many attractions along the route namely Hamilton Harbour, Bayfront and Pier 4 Parks, Dundurn Castle, the Military Museum, Harvey Park, T.B. McQuesten High Level Bridge, the Desjardins Canal, the Fishway, Cootes Paradise, and the Chedoke Creek, in an area rich with historical, cultural and natural significance. The Fish and Wildlife Habitat works will complete an invaluable ecological linkage for Hamilton Harbour, Cootes Paradise and Grindstone Creek.

COST:

The cost of trail construction is estimated at \$4.6 million with phased implementation. Possible funding sources include:

- City of Hamilton \$1.0M
- Federal Government Fish & Wildlife Habitat Restoration Project \$2.5M
- Provincial/Corporate Fundraising \$1.1M

IMPLEMENTATION:

- | | | |
|---------|---|--|
| Phase 1 | - | 1.8 m high fencing the length of the trail adjacent to railway tracks |
| \$2.0M | - | pedestrian/bicycle linkage via granular pathway without site amenities |
| | - | proposed floating portion through Desjardins Canal |
| Phase 2 | - | asphalt surface, lighting, planting, site furniture, fish and wildlife |
| \$2.6M | | habitat improvements |

The Hamilton Harbour Waterfront Trail project will require an environmental assessment in order to file various permits required for construction. Federal Authorities must approve the environmental assessment screening report prior to trail construction.

Approvals or compliance with guidelines are required under the following:

- Navigable Waters Protection Act
- Fisheries Act
- Ministry of Environment, Contaminated Sites Guidelines and Criteria for Lakefill
- Conservation Authorities Act.

Approvals will be filed early in 1999 with anticipated approvals received in Spring 1999.

WORK SCHEDULE: (dates to be determined)

- | | | |
|---------|---|---|
| Phase 1 | - | construction drawings/tender process |
| | - | removals, fencing, grubbing, roughgrading |
| | - | design/tender documents |
| | - | walkway/service road – granular base |
| | - | floating walkway |
| Phase 2 | - | site amenities |
| | - | walkway/service road surface treatment |
| | - | fish & wildlife habitat improvements |

FUNDING OPPORTUNITIES:

- service in-kind donations from local contractors, manufacturers, fabricators
- sponsorship of trail components

- commemoration program for site amenities
- purchase a length of trail (i.e. \$100 for 1 metre)

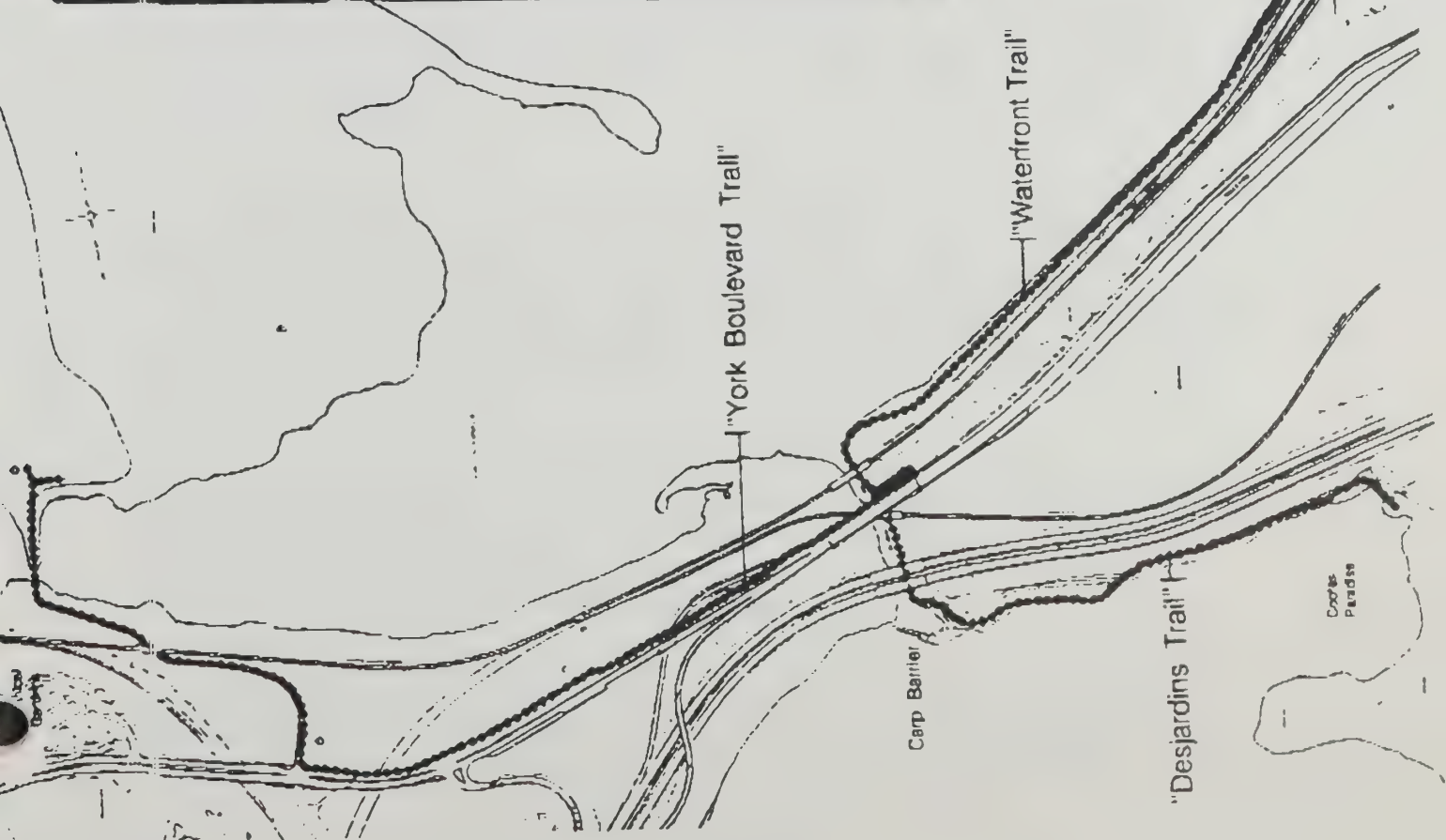
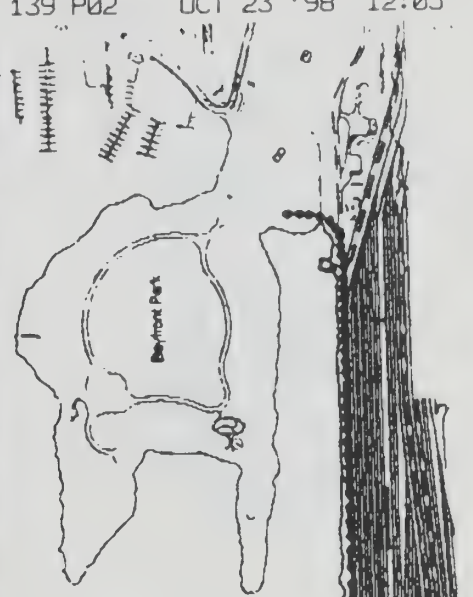
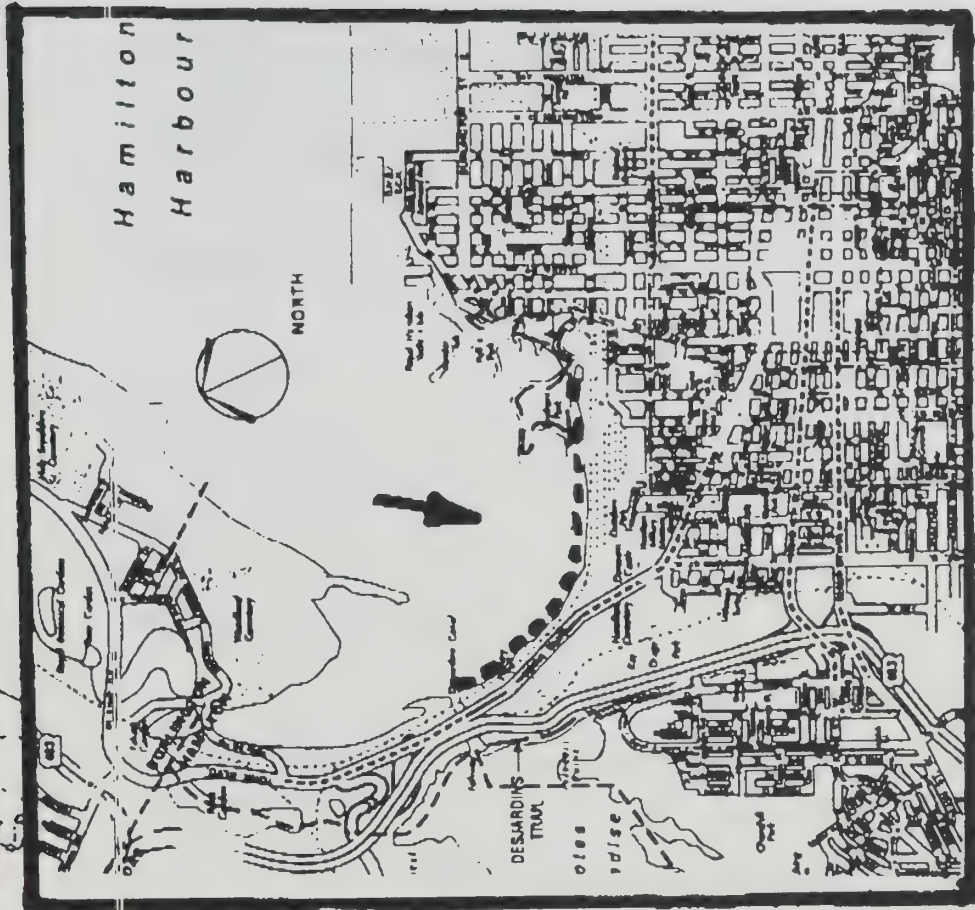
ANNUAL MAINTENANCE COSTS:

Completion of Phase 1	=	\$24,000 annually
Completion of Phase 2	=	<u>\$46,000</u> annually
Total	=	\$70,000 annually

The annual maintenance costs have been included in the City's original funding submission.

PSU/gs

c.c. R.W. Chrystian, Manager of Parks
 P. Noé Johnson, City Solicitor
 A. Ross, City Treasurer
 Alderman B. Charters
 Alderman F. Eisenberger
 Alderman T. Anderson



Hamilton Harbour RAP Implementation Office
Canada Centre for Inland Waters
867 Lakeshore Rd., P.O. Box 5050
Burlington, ON L7R 4A6
ph: (905)336-6279 fax: (905)336-4906

October 8, 1998

Mr. R. Morrow
Mayor
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8P 4Y5

Dear Mayor Morrow and Members of Council:

Re: Hamilton Harbour Remedial Action Plan

I am writing to invite a member of City Council to become a member of the Hamilton Harbour RAP Forum.

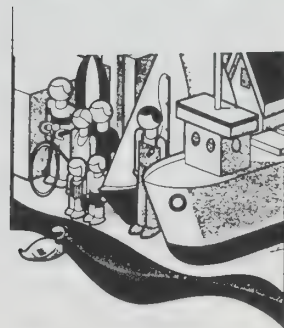
The City of Hamilton is one of the primary implementors working with more than 30 citizens' organizations on harbour restoration and protection. It has made large contributions by increasing public access to the harbour, creating Bayfront and Pier 4 Parks, and working with the Fish and Wildlife Habitat Restoration Project on trail and aesthetic enhancements. The City's contributions to harbour restoration efforts are indeed encouraging for us all.

Representatives of the organizations which make use of or have jurisdiction over the harbour (stakeholders) have recently concluded that it is time to update the RAP. Lessons have been learned from experience during the first five years of implementation. New technologies have emerged, new habitat has been created, new policies and new divisions of responsibility have occurred in the public sector. As a result, there is a need to review the plan's recommendations and strategies, and to renew consensus.

This approach is consistent with principles stated in the RAP and applied during its development. Many of the stakeholders continue to be active through the Bay Area Restoration Council and the Bay Area Implementation Team. They have formed an additional, amalgamated group called the RAP Forum. This is the group which will steer the update, deciding on its format and content.

To make this approach effective, we are trying to ensure a good representation from the public sector. It is the view of the current Forum membership that such representation could best be provided by elected officials for municipal-level organizations. As a former municipal politician myself, I believe that active and

**Remedial Action Plan
Plan d'Assainissement**



well-informed Regional and municipal councillors can have great influence on both the Forum debates and in Council deliberations. They are well positioned to understand their organizations' corporate needs, and to make assessments of what they believe to be in the best public interest.

Bob Chrystian has provided excellent representation for the City on the Bay Area Implementation Team (BAIT) since 1996, under a Council-approved recommendation. We expect that this will continue. I believe that Bob is in a position to provide you with additional background on this matter. In the meantime, I enclose the current membership list for the RAP Forum and its recently-approved terms of reference. I hope that your Council will accept this invitation and appoint a representative and an alternate (to cover occasions when the appointee cannot attend) to participate in the future meetings of the RAP Forum, beginning with the meeting on November 26th.

I look forward to your reply,

Yours truly,

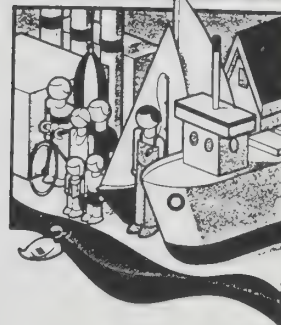
A handwritten signature in cursive script that reads "Anne Redish".

Anne Redish
Chair, RAP Forum

cc: Doug Lychak
Joe Schatz ✓
Bob Chrystian

RAP Forum Membership List September 1998

Remedial Action Plan for Hamilton Harbour



Anne Redish
Bill Corrigan
Craig Selby
Warren Smith
Ian Swinton
Ken Ogilvie
Gary Laws
Len Senyshyn
Ken Hall
Mike Zarull
Jerry Ravensdale
Gil Simmons
Sarah Miller
William Randall
Hardy Wong
Jeff Brookfield
Leo Gohier
Vic Cairns
Rick Lane
Janet Amos
Bob Edmondson
Keith Rodgers
Ben Vanderbrug
Simon Llewellyn
Allan Magi
Craig McGinlay
Bob Chrystian
Mark Sproule-Jones
Joan Kott
Lynda Lukasik
Frank Pearce
Jim Quinn
Marian Pacey
James E.D. Yates
Adam Adamczyk
Richard Walker
John Gartner
Jack Vallentyne
Mel Laforme
John Aikman
John Dolbeck
Jennifer Umlah
Scott McCammon
John Dickson

Chair
Golden Horseshoe Outdoors Club
Ontario Ministry of Natural Resources
President-United Steelworkers, Local 1005
Burlington Golf and Country Club
Pollution Probe
Macassa Boat Club
Ontario Ministry of Agriculture and Food
Past President-Bay Area Restoration Council
Past Co-ordinator
Burlington Sailing and Boating Club
Central Area Planning Committee
Canadian Environmental Law Association
Conservator Society - Hamilton
Ministry of the Environment
Hamilton Harbour Commissioners
Regional Municipality of H-W
Fisheries and Oceans Canada
STELCO and Royal Botanical Gardens
Regional Municipality of Halton
Halton Region Conservation Authority
Past President-Bay Area Restoration Council
Hamilton Region Conservation Authority
Environment Canada
City of Burlington
Dofasco
City of Hamilton
McMaster University
Hamilton-Wentworth School Board
President- Bay Area Restoration Council
Township of Puslinch
Colonial Nesting Birds Group
Hamilton Beach Preservation Committee
Royal Hamilton Yacht club
Steel Workers Area Office
Ontario Federation of Agriculture
Citizen-at-large
Citizen-at-large
Leander Boat Club
School for Outdoor Education
Hamilton and District Chamber of Commerce
Hamilton Naturalists' Club
Burlington Chamber of Commerce
LaSalle Park Marina Association

RAP FORUM 1998

FORUM MEMBERSHIP and TERMS OF REFERENCE

Purpose of the RAP Forum

The primary purpose of the RAP Forum is to guide the process of updating the RAP and approve the content of updates. It provides an opportunity for members of the public to provide input into the RAP implementation.

Membership

The Membership of the RAP Forum shall consist of citizens appointed by agencies, organizations, institutions, government departments, municipalities, industries and private citizen groups which make use of, or have jurisdiction over the harbour and its watershed in some manner.

Each of the bodies which fall into the above definition will have one member or one alternate representing it at the Forum table. In the case of municipalities, the Forum will seek the appointment of an elected representative. Municipal staff active on the Bay Area Implementation Team will be encouraged to continue in this role, and to attend Forum meetings as resource people when they believe this to be useful. Individual citizens will not be eligible as members. The general public will be invited to attend meetings as non-voting participants.

Recommendations for changes in membership will require approval from the current membership.

Resource People

The aim of this proposal is to ensure a wide representation of the public at the Forum table. It therefore would need to rely heavily on the technical knowledge of many experts in order to make rational and justifiable decisions. Resource people, such as the RAP Co-ordinator, the Technical Team and municipal staff, will provide the information, background, and documentation supporting RAP Forum actions.

Honourary Members

BARC past Presidents and past RAP Co-ordinators would be honorary non-voting members of the RAP Forum.

Chair

The Chair of the Forum will have two main responsibilities. The first will be to chair the meetings of the Forum and the second will be to act as a spokesperson for the Hamilton Harbour RAP. The Chair will be elected by the membership of the Forum and should either be a member of the Forum or an individual with the appropriate knowledge and skills. If a member of the Forum is chosen, the organization involved should provide a further representative to the Forum to ensure that while the Chair acts in a neutral manner, the organization does not lose its voice. Decision-making is intended to be by consensus with Roberts Rules of Order invoked by the Chair as needed.

Executive Committee

The Executive Committee will consist of the RAP Forum Chair, the RAP Co-ordinator, the BARC President and one BARC member chosen by the BARC Board, and two members of BAIT

Frequency of Meetings

The RAP Forum will meet at least 3 times per year. RAP Forum meetings are public meetings, and are announced in local media in advance.

Secretariat

The RAP office provides the secretariat function for the Forum. This means, at a minimum, ensuring the provision of background information and analysis on matters to be considered by the Forum; producing and distributing meeting summaries; generally assuring the smooth functioning of the Forum. This office is funded by Environment Canada with contributions from the Regional Municipality of Hamilton-Wentworth.

Conclusion

The intention of this activity is to provide a means whereby a wide cross-section of the public has an opportunity to take a responsible part in the clean-up of Hamilton Harbour. While much information would be provided technically, this Forum will ensure that the implementation of the RAP remains a community activity and a model for all those involved in the restoration of the Great Lakes.

5(b)

CORPORATION OF THE CITY OF HAMILTON

CITY CLERK'S OFFICE

TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: S. G. Hollowell
Acting City Clerk

OUR FILE:
PHONE: 546-4645

SUBJECT: **Correspondence**
Giant's Rib Discovery Centre Project Team

DATE: 1998 October 28th

City Council at its meeting held 1998 October 27th resolved that correspondence dated 1998 October 8th from Ken Hall, Chairman, Giant's Rib Discovery Centre Project Team be referred to the Parks and Recreation Committee.

S. G. Hollowell

KCC/mjw

GIANT'S RIB DISCOVERY CENTRE THE NIAGARA ESCARPMENT WORLD BIOSPHERE 1

P.O. Box 7099, Mineral Springs Road, Ancaster, Ontario L9G 3L3

8 October 1998

Mayor and Members of Council
City of Hamilton
71 Main Street West
Hamilton, ON
L8P 4Y5

Dear Mayor Morrow and Members of Council:

Re: Giant's Rib Discovery Centre Site Selection Decision

The Giant's Rib Discovery Centre Project Team has selected a site in the Town of Flamborough for the proposed Centre. It is the Sheppard's Quarry property close to Clappison Corners. This site was the choice of our project team, the project consultants, Kees Verburg and Terry Heard, and of planning staff at the Hamilton Region Conservation Authority who all looked at potential sites during the spring and fall of this year.

I am writing to inform you of this choice and to thank you and City staff for your assistance with our site selection process.

I also am writing in response to your request passed by resolution on September 29, 1998 that "the Hamilton Region Conservation Authority reconsider and amend their criteria for the location of the proposed Giant's Rib Discovery Centre". Although the Hamilton Region Conservation Authority supports this project through staff time and a modest amount of funding, it is our project team who have been assessing sites in order to select the best location for the Centre. The criteria for the site were established following a lengthy process with our consultants and a full advisory committee.

The site criteria are good ones and fit the aesthetic needs for the Centre very well. They are also very practical in considering such things as access to a major tourist route, servicing, other nearby attractions and access to Escarpment parkland. We feel that we cannot change the criteria without altering the concept or the practicality of the Centre. Such alterations would also affect our ability to raise funds and the attractiveness of the Centre to tourists, both of which have significant financial implications.

In addition, any changes to the criteria would necessitate that we reexamine all of the sites in the

other municipalities in the light of those changes. For all of these reasons, we feel that we cannot alter the site criteria.

Our project team and consultants examined over forty potential sites in this region. There were 13 within the City of Hamilton. All of the Hamilton sites were attractive but were less preferred for a variety of reasons (e.g; nearness to the Escarpment, adjacent incompatible land uses, access to a major tourist route) than the site in Flamborough.

Our goal has always been to obtain the best site for the Giant's Rib Discovery Centre in order to attract financial support now and visitors to the Centre in the future. We now begin the most challenging part of this project - raising the money required to make this Centre a reality.

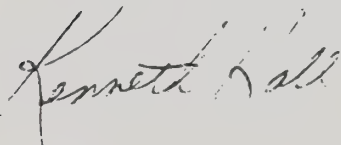
We also will be setting up a board of directors, completing a business plan and developing partnerships. We want to ensure that as this project progresses, we work together for the benefit of all the municipalities in this Region. The Giant's Rib Discovery Centre will benefit **all** of the local municipalities by attracting visitors who will be looking for local accommodations, restaurants and other attractions.

We would be delighted to hear from you regarding any potential partnerships you feel can be developed. We also hope to obtain the support of all Regional councillors for this project.

Thank you again for your interest in the Giant's Rib Discovery Centre. We are embarking on an exciting and new project for Hamilton-Wentworth.

Please contact me at 627-1320 if you have any questions.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Kenneth Hall".

Ken Hall
Chairman
Giant's Rib Discovery Centre Project Team

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, 1998 November 2nd
1:15 o'clock p.m.
Room 233, City Hall

A G E N D A:

A. ADOPTION OF THE MINUTES

Adoption of the minutes of the Parks and Recreation
Committee meeting held 1998 October 5th

B. DIRECTOR OF CULTURE AND RECREATION

- (i) Approval as Required by Parks and Fireworks By-laws – Fireworks Display – Commonwealth Square – First Night Hamilton – Countdown '99 – 1998, December 31
- (ii) 1999 Hamilton Highland Games
Request for Use of Kay Drage Park
- (iii) Banner Advertising – Mountain Arena
- (iv) Military Museum Barrier Free Design - Award of Construction Contract
Tender Closing On October 23 at 3:00 p.m.
- (v) Ivor Wynne Barrier Free Design – Award of Contract
- (vi) The Positively Downtown Program

C. SECRETARY, HAMILTON HISTORICAL BOARD

Hamilton Community Foundation Application for Funding – Dundurn Castle

D. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

2 (A)

The Parks and Recreation Committee met.

There were present:

Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson

Absent:

Mayor R. M. Morrow, City Business
Alderman T. Anderson, Regional Business
Alderman D. O'Sullivan, Vacation

Also Present:

Alderman A. Horwath
Alderman M. Caplan
B. Price, Hamilton Seniors Council
J. Dyck, Hamilton Seniors Council
R. Fair, General Manager, Community Services Division
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Department of Public Works and Traffic
W. Plessl, Department of Public Works and Traffic
K. C. Christenson, Secretary

1. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held 1998 September 21 were adopted as circulated to the Members.

B. **DIRECTOR OF CULTURE AND RECREATION**

(i) **Sale of Alcoholic Beverages – Mohawk Sports Park
Hamilton Hornets Rugby Football Club**

The Committee was in receipt of a report dated 1998 September 28 from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation.

That approval be granted to the Hamilton Hornets Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park on 1998 October 17, October 24 and October 31 inclusive, in conjunction with the Ontario Rugby Football League Championships, by Special Occasion Permit only, and in accordance with the terms and conditions of the Licence Agreement.

NOTE: Alderman T. Jackson recorded opposed.

(ii) **Touch the Past Horse Drawn Vehicles Inc.
Permission to bring Horse-Drawn Vehicle into Dundurn Park**

The Committee was in receipt of a report dated 1998 September 25 from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation.

- (a) That approval as required by Parks By-law No. 95-126, be given to "Touch the Past", Horse Drawn Vehicles, to bring a Victoria style, horse drawn carriage and team of horses into the parking lot at Dundurn Park on 1998 October 10 for the purpose of taking wedding photographs; and,

- (b) That the applicant provide proof of liability insurance for \$2,000,000, naming the City as co-insured; and,
- (c) That the applicant be responsible for all clean-up and any damages to the grounds.

(iii) **Robert Land Plaque**

The Committee was in receipt of a report dated 1998 September 25 from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation.

That, as a result of a more suitable location being found, Section 1 (a) of the Seventh Report of the Parks and Recreation Committee for 1997, adopted by City Council at its meeting held 1997 July 8 respecting the approval and location of a plaque commemorating Robert Land be rescinded and the following be approved in lieu thereof:

- "1 (a) That a one-sided plaque commemorating the historic significance of Robert Land as an early Hamilton settler be approved and erected in Woodlands Park."

(iv) **Beer History Fundraiser/Dundurn Castle**

The Committee was in receipt of a report dated 1998 September 30 from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation.

- (a) That the General Manager, Community Services Division, be authorized to deposit net proceeds of \$30 per ticket from a Dinner/Lecture on historical brewing into the Dundurn Restoration Account (No. CH4X940 00183); and,
- (b) That tax receipts be issued for the donation portion of the ticket price.

C. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

(i) **Routine Amendments to Parks By-law No. 95-126 as amended**

The Committee was in receipt of a report dated 1998 September 24 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation.

That Parks By-law No. 95-126 as amended be further amended:

- (a) To change all references to guide dog to "hearing aid, seeing eye and special needs dogs"; and,
- (b) To suspend enforcement of Section 36 for only the designated leash free pilot project area at No. 1450 Rymal Road East during the one year trial period. In all other areas of the municipality the By-law will continue to be

(ii) **Pathway Reconstruction at Mountain Brow Park and Mountain Drive Park**

The Committee was in receipt of a report dated 1998 September 30 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation.

That a purchase order be issued to Arrowhead Paving Inc., Burlington, Ontario, in the amount of \$126,495.40 including all taxes and contingency, for the pathway reconstruction at Mountain Brow Park and Mountain Drive Park, being the only acceptable bid received in accordance with the tender documents number C16-2998 issued by the Purchasing Division and the vendor's tender, and that this expenditure be financed as follows - \$97,926.40 from Account No. CF809453015, Canada/Ontario Infrastructure Works program - Parking Lots and Pathways, and \$28,569 from Account No. CF628743002, Bike Paths/Playscapes- Phases 3 and 4.

D. COMMISSONER OF PUBLIC WORKS AND TRAFFIC

Option to Purchase – Chedoke Health Corporation Property Scenic Trail

The Committee was in receipt of a report dated 1998 September 25 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation.

- (a) That an Option to Purchase, to be executed by Chedoke Health Corporation (R.L. Cordingley, President), and scheduled to close 1998 December 4, for the lands composed of part of Lot 57, Concession 2, in the geographic Township of Ancaster, designated as Part 1 on Schedule "A" attached to the agreement, containing an area of 5,220.63 square metres (1.29 acres), be approved and completed and the purchase price of \$2 be charged to Account No. CH5X306 00201 (Reserve for Parklands); and,
- (b) It is understood and agreed that:
 - (i) The City of Hamilton accepts the subject property as the future 5% parkland dedication requirement for the proposed adjacent subdivision. In the event that the adjacent lands to the subject property comprising of 13.7 acres, more or less as shown as Parts 2 and 3 on Schedule "A" attached to the agreement are developed for residential development, the City of Hamilton will not require any further 5% cash-in-lieu of parkland payment of future lands to be dedicated in respect of that adjacent development; and,
 - (ii) By accepting the subject lands as parkland dedication, the City of Hamilton is in no way expressing its support for the proposed residential development and the Vendor acknowledges and agrees that the conveyance herein shall not fetter City Council's jurisdiction in respect of any and all subdivision and/or application processes. The Chedoke Health Corporation or its successor will be required to follow the normal course of subdivision application and approval; and,
 - (iii) The City of Hamilton agrees to install a five (5) foot, 1½" gauge, galvanized black fence along the southerly property line; and,
 - (iv) Any landscaping undertaken by the City of Hamilton on Part 1 of Schedule "A" shall not further obstruct the escarpment view; and,
- (c) That as consideration in the amount of \$2 has been paid to the owner pursuant to the agreement, this amount be deducted from the purchase price; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

E. SECRETARY, HAMILTON VETERANS COMMITTEE**Garden of Remembrance – Veterans Field of Honour, Woodland Cemetery**

The Committee was in receipt of a report dated 1998 September 22 from the Secretary, Hamilton Veterans Committee respecting the subject matter.

The Committee approved the following recommendation:

- (a) That, in light of the fact that no plants, flowers, etc. are permitted on individual Veterans' graves in the Fields of Honour, a Garden of Remembrance for the Veterans of Hamilton be created in Section 18, Woodland Cemetery; and,
- (b) That the Hamilton Veterans Committee contribute \$1,000 to the Hamilton Municipal Cemeteries to create a Garden of Remembrance to be located on the berm surrounding the Veterans monument in Section 18, Woodland Cemetery; and,
- (c) That the Hamilton Municipal Cemeteries be responsible for the following respecting the Garden of Remembrance:
 - (i) the development, design, general maintenance and upkeep of the Garden of Remembrance; and,
 - (ii) the planting of all plants, shrubs, etc. in the Garden of Remembrance; and,
 - (iii) the placement of appropriate signage in the garden and in the Cemetery Office to make Veterans and their families aware of the Garden of Remembrance; and,
 - (iv) act as the liaison with Veterans and their families who wish to make a donation (either floral or financial) to the Garden of Remembrance.

F. SECRETARY, PARKS AND RECREATION COMMITTEE**Information Reports**

The Committee was in receipt of a report dated 1998 October 5 from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

<i>Date</i>	<i>From</i>	<i>Subject</i>	<i>Date Distributed</i>
Sept. 15	Director of Culture and Recreation	Ark Tech Contracting Work done at Ivor Wynne Stadium	1998 September 22

2. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**(a) Beach Strip Property Update**

Mr. Chrystian and Mr. Lobo updated the Committee on the status of the project involving the acquisition of the properties owned by the Hamilton Region Conservation Authority on the Hamilton Beach Strip. Following discussion, the Committee approved the following recommendation:

That the Commissioner of Public Works and Traffic be directed to report back on the status of the issue of the purchase of the Beach Strip properties in an information report.

(b) **C. P. Property**
Ferguson Avenue and Forest Avenue Update

The Committee was updated on the issue of the C. P. property at Ferguson Avenue and Forest Avenue. Subsequently, the committee directed that staff report back with regular updates on the issue of site condition.

3. **PRIVATE AND CONFIDENTIAL AGENDA**

The Committee moved in-camera to discuss matters of a private and confidential nature. Following the in-camera session, the Committee moved out-of-camera and approved the following recommendations:

A. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(i) **Reply to Request for Proposal for the Construction and Operation of a Crematorium/Visitation Centre**

- (a) That the Commissioner of Public Works and Traffic be authorized to negotiate a formal agreement with Service Corporation International (Canada) Limited (S.C.I.C.) in a form satisfactory to the City Solicitor for the construction and operation of a crematorium/visitation centre, as a co-operative enterprise, at their expense, on City of Hamilton property being Mount Hamilton Cemetery, on the basis that their bid was the only qualified bid received; and,
- (b) That the Commissioner of Public Works and Traffic report back to the Parks and Recreation Committee on the results of these negotiations.

NOTE: Alderman M. Kiss and Alderman G. Copps recorded opposed.

(ii) **Glen Manor, The Veever's Home", 22 Veevers Drive**
Authorization to Review Feasibility of Ownership/Management Options

That staff be authorized to investigate and report back to Committee on the methods, terms and costs under which the Corporation of the City of Hamilton may terminate its 1985 August 13 Agreement with the late Ronald and Bertram Veevers regarding the assets and property known as No. 22 Veevers Drive.

NOTE: Alderman M. Kiss and Alderman G. Copps opposed.

B. **GENERAL MANAGER COMMUNITY SERVICES DIVISION**

Hamilton Civic Golf Courses
Setting Strategic Direction for Future Management

That the issue of Hamilton Civic Golf Courses – Setting Strategic Direction for Future Management be tabled and that General Manager, Community Services Division report back to the Parks and Recreation Committee on additional management options including the total management of both courses and the potential management of the ski hill operation.

5. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Kevin C. Christenson, Secretary
/mjw

CITY OF HAMILTON

L(8)(i)

- RECOMMENDATION -

DATE: 1998 October 23

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Approval as required by Parks and Fireworks By-laws
Fireworks Display – Commonwealth Square
First Night Hamilton – Countdown '99
1998, December 31

RECOMMENDATION:

That approval, as required by Section 26 of the Fireworks By-Law 90-198 and Section 05 of the Parks By-Law 95-126 as amended, be granted to the City of Hamilton to hold two stationary fireworks displays, each one minute in length, at Commonwealth Square on 1998, December 31 at approximately 8:30 p.m. and midnight, subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law No. 95-126 as amended, Section 05, and Fireworks By-Law 90-198, Section 26, requires the organization as an applicant to obtain permission from the City of Hamilton as owner of the public park to hold a fireworks display in a park.

The cost of the two fireworks displays will be approximately \$1,500 and the funding is available within the First Night account # CH55923-78007. Funding for First Night is divided between a City budget line (\$8,400). Additional community sponsorship/fundraising and the sale of First Night buttons.

BACKGROUND:

Last year the above mentioned fireworks displays were successfully held at Commonwealth Square at 8:15 p.m. as a part of the Children's' countdown and midnight countdown. The Fireworks company supplying and firing the show is yet to be determined (possibly Hands Fireworks Company or B.E.M.)

This year's First Night theme is "Countdown '99" and the button is being sold for a donation. Partners and sponsors participating with the City of Hamilton in First Night are 102.9 K-Lite FM, Fortinos, Stelco – Hilton Works, Hamilton Safety Council, AM Rotary Club, HECFI, HSR, BIAs. Others are being confirmed.

In an effort to increase our fundraising potential for the millennium celebrations, it was determined to limit the number of venues for this year's event to six. Venues for First Night performances are: Art Gallery of Hamilton, Whitehern Museum, Studio Theatre, St. Paul's and Centenary Churches, Gore Park and City Hall grounds.

A full outline of the activities within First Night will be available in November. For further information please feel free to contact Shelley Merlo Orzel of the Culture and Recreation Department.

c.c. D. Lobo, Commissioner Public Works/Traffic
J. Winn, Chief Fire Prevention
Licensing, Clerks
Art Gallery of Hamilton

CITY OF HAMILTON

L(B)(ii)

- RECOMMENDATION -

DATE: 1998 October 16

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: 1999 Hamilton Highland Games
Request for use of Kay Drage Park

RECOMMENDATION:

That permission be granted to the Hamilton Highland Games organizers to use Kay Drage Park from 1999, June 25 – 27 to host the Hamilton Highland Games subject to the Parks By-law 95-126 and the Terms and Conditions of the Special Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:



The appropriate park rental fee will be charged to the organizers.

BACKGROUND:

Event organizers of the Hamilton Highland Games have requested to use Kay Drage Park to host the 3rd Annual Highland Games in 1999. The first two years of the Games have been previously held at the Ancaster Fair Grounds. The organizers wish to bring the event to Hamilton as it is titled Hamilton Highland Games and they would like to make Hamilton the Games home.

The Games include activities such as Caber toss, heavies, tug of war, cattle, sheep competitions, dancing and a beer garden.

The organizers are requesting 3 days that include one day of set up and tear down and one event day.

Staff has met with organizers and feels this site is the best suited for this type of event. Other sites that were considered were Bayfront, Turner and Mohawk Sports Parks.

A complete report for Committee approval will be forth coming in the new year once all details of activities in the Highland Games are confirmed.

/smo

hamilton highland games

Chair/Treasurer:

Jean Carden
905-578-8012

Mailing Address:

LUCY MCCORMICK, SECRETARY
575 QUEENSTON ROAD, APT 809
HAMILTON, ONTARIO, CANADA L8K 1K1

Vice-Chair/Heavy Events:

Bill Sturgeon
905-304-1275

October 13, 1998

Ms Shelly Merlo-Orzel
Events and Promotions Office
Department of Culture and Recreation
City Hall of Hamilton
71 Main Street East
Hamilton, Ontario
L8N 3T4

Dear Ms Merlo-Orzel:

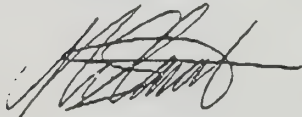
I would like to confirm that the committee of the Hamilton Highland Games (formerly the Tartan Games) are applying to the City of Hamilton for permission move this annual event from it's present location of Ancaster Fair Grounds to Kay Drage Park in Hamilton.

The proposed dates of this event, (subject to adequate funding) are:

Friday 25th June (set-up)
Saturday 26th June (event day)
Sunday 27th June (clean-up)

Should you have any questions or concerns regarding this matter or should you require further information, please do not hesitate to contact our Chairperson, Mrs. Jean Carden at 578-8012.

Yours faithfully,



Norma Stewart
for The Hamilton Highland Games

CITY OF HAMILTON

2(B)(iii)

RECOMMENDATION

DATE: 1998 October 9

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

SUBJECT: Banner Advertising – Mountain Arena

RECOMMENDATION:

That approval be granted to enter into an agreement satisfactory to the City Solicitor, with Ham Sports Inc. (Judy Ham, Owner) to sell banner advertising in Mountain Arena at an annual commission payable to the City of Hamilton of \$100.00 per banner/year, subject to approval of content, for a term beginning upon execution of the agreement and terminating 2001 September 24.

FINANCIAL/STAFFING/LEGAL:

R L F.

A maximum of 20 banners have been identified as possible for location within the arena. As a result, the City may receive a maximum of \$2,000.00 annually from sales.

There are no staffing implications associated with this recommendation.

A legal agreement in a form satisfactory to the City Solicitor is required to be executed.

BACKGROUND:

On 1998 April 14, City Council adopted Item 11 (a) of the 5th Report of the Parks and Recreation Committee, thereby approving Ham Sports Inc. as the Arena Rink Board supplier.

The major proponent of this proposal is Mr. Peter Ham, who operates the Major Junior A, In-Line Roller Hockey Team the Fire Wheels, out of the Mountain Arena. The rink board advertising was identified as a means of offsetting some of the costs of operating the team, generating interest and providing revenue to the City of Hamilton. Ham Sports Inc. subsequently was the successful bidder to the City's Request for Proposal.

Ham Sports Inc. has now approached the City asking if we would consider allowing the sale of banners. At the current time, four banners are hanging in the facility. It is expected that an additional two may be added in the near future.

Staff are recommending that this right be given to Ham Sports Inc. as competing advertising organizations within the same building creates conflict. Further, the dates herein correspond to the rink board advertising and will lead to efficiency and continuity of purpose.

An agreement outlining terms and conditions, City approval of content, insurance, termination will ensure no disputes with regard to this method of advertising.

WPM/dj

- c.c. P. Noe Johnson, City Solicitor
- A. Ross, General Manager, Finance
- B. W. Moffatt, Manager, Arenas & Technical Services
- E. Pavao, Facility Supervisor, Mountain Arena

CITY OF HAMILTON
-RECOMMENDATION-

2(B)(iv)

DATE: 1998 October 23

Report To: Mr. Kevin C. Christenson
Parks and Recreation Committee

From: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Military Museum Barrier Free Modifications, Issue of Purchase Order for Construction

RECOMMENDATION:

- a) That approval be given to issue a Purchase Order to Bestco Construction Corporation of Hamilton in the amount of Seventy Five Thousand and One Hundred and Sixty Dollars (\$ 75,160) plus applicable GST of Five Thousand Two Hundred and Sixty One Dollars (\$ 5,261) to construct the barrier free modifications as stipulated in the contract documents issued by the City for the Hamilton Military Museum, and;
- b) That staff, upon the approval of the General Manager, Community Services Division, be authorized to expend \$5,000 plus applicable GST as construction contingency, if deemed required, for the project, and;
- c) That these expenditures be funded from capital account No. CF 809453004 Barrier Free Access, Recreation Buildings.

FINANCIAL/ STAFFING /LEGAL IMPLICATIONS:

R. L. Fair

The capital account No. CF 809453004 Barrier Free Access, Recreation Buildings has available funds of \$177,699.

BACKGROUND

The Military Museum barrier free modifications are part of the Canada Ontario Infrastructure programme approved funding in 1994.

The improvements will address accessibility to persons using wheel chairs to the permanent exhibit of the Museum.

The modifications, also, will include the utilization of all the ground floor area of the museum to provide exhibit space for programmes requested by educational groups and the general public and utilize the museum collection of artifacts.

Staff offices will be moved to Dundurn Castle.

Four quotations were submitted to the City on October 23, 1998:

Bestco Construction Corp.	\$ 75,160
STF Construction Limited	\$ 77,199
Graycore Contracting	\$ 78,456
Ira McDonald Construction Limited	\$ 89,250

Bestco Construction Corporation is being recommended being the lowest and qualified bidder.

Construction is scheduled to commence upon Council approval and be completed within four weeks.

c.c. D. Lychak, City Manager
Marilynn Havelka, Manager, Cultural Services Division
Brenda Brownlee, Curator, HMM
Hoda Kayal, Senior Project Manager

CITY OF HAMILTON
- RECOMMENDATION -

L(B)(v)

DATE: 1998 October 28

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager, Community Services Division

SUBJECT: Barrier Free Design Modifications
Ivor Wynne Stadium, Award of Construction Contract

RECOMMENDATION:

- (a) That approval be given to issue a Purchase Order to Ira McDonald Construction Ltd. of Burlington, Ontario as the General Contractor for the seating and washroom modifications at the Ivor Wynne Stadium, Barrier Free design Modification project. The Purchase Order amount is Two Hundred and Eighty Nine Thousand, Six Hundred and Sixty Eight (\$ 289,668) plus applicable GST to a total of Three Hundred and Nine Thousand, and Nine Hundred and Forty Five (\$ 309,945.), and;
- (b) That the work be financed from capital account CF 809453005 Barrier Free Access-City Buildings and CF 809453004, Barrier Free Access Recreation Buildings, and;
- (b) That a contract satisfactory to the City Solicitor be entered into between the City and the Contractor, and;
- (c) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City, and;
- (d) That staff, upon the approval of the General Manager, Community Services Division, be authorized to expend \$15,000.00 plus applicable GST as project contingency, if deemed required, for the project.

R. L. Fair

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The total construction cost is \$289,668 and will be financed from account No. CF 809453005 Barrier Free Access-City Buildings, available funds \$ 652,924 and CF 809453004, Barrier Free Access Recreation Buildings, available funds 168,039.

The project is ITC (GST exempt)

The Contract amount (net of GST) is as follows:

Bid amount	\$258,168
Contingencies and cash allowances	\$ 31,500
Sub Total	\$289,668
GST	\$ 20,277
Total of Purchase Order	\$309,945
Project Contingency	\$15,000

Total funds required to complete the project: \$324,945

BACKGROUND:

1. City Council approved the Barrier Free Access-Recreation Buildings and City Building Projects 94.03.10 and 93.01.29.
2. The City Clerk's Department on Thursday October 27, 1998 received six (6) qualified and acceptable General Contractor bids

The submissions, including GST, were as follows:

1. Ira McDonald Construction Ltd.	\$309,945
2. James Kemp Construction	\$312,942
3. T.R.P Construction	\$335,641
4. Bestco Construction Corp.	\$342,795
5. Lancing Construction	\$354,453
6. Martin Stewart Contracting (1995) Ltd.	\$363,000

3. Ira McDonald has been recommended being the lowest and qualified bidder according to the City Purchasing Policy.
4. Work will commence upon the approval of Council and will be substantially completed by February 12, 1998

c.c. A. C. Ross, General Manager, Finance
P. Noe-Johnson, City Solicitor
D. Cowan, Manager of Outdoor facilities
H. Kayal, Senior Project Manager

2(B)(vi)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 October 26

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: The Positively Downtown Program

RECOMMENDATION:

That the retention of the Positively Downtown Program as part of the "Restore the Core" capital budget project be considered by Council during the 1999 Capital Budget exercise.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Expenditures in 1997 and 1998 were \$50,000. per year from Account CH 55303 78009.

Maintenance of the program at the \$50,000. level would be part of the 1999 budget discussions.

BACKGROUND:

An allocation of \$50,000 from the "Restore the Core - Downtown Revitalization Project" budget facilitated the promotion of the downtown core in 1998. This year's theme has been "*Explore the Core*".

Organizers welcomed new members to the committee, including the Downtown Churches Association, Tourism and Convention Manager Joe Fardell, the Ramada Inn and Downtown Restaurant and Hotel Association, Scaffold Theatre Project, Sgt. Mike Maloney of the Hamilton-Wentworth Regional Police, and Creative Youth Services. A final summary evaluation meeting was held on 1998 October 15, resulting in the following report.

1) ACHIEVEMENTS

- Hamilton Farmers' Market promotional produce carts used as information kiosks
- Hamilton Ambassadors distributed brochures to office towers, retail outlets, tourist information locations (see attachment)
- teamwork with Economic Development Department assisted the distribution of promotional brochures through their established routes and carriers; information through the Tourist Information Centre phone line
- increased activity for young musicians through the "Street Music" program at eleven starred locations, resulting in a higher profile for live music outdoors
- Scaffold Theatre provided troupes of players for vignette-type street performances, as well as a full production of "Twelfth Night"
- weekly lunchhour concerts at St. Paul's Presbyterian Church
- the new Mustard Festival in the International Village Business Improvement Area
- HSR painted "Explore the Core" bus for free downtown shuttle service on July 18
- L.A.C.A.C.'s architectural tours and lectures
- art studio and gallery tours organized by the Hamilton and Region Arts Council
- a very successful "Music in the City" program through Big Time Productions
- three Friday-night sock hops with the Cruzers Band, "Graceliners", and classic cars
- an improved, all-inclusive summer/fall events brochure
- weekly, detailed events cards
- increased advertising through the Hamilton supplement in the Toronto Sun

2) PROJECT EVALUATION

- The program generally was smooth-running and of good quality. "Positively Downtown" added a measure of energy, focus and colour to the summer scene downtown in a free, easily-accessible manner.
- Businesses in the International Village B.I.A. were enthusiastic about the crowds attending their new three-day Mustard Festival. In addition, the grand re-opening of "Ferguson Station" - a revitalized portion of Ferguson Avenue - gave a bold new look to this tired area of King Street East.
- Jackson Square's administration under Vivian Johnson once again promoted local talent through its support of Scaffold Theatre, Art Studio/Gallery Tour, and Music in the City.
- The personal contact offered by the Hamilton Youth Ambassadors as they distributed brochures and answered questions was a highly-popular example of the hospitality of Hamiltonians.

In its first year, the Studio and Gallery Tour attracted approximately 500 people to come downtown for the three-hour tour. Its \$2,000. budget was sponsored by a local charitable foundation. The organizers (Hamilton and Region Arts Council) feel that it is a worthwhile project to be done each summer

'Street Music' performers noted unfortunate conditions in the Gore Park precinct for solo performers. On more than one occasion the performers were threatened by gangs in the park. They also witnessed daytime criminal activities such as drug deals on King Street East. As a result of these observations, the performers recommended next year's performance locations be restricted to safer and financially more productive locations such as the library and market. Gore Park still appears to be a viable location for bands which set up on the stage.

The Core Patrol of the Hamilton-Wentworth Regional Police is taking steps to increase its profile and effectiveness for 1999.

In conclusion, members of the Positively Downtown Committee are of the opinion that the program should continue to build a presence downtown. However, it has been clearly demonstrated through limited citizen attendance that the core area remains a comfortable outdoor venue for those who consider it to be their 'living room', not for the average citizen.

The Positively Downtown program continues this fall and winter with Christmas tree lighting ceremonies, the CHML Christmas Tree of Hope, live broadcasts from Gore Park, costumed carollers, and special New Year's Eve entertainment in the City Hall precinct.

RLF/CDY/SM-O

attach

c.c. Doug Lobo, Commissioner of Public Works and Traffic
President and Members, Downtown Business Improvement Area
President and Members, International Village Business Improvemnt Area
Economic Development Department
Positively Downtown Partners

CREATIVE YOUTH SERVICES

41 King William, Suite 401
Hamilton, ON L8R 1A2

Phone (905) 777-1913
Pager (905) 719-2857

Summer Review of the Hamilton Ambassadors' Positively Downtown Activities

ACTIVITY / DATES	SERVICES	COMMENTS / RECOMMENDATIONS
Explore the Core brochure distribution June 22 nd - 24 th	<ul style="list-style-type: none"> • Distributed to offices & downtown merchants • Gave verbal summaries of content 	<ul style="list-style-type: none"> • Reception was very good. • Most said the program was a great idea • Design easy to follow • Informative
Positively Downtown Launch June 25 th	<ul style="list-style-type: none"> • Distributed brochures / buttons throughout downtown Hamilton. • Informed public of upcoming events & explained "Explore the Core" program • Passed out cake & refreshments • Helped with set-up 	<ul style="list-style-type: none"> • Better media coverage may have increased awareness & therefore attendance • General response to ambassadors was excellent
Weekly Events / Key Destination flyer distribution June 25 th - Aug 31 st	<ul style="list-style-type: none"> • Distributed from Gore Park Information Cart, in front of Jackson Square, Steico Towers & St. Paul's Church amongst other downtown locations 	<ul style="list-style-type: none"> • Public openly accepted flyers from the ambassadors • Many stopped to talk about the listings • Most thought the concept was good and should be continued • Flyer colours were bright & effective
City Centre Sock Hops July 10 th July 24 th Aug. 24 th	<ul style="list-style-type: none"> • Distributed brochures, flyers and buttons in Gore Park • Provided general info at Information Cart • Politely asked visitors not to touch classic cars • Assisted with set-up and clean-up 	<ul style="list-style-type: none"> • Many people commented that ONTV and the Spectator could do a better job of covering events such as these • Lack of public awareness is an issue. • In future ambassadors could distribute flyers etc. in various outer city locations to help promote dances etc.
Gore Park Information Cart June 25 th - Aug 31 st	<ul style="list-style-type: none"> • Distributed Tourist Information Centre & "Positively Downtown" material • Answered general information questions re downtown Hamilton & regional attractions • Mentioned upcoming "Positively Downtown" events to all cart visitors • Logged pertinent questions, comments and incidents • Asked visitors to sign Guest Book • Provided good samaritan services 	<ul style="list-style-type: none"> • Info Cart proved to be quite successful this summer • On average, 20 - 25 people stopped to talk to the ambassadors each day • For the most part, people were very inquisitive about the "Explore the Core" promotion & were pleased that the City was trying to bring new life to the core. • The "Positively Downtown" buttons were extremely popular • the Info Cart would have seem much more traffic if the INFORMATION signage was ready • The "Music in the City" concerts were a bigger draw when the bands faced James St. rather than Hughson St. People tended to show their appreciation more & stayed in the park for longer periods of time. They were also more apt to pick up some reading material from the cart & enjoy their lunch on a bench
Mustard Festival Sept 4 th - 6 th	<ul style="list-style-type: none"> • Pleasantly greeted all festival goers • Operated Info Cart • Distributed programs throughout the core & at Ferguson Station • Provided general information details regarding the festival 	<ul style="list-style-type: none"> • If more posters were available the ambassadors could have put them up across the city • The existing promo material could have been distributed at least a week earlier to ensure larger attendance

RECEIVED DEC 1997

Jackson Square

First Real Properties Limited • Second Real Properties Limited • Fourth Real Properties Limited

December 16, 1997

Shelley Merlo-Orzel, B. PE.
Events/Promotion Officer
Cheryl York
Art Co-ordinator
City of Hamilton
Department of Culture & Recreation
City Hall
71 Main Street West
HAMILTON, Ontario
L8N 3T4

Dear Shelley & Cheryl:

This is a rather belated letter to say thank you for "Positively Downtown" this summer.

We at Jackson Square found the campaign to be well co-ordinated and well run, due in no small part to your expertise and dedication. The music and art enhanced the downtown experience. We had favourable comments from both shoppers and merchants and both look forward to working with you again next summer.

All the Best for a Happy Holiday Season!

Sincerely,



Vivien E. Johnson
Marketing Director

VEJ:sj

HAMILTON PUBLIC LIBRARY

RECEIVED SEP 21 1998



55 YORK BOULEVARD
PO BOX 2700 STN LCD 1
HAMILTON, ON L8N 4E4

Envy Address: HAM. PUB. LIB.
Tel: (905) 546-3200, Fax (905) 546-3202

September 21, 1998

Ms. Cheryl York
Department of Culture and Recreation
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Ms. York:

On behalf of the Teen Services Department of the Hamilton Public Library, I would like to extend to you a most sincere thank you for your very generous donation of gift certificates.

This year's Teen Summer Reading program attracted 565 teens who read 9,160 books, our best year ever! I'm sure that the prizes which we were able to offer accounted for the large number of teens who participated.


Again, many thanks for your donation. It is very heartening receiving such generous support from the community for programs such as our Teen Summer Reading.

Yours truly,

Maria Cicero
Fine Arts/Young Adult Library Technician



POSITIVELY DOWNTOWN



*Explore
The Core!*

Enjoy Yourself

DOWNTOWN HAMILTON, ONTARIO
JULY - OCTOBER, 1998

The Corporation Of The City of Hamilton Thanks Its Partners

HAMILTON & REGION
Arts Council

Hamilton's
International Village

Hamilton Public Library



DOWNTOWN
HAMILTON
BUSINESS
IMPROVEMENT
AREA

Jackson Square
DOWNTOWN HAMILTON

HAMILTON
FARMERS MARKET

GREATER
HAMILTON
DISCOVER
the Festive Region



ART GALLERY OF HAMILTON

?



MUSIC IN THE
CITY

Hamilton
AMBASSADORS



HAMILTON
EATON CENTRE

Y95
Classic Rock



CHML 900
HomeTown Radio

SUN



Websites:

www.Hamilton-went.on.ca/tourism.htm
www.city.Hamilton.on.ca/cultureandrecreation

Telephone:

For information call: **905-546-2666**

2(c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 October 13

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board

SUBJECT: Hamilton Community Foundation Application for Funding -
Dundurn Castle

RECOMMENDATION:

That the General Manager of Community Services be authorized to apply to the Hamilton Community Foundation for a grant of up to \$40,000 for the installation of a permanent archaeology exhibit in the Cockpit building at Dundurn for primary special educational purposes.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial implications for the City.

The creation of an archaeological exhibition and programming space in the restored Cockpit building was originally included in the 1993-1996 Phase II Dundurn restoration scope of work, but was deleted due to budget constraints.

BACKGROUND:

The Cockpit building exterior was restored and the landscape regraded in the 1993-1996 Dundurn restoration project. However, funds were not available to complete the upgrades to the exterior space.

At its meeting held 1993 May 25, City Council approved the Cockpit Plan which calls for the installation of railings, lighting and interpretive panels for the stabilized Beasley foundations and fireplace in the lower level, and for an exhibition/teaching space, which would also serve as a publicly accessible field lab during the annual field school for the upper level.

Such a teaching and exhibit area will be an invaluable tool for the interpretation of archaeology and the landscape for the year round provision of archaeologically based school programmes, and will also be compatible with the objectives of a proposed Dundurn Castle/McMaster University partnership to examine options for expansion of the present six week archaeological field school.

cc Ross Fair, General Manager, Community Services Division
Marilynn Havelka, Culture and Recreation Department

2 (D)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: November 2nd, 1998

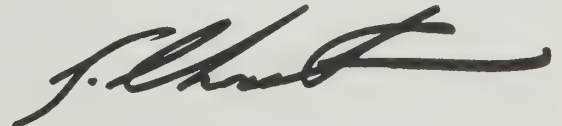
REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Kevin C. Christenson, Secretary
Parks and Recreation Committee

SUBJECT: Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.



FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

<i>Date</i>	<i>From</i>	<i>Subject</i>	<i>Date Distributed</i>
1998 October 13	Secretary, Hamilton Historical Board	HHB Minutes 1998 September 8	1998 October 15
1998 October 16	Secretary, New Mum Show Sub Committee	Minutes 1998 September 24	1998 October 19

Kevin C. Christenson, Secretary
1998 November 2nd

CAY ON HBL A05
C51P1
1998



**URBAN
MUNICIPAL**

NOTICE OF MEETING


PARKS AND RECREATION COMMITTEE

Monday, 1998 November 30th
1:15 o'clock p.m.
Room 233, City Hall

URBAN MUNICIPAL

DEC 7 1998

GOVERNMENT DOCUMENTS


Kevin C. Christenson, Secretary
Parks and Recreation Committee

AGENDA

1. **DELEGATIONS:** (1:15 o'clock p.m.)
 - (a) Friends of the Hamilton Children's Museum
Cheque Presentation (No Copy)
 - (b) Aviary - Joint Feasibility Study with RBG
Final Report
Roger Jones & Associates
 - (c) Clubs for Fair Competition
Opposition to Expansion Plans - Hamilton-Burlington YMCA
Gene Kay, C.E.O., Int. Family Fitness, The One Club, Women's Fitness
Sherrie Thompson, Owner, New Attitude Fitness for Ladies
Mike McPhee - I.H.R.S.A.
2. **CONSENT AGENDA**
3. **GENERAL MANAGER OF COMMUNITY SERVICES**
Municipal Affiliation Policy with Hamilton Minor Sports Organizations

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Implementation of Hamilton Beach Neighbourhood Plan
Amendments to City Purchase from HRCA
- (b) Advertising Signage for Outdoor Sports Facilities
- (c) Leash Free Zones Project
Funding and Implementation Requirements
- (d) Proposed Waterfront
Purchase from CN Rail
Environmental Condition Risk Assessment
- (e) City Purchase of Waterfront from CN Rail –
Payment of J.J. Barnicke Invoice

5. **MUNICIPAL CLERK**

Disposal of City Owned Lands on Hamilton Beach

6. **OTHER BUSINESS**

7. **PRIVATE AND CONFIDENTIAL AGENDA**

8. **ADJOURNMENT**

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	'96 September 17	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	1998 March 2 nd	C.A.O. and Director of Culture and Recreation	Report Back

Kevin C. Christenson, Secretary
November 30th, 1998

CITY OF HAMILTON

1 (b)

- RECOMMENDATION -

DATE: 1998 November 17

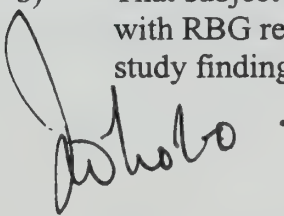
REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Aviary – Joint Feasibility Study with RBG
– Final Report Presentation

RECOMMENDATION:

- a) That the final Report entitled “Market and Operations Study for Hamilton’s Aviary” dated November 1998 as prepared by Roger Jones and Associates and the Economic Planning Group of Canada be received pending consideration of project status by the RBG, and
- b) That subject to the determination of the City Manager, staff be authorized to meet with RBG representatives and other possible partners for the purpose of advancing study findings.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of this \$15,000 study was shared equally between the City and RBG. There are no financial, staffing or legal implications associated with this recommendation.

BACKGROUND:

At its meeting of May 12, 1998, City Council approved Item 13 of the Sixth Report of the Parks and Recreation Committee thereby authorizing the subject study to consider the feasibility of re-locating the Aviary to a site at RBG Centre as a new feature attraction.

Two qualified firms – Roger Jones and Associates and Economic Planning Group of Canada joined forces to complete this study; a copy of the complete report is available through the Manager of Parks.

For the purpose of presenting study findings and conclusions, a copy of the Executive Summary is attached to this report.

At this point, the RBG staff and their appropriate committees are reviewing the consultant's report and are expected to make a determination on project status and possible next step(s) before year's end. In the meantime, there may be interest and good reason for senior staff to review further the feasibility of this project "taking flight" particularly in view of millenium funding opportunities and relevant target dates for project submissions.

RWC/mc

cc: D. A. Lychak, City Manager
R. W. Chrystian, Manager of Parks
S. Ingram, RBG
C. White, President, Friends of the Aviary

CITY OF HAMILTON / ROYAL BOTANICAL GARDENS

MARKET AND OPERATIONS STUDY
FOR
HAMILTON'S AVIARY

A REPORT FROM:

ROGER JONES & ASSOCIATES

THE ECONOMIC PLANNING GROUP OF CANADA

EXECUTIVE SUMMARY

E1. Background

The Hamilton Aviary and RBG are both institutions *with continuous histories stretching back over 70 years*. As a result of The Aviary needing a new home and RBG needing to relinquish its operations at its Teaching Gardens in Westdale, a 5-year agreement was reached in 1996 whereby the avian collection was moved to renovated teaching gardens facilities. However, this arrangement was not regarded as a long-term solution for the future of the avian collection.

As a result, a team of consultants consisting of the firms of Roger Jones and Associates and The Economic Planning Group of Canada were commissioned in July, 1998 to carry out a Market and Operations Study for The Hamilton Aviary, for which this is the report.

E2. Objective

To determine the viability of moving The Aviary to RBG.

E3. Timing

In order to qualify for funding under the Millennium projects initiative, *time is of the essence*. Two remaining dates for project submissions remain: Spring, 1999 and Fall, 1999.

E4. Findings

Our strong conclusion is that The Hamilton Aviary Collection should be moved to RBG Centre, with the Mission, and enlarged over time to make it a major contributor to RBG's expanding programmes and revenue-generating activities. The tropical collection naturally complements the plans for a tropical greenhouse. The ground fowl collections naturally complements growing programming at the Nature Interpretive Centre.

The potential exists to develop the collection into a national-scale collection, and seek the role of Canadian National and/or Royal Aviary at RBG, while establishing clear synergy and integration with RBG. A number of factor come together to represent compelling support for this vision:

Hamilton's Aviary. The Hamilton Aviary, with a 70 year history in Hamilton, can lay claim to being *the most substantial professionally documented and cared-for avian collection in Canada*. It, however, lacks a permanent home and long-term-operating backing.

Volunteers. The degree to which the collection has been improved, strengthened, and cared for by "The Friends of the Aviary" is truly excellent. This role should continue, with a distinct structural position created for The Friends of the Aviary within the future ownership, governance and management arrangements for The Hamilton Aviary, perhaps similar to that occupied by The Orchid Society within RBG.

Royal Botanical Gardens. The RBG is a botanical institution of world standing. It also has a 70 year history in Hamilton; indeed, was founded by two prominent Hamiltonians. RBG is looking for additional attractions/value-added experiences which can expand the viability of RBG as a 12-month attraction. Royal Botanical Gardens includes a bird prominently in its logo. The permanent resident and migrating birds in and around Cootes' Paradise are of growing importance to RBG. Fauna and flora go naturally together. A landscaped environment is ideal for avian collections.

Hamilton and RBG. The histories of Hamilton/Wentworth and Halton Regions and RBG are seminally and inextricably intertwined. RBG has provided a strong economic, social, cultural and educational benefit to the Regions. The Regions have always been at the forefront of support for RBG. *What is good for either the Aviary or RBG has always been good for the Regions.*

The Example of the US National Aviary. *The achievement of the US National Aviary in transforming in less than a decade from being a modest regional to a clear claim to national leadership has a number of strong parallels to the potential in Hamilton:*

- the similarity of Hamilton and Pittsburgh in terms of the origins of their economic bases.
- the status of the Pittsburgh aviary as a modest local institution until the early 1990's;
- its near-termination in 1992;
- its vision in perceiving and seizing a unique role in the US;
- its resulting transformation into a growing force on the US environmental scene;

Steel Cities and NAFTA. Pittsburgh and Hamilton are both leading North-Western North American cities, now diversifying, whose economies were built on steel. There is an attraction in the idea of both of them housing major Aviaries. *There may be also the opportunity, under NAFTA, to apply together for support under a \$20,000,000 cooperation agreement.*

The Status of Avian Culture. The threat to accelerating numbers of bird species is moving to the forefront of environmental and ecological issue. *No flagship institution exists in Canada to champion the rescue of major species.*

Marketing. A major Aviary at RBG would present the opportunity to promote exceptional events similar to those put on by the Metropolitan Toronto Zoo (the Giant Pandas, the White Lions.) *A special Whooping Crane exhibit, for example, would be likely to attract a very considerable audience, appreciably in excess of the conservative attendance figures contained in the body of this report.*

Likely Support. Indications so far -as in reactions from Dunstan Brown, Chairman, the *Avicultural Advancement Council of Canada* - are that the goal of a major Aviary at RBG *would receive unqualified support from environmental and ecological agencies, including the Avicultural Advancement Council of Canada.*

Timing *A number of current forces powerfully benefit the project.* The advent of the Millennium is causing communities to look on a longer term basis at the fabric of their communities.

E5. Capital and Operating

The collection could initially be moved at relatively modest cost

Capital costs for a full fledged Aviary on the scale of the US National Aviary, if *stand-alone*, would be of the order of \$12,000,000 to \$15,000,000, which includes construction, design of exhibits, etc. The figure will be *substantially* less, given the conceptual work currently taking place in regard to a major reconfiguration of RBG Centre. A significant number of the Aviary capital costs may be subsumable into the RBG Centre re-design plans. These re-design plans estimate capital costs of the order of \$30,000,000. An early exercise should be to establish specific design plans for The Aviary at RBG and determine the degree of capital cost synergy.

Income for a full fledged Aviary on the scale of the US National Aviary is conservatively estimated at of the order of \$1,000,000 per annum, though with effective marketing, this could be appreciably higher. Annual funding required from sources other than earned income would be of the order of \$1,000,000, though, as with capital, this may be significantly reducible through synergy with RBG.

E6. Implementation

Presentation of the Ideas in this Report. The vision behind this Report should be carefully introduced, at appropriate times in appropriate ways, to all key potential stakeholders, at the political and staff levels:

- Hamilton/Hamilton Wentworth and Burlington/Halton
- RBG
- The Federal Government
 - Local MPs
 - key Ministries
 - key agencies
- The Province of Ontario
 - Local MPPs
 - key Ministries
 - key agencies
- Selected Interested Private Sector Leaders

Further Development of Design, Capital Cost and Site Conclusions. The global numbers presented in this Report should be refined and detailed.

Establishment of a Quantitative, Time-Oriented Detailed Implementations Plan. As support for the project crystallizes, specific plans, with tasks to be undertaken, responsible parties and time-lines should be set.

Task Force. An effective way to proceed would be to set up a Task Force in the near future to oversee the carrying out of the above.



1 (c)

Mr. Kevin Christenson
Secretary – Parks & Recreation Committee
City of Hamilton
71 Main St. E.
Hamilton, Ontario
L8P 4Y5

October 27, 1998

Dear Mr. Christenson,

We are pleased to confirm our attendance at the Parks & Recreation Committee meeting scheduled for Monday November 30th, 1998 at 1:15pm.

As you can see from the letter that was sent to all members of council on April 22nd, 1998, we have grave concerns regarding the proposed expansion plans of the Hamilton Burlington YMCA (enclosure).

Representing our committee at this meeting will be as follows:

Gene Kay - C.E.O., International Family Fitness Centres & The One Club – Women's Fitness

Sherrie Thompson - Owner, New Attitude Fitness For Ladies

Mike McPhee - I.H.R.S.A.

We appreciate the opportunity to appear before your Committee, and I look forward to meeting you on November 30th

Sincerely,

Gene Kay
Clubs for Fair Competition
Committee Member

c.c. Sherrie Thompson
Mike McPhee



April 22, 1998

Dear Councillor:

Recent announcements by the Hamilton/Burlington YW/YMCA to undertake major capital projects in the Hamilton-Wentworth Region, with the support of public resources, raises very serious concerns in the Health and Fitness Industry throughout the Region. As you are likely aware, this Industry has managed to respond and survive responsibly, to a growing Community need. It has truly become a vibrant sector of the local economy, at a time when such accomplishments are not easily achieved. Today, the Industry in the Hamilton-Wentworth Region employs several hundred people, while providing substantial tax revenue to the Community. Any Governmental subsidy or use of funds for activities such as this makes very little sense, especially in light of the more urgent basic social needs which now seek solutions with public funding. More importantly, subsidies such as this present an uneven playing field for those operating responsibly in the private sector. It also severely threatens the livelihood of all those involved and employed in the Industry. This says nothing about the potential loss of established tax revenues to all levels of Government.

In a letter to the Canadian Minister of Revenue, Brien G. Gray of the Canadian Federation of Business, wrote... "Throughout its history, the Canadian Federation of Independent Business has consistently opposed unfair competition directly by Government with the private sector, or indirectly within the private sector due to grants, preferential treatment subsidies, etc. The reason for this is simple. It is inappropriate to use taxpayers' dollars to subsidize or competitively advantage one firm over another in a free competitive enterprise system. Not only does such a policy squander taxpayers' money, it also destroys entrepreneurial initiative, wealth creation, and job creation, which are at the heart of a growing, dynamic economy."

In an increasingly health-conscious society, the demand for fitness programs, facilities and providers, has grown impressively. Not surprisingly, the demand has been met in a variety of ways with the advent of private health/fitness clubs, as well as programs at the Community level.

The challenge is the need to ensure that the competition the private sector provider's face is fair, not subsidized, and well above ground. It appears that, as the opportunities of this

growing market have become more evident, the YW/YMCA's in many Communities have become overly aggressive in competing in the higher end or "upscale fitness market".

Entrepreneurs understand that competition is part of business. Unfortunately, the competition represented by these new upscale " Y " facilities is a serious and unfair form of competition, due to charitable status these organizations enjoy. Unlike the private sector health/fitness clubs, the " Y " facilities benefit from charitable receipts; Federal, Provincial and Municipal Grants; Federal and Provincial tax benefits; tax benefits related to property and premises taxes; and tax benefits related to mortgage and land carrying cost.

The charitable tax benefits that the " Y's" enjoy are there for good reason. Historically, the " Y's" in various Communities across Canada have provided much-needed services and facilities to provide opportunities to the young, the "special needs" population as well as the underprivileged in our society. No one can dispute the worthiness of those goals. Today, however, many of the newer, larger " Y's" have widened their mandate to include provision of upscale health and fitness programs and facilities to higher income Canadians. This is in direct competition to private sector entrepreneurs, who have invested considerable amounts of personal monies and energies to compete in the marketplace.

It would appear that these " Y's" are using their privileged status to obtain upscale equipment, state of the art facilities, top instructors and other personnel, etc., as well as advertising campaigns designed to lure clients who would turn to the health fitness clubs.

The health/fitness club operators believe that the " Y's" competition at the upscale end of the market, is not consistent with their Community's missions. They also believe that it is not consistent with their status as a charitable organization. There is no doubt that there continues to be a Community role for the " Y's", as long as it is consistent with their traditional mission. The reality is that these new " high end ventures" clearly stray from this objective.

As a company that has successfully conducted business in this community since 1981, we welcome fair business competition. We have always maintained that providing fitness-related services is a good business, not a charitable one. Therefore, tax exempt organizations should not provide those services which are readily available in the private sector.

In view of the above, I respectfully urge all members of Regional Council to carefully consider the type of facilities that are planned for construction with these new funds. We must all work together to ensure that they do not provide facilities currently well serviced by competitive market-responsive taxpaying operations.

I have included a very informative booklet titled "The Case For Fair Competition in the Fitness Industry"... which further details the concerns in this correspondence.

Thank you for taking the time to review this very important, yet sensitive, matter. I am sincerely hopeful that a workable solution can be found which maintains the appropriate role of the "Y's" while protecting the legitimate tax-paying entrepreneur from unfair competition. I welcome and look forward to your comments and suggestions. I am prepared to attend any meetings or discussions in order to be able to provide any further information.

In good health,

Gene Kay
President

3.

CITY OF HAMILTON

RECOMMENDATION

DATE: 1998 November 17

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

SUBJECT: Affiliation Policy
Hamilton Minor sports Organizations

RECOMMENDATION:

- a) that the Affiliation Policy – Hamilton Minor Sports Organizations, attached hereto as Schedule A, be approved; and
- b) that the General Manager, Community Services be authorized and directed to implement this Policy among the City's minor sports organizations.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial implications relative to the current budget as a result of this recommendation.

There are no staffing or legal implications resulting from this recommendation.

This Policy will clarify the goals and organizational structure of minor sports in the City of Hamilton, serve as a guideline for the implementation of user fees and determine facility allocation priorities for Hamilton minor sport organizations.

BACKGROUND:

On 1997 February 18th, Parks and Recreation Committee approved in principle Item #3 (b) authorizing the Director of Culture and Recreation to consult with Hamilton minor sports organizations on the Draft Policy entitled "Affiliation Policy – Hamilton Minor Sports Organizations".

This consultation has taken place involving the Hamilton Minor Hockey Council and its member organizations. It has resulted in the Policy attached hereto as Schedule A, and in which we recommend implementing with all our minor sports organizations.

DISCUSSION:

The Hamilton Minor Hockey Council consultation process has resulted in our proposed Affiliation Policy. Consultation with this organization was believed to be representative of all minor organizations, as many of the fundamental processes and difficulties are common throughout sport. These processes range from facility allocation, succession voting methods, constitutional reform, player movement, membership and financial transparency.

Through this consultation, it is believed that the proposed Affiliation Policy is of a general nature which can form the framework for ensuring our goals: ability to participate at their level of interest and ability, promote the ongoing success of the Hamilton Minor Sports System and ensure transparency, support and accountability, throughout our sports system.

It is our intention now to implement this Policy amongst our partners. In the event there is conflict or change is required, there is provision for annual review and revision.

In summary, it is believed that this Policy best positions the City and its partners to maintain and operate three key principles:

1. Minor sport in Hamilton is best served when operated and co-ordinated by volunteers operating within private not for profit organizations.
2. Executives of Hamilton's minor sports organizations must ensure transparency and accountability to its memberships.
3. The City of Hamilton will retain responsibility for the overall health of the Hamilton minor sports system based on clearly articulated goals, principles and values.

It is believed that this Policy addresses each of these issues and it is recommended it be implemented.

Attached hereto as Schedule B is our past report, provided for additional information.

WPM/dj

c.c. Ken Harrop, Recreation Manager – West District
Gary Makins, Recreation Manager – East District
William Moffatt, Manager, Facility Operations
Greg Maychak, Sports Liaison
Coralee Secore, Sports Liaison

SCHEDULE A
HAMILTON DEPARTMENT OF CULTURE AND RECREATION
AFFILIATION POLICY
HAMILTON MINOR SPORTS ORGANIZATIONS

PURPOSE OF POLICY:

The purpose of the policy is to provide principles and guidelines in determining the eligibility of non-profit volunteer Hamilton Minor Sports Organizations for priority use of City facilities at subsidized cost. The policy will also define the relationship between the City and the minor sports system.

GOALS OF THE POLICY:

1. To ensure that opportunities exist for children and youth to participate in organized and safe minor sports to the level of their interest and ability.
2. To ensure the ongoing success of the Hamilton Minor Sports System.
3. To ensure that appropriate levels of transparency, support and accountability are built into the Hamilton Minor Sports System.

GUIDING PRINCIPLES:

1. Minor sport in Hamilton is best served when operated and coordinated by volunteers operating within self-contained not for profit open and accountable organizations.
2. Executives of Hamilton's minor sports organizations must ensure transparency and accountability to its memberships.
3. The City of Hamilton will retain responsibility for the overall health of the Hamilton Minor Sports System based on clearly articulated goals, principles and values.
4. Subsidies may be made available to minor sports organizations who are prepared to meet the guidelines of the policy; non-compliance with guidelines negates subsidy and possibly, operation within City operated facilities.

CORE VALUES:

1. Participation in sport provides important opportunities for children and youth to develop a positive attitude towards physical health and an enhanced sense of the importance of fair play, sportsmanship and teamwork.
2. Children and youth should have the opportunity to play to the level (Recreational to Elite) of their capability and interest within an organized and safe minor sport system.
3. Participation in organized minor sport can and should be a positive experience for children and youth.
4. Sport volunteers must be prepared to develop an atmosphere conducive to producing a positive experience for the children and youth they serve and must be dedicated to demonstrating the behaviour of positive role models.
5. Exposure to Fair Play principles and sportsmanship must be critical elements of the sports experience.

CRITERIA FOR AFFILIATION:

In order to be deemed an "affiliated Hamilton minor sports organization" the following criteria must be entrenched in organizational constitutions and by-laws and adhered to on an ongoing basis:

1. The organization will be Hamilton-based; the mandate of the organization is to serve Hamilton children and youth; 95% of participants are City of Hamilton residents.
2. The organization supports the Goals, Principles and Core Values of the Affiliation Policy - Hamilton Minor Sports Organizations.
3. The organization acknowledges the oversight role of the City of Hamilton and agrees to submit to the Director of Culture and Recreation on an annual basis the following:
 - * financial statements
 - * updated registration numbers (detailed lists must be made available if requested for auditing purposes. Reasons for audit will be given with request)
 - * minutes of annual meetings
 - * current constitution and by-laws

and understands that the Director may make these documents available to interested parties upon receipt of a written request stating the reason for the enquiry. The Director shall advise the Organization of such request and prior to public disclosure consent will be sought from the organization.

Rationale: Prior to granting to individuals or the media copies of statements or reports, groups wish to advise of possible adverse effects to suppliers or advertisers, or to clarify accounting in order that no misunderstandings are printed or falsely promoted. Such consent may not be forthcoming.

4. a) The organization must practise the principles of, and be organized in a democratic structure and has included this practise within its constitution. A clear set of rules detailing and defining voting rights and membership must be maintained. Such rules and voting rights, and the ability to run for office must clearly provide access, and opportunity for timely succession based upon the voting rights of its members. Such structure must be in a form satisfactory to the City, be open to annual review and revision.
- b) It is recognized that elite level sports require extensive education, knowledge and experience; therefore, at this level the priorities must maintain stability, program quality, accountability and a process for succession that balances those unique organizational needs with the principles articulated in 4(a) and embodied in the constitution.
5. The organization will take all necessary measures to ensure that its members are kept informed of the business affairs of the organization and will make available to its members; a) financial profiles* b) financial statements** c) Constitution & By-laws d) Minutes of AGM Meetings.

***Definition**

Financial Profiles

Presented annually to all members to detail income and expense of the yearly operating program.

Any member of any organization may request to review Annual Financial Statement of it's organization. The member will advise the Executive in writing of such a request.

6. The organization will ensure all players are registered for insurance purposes, to a minimum level established by the governing body of the sport, and subject to the approval of the City of Hamilton.
7. All associated groups agree to the Police screening of volunteers.

8. All associated groups agree to the use of Certified Referees/Coaches as determined reasonable by their governing body and approved by the City.
9. Failing to adhere to 6, 7 and 8 may result in the associated group being denied access to subsidized City Facilities.
10. The organization agrees to non-binding mediation by the City of Hamilton to prevent unnecessary legal action between members.
11. The City of Hamilton shall:
 - recognize the autonomy of each democratic organization or group and support in principle its democratic decision making processes.
 - the City of Hamilton retains the right at all times to alter facility schedules, but agrees to advise all groups of any changes as early as possible, and no financial or substitute time shall be guaranteed; nonetheless, the City will make every possible effort to advise of changes, make available compensating time or contract other facilities to minimize any such impact.
12. The City of Hamilton shall, in conjunction with the organization/s, annually review the needs of the organization/s, in regards to expansion, quality, modifications, etc. of facilities.

BENEFITS OF AFFILIATION:

1. Affiliated minor sports organizations will have priority access to use of Hamilton sports facilities. Non-affiliated organizations will be given access to facilities only after requirements of all affiliated organizations have been accommodated, or, as determined by the City in adhering to principles of equity or access.
2. Affiliated minor sports organizations will be charged the subsidized rates for use of City facilities. Non-affiliated organizations will pay the rate as approved by the City of Hamilton acting reasonably.
3. Officials and volunteers of affiliated minor sports organizations will have priority access at discounted rates to City-hosted sports development seminars and will be recognized at the City's annual sport volunteer recognition banquet, or as determined by the City of Hamilton.
4. City staff will provide mediation and facilitation services to affiliated minor sports organizations.

AFFILIATION PROCESS:

1. An affiliation package will be delivered to minor sports organizations.
2. Duly authorized officials of the organization will complete the documentation, including a resolution of its membership supporting affiliation, and the terms and conditions of affiliation.
3. City officials will review application and forward recommendations for approval to the General Manager, Community Services Division for review and approval of affiliation.
4. An affiliation agreement will be signed by duly authorized City and organization representatives.
5. The terms and conditions of the affiliation agreement will be subject to annual review.

DATE: 1997 February 10

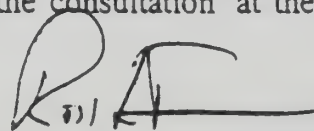
REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, Director
Culture and Recreation Department

SUBJECT: DRAFT AFFILIATION POLICY -
HAMILTON MINOR SPORTS ORGANIZATIONS

RECOMMENDATION:

- a) That the draft policy entitled, "Affiliation Policy - Hamilton Minor Sports Organizations", attached hereto as Schedule "A" be approved, in principle;
- b) That the Director of Culture and Recreation be authorized to consult with the Hamilton Minor Sports Organizations relative to the draft policy;
- c) That the Director of Culture and Recreation be directed to report back to the Parks and Recreation Committee on the results of the consultation at the September, 1997 Committee meeting.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial implications relative to the 1997 current budget relative to the consultation as staff will undertake.

If approved, the policy will clarify the goals and organizational structure of minor sports in the City of Hamilton; serve as a guideline for the implementation of user fee targets and determine facility allocation priorities for Hamilton Minor Sports Organizations.

There are no staffing or legal implications.

BACKGROUND:

City Council, at its meeting of 1997, January 28, approved the following recommendations from the Parks and Recreation Committee.

- (a) That increases in user fees for youth sports organizations as recommended by Parks and Recreation Committee at its meeting 1996 December 9 for consideration by Committee of the Whole during the 1997 current budget process be frozen for one year;
- (b) That a target rate of 70% of full costs be approved, in principle, and that the Director of Culture and Recreation be authorized to meet with the youth sport organizations for the purposes of establishing an implementation plan for achieving this subsidy rate;
- (c) That the Director of Culture and Recreation be authorized to bring forward a draft policy and guidelines that clarifies the working relationship between the City and community sports organizations and criteria for eligibility for City subsidy for consideration of the Parks and Recreation Committee at its February meeting.

This report serves to frame the policy that will define and clarify the working relationship between the City of Hamilton and Hamilton Minor Sports Organizations.

DISCUSSION:

1 THE CURRENT STATE:

The current success of Hamilton's Minor Sports System is a direct result of the commitment and expertise of the City's thousands of sports volunteers. From coaches to fund-raisers, all play a vital role in ensuring the availability of organized and safe sports experiences for the many children and youth who participate at both recreational and competitive levels of sport.

Local minor sports organizations operate as quasi-independent bodies. For the most part, they are registered as private, not for profit organizations. Each is composed of a membership that elects an executive that is responsible for the operation of the organization. Soccer, hockey and baseball are the three largest sports in terms of participation.

Several of the larger sports have developed umbrella organizations to coordinate and administrate their sport at the city-wide level. The Hamilton Minor Hockey Council and the Hamilton and District Baseball Association are two examples of this structure. In both cases community organizations or "houses" operate teams at the local level but belong to the umbrella body.

The more sophisticated organizations have developed detailed constitutions that lay out the mission and mandate of the organization and details the roles and responsibilities of the officers and its members. Each sets budgets, issues annual reports and holds annual general meetings.

More "grassroots" organizations operate more informally but still provide positive experiences for children.

In recent years, minor organizations specifically devoted to girls'sport have developed and grown into major contributors to the local sports scene.

Overall responsibility for the system rests with the City of Hamilton. The Department of Culture and Recreation assumes lead responsibility for sports programming, development and coordination. Its staff develops and manages indoor sport facilities owned by the City and provides mediation and facilitation serves when requested. The Department of Public Works, Parks Division, develops and maintains outdoor sports venues. The City Clerks Department provides oversight for the licensing of bingos and nevasdas, key fund-raising initiatives of minor sports organizations.

Issues:

In spite of the many successes of the local minor sports system, two major issues have created friction within the system and between City officials and sports volunteers.

1 THE NEED FOR TRANSPARENCY AND ACCOUNTABILITY WITHIN MINOR SPORTS ORGANIZATIONS:

Within the system, some organizations have experienced conflict between the leadership and the membership. Most often, lack of communication has contributed to an erosion of trust. There is a perception that some sports leaders have established power positions and are not willing to step aside to give others an opportunity. There have been isolated examples where this power has been applied in a punitive fashion.

This division between the leadership and its members is one of the major issues within the system today. In one case, members of one organization were forced to go to court to ensure an appropriate election by the incumbent executive. This occurred in spite of efforts from City staff to mediate a compromise.

In a separate incident, a second court action was narrowly everted when a last minute compromise was reached.

In all of these cases the role of the City has been as a mediator and facilitator in recognition of the independence and autonomy of minor sports organizations. Those in conflict with the system have a different view of the City's role. In many cases, parents and volunteers have petitioned City staff and members of City Council for assistance in resolving disputes because they believe that they have not had a proper hearing from the sport leadership. Most organizations maintain a working committee to deal with discipline matters, in other cases, the executive provides the final decision. The credibility of the system can and has been challenged when the executive appears to be defending itself or is seen to be not providing a fair and impartial adjudication.

Two principles inherent in the success of the minor sports system, are highlighted from this issue:

1. Minor sport in Hamilton is best served when operated and coordinated by volunteers operating within private, not for profit organizations.
2. Executives of Hamilton's minor sports organizations must ensure transparency and accountability to its memberships.

2. A REDEFINED RELATIONSHIP BETWEEN MINOR SPORTS ORGANIZATIONS AND THE CITY OF HAMILTON:

The second major issue relates to the need to redefine the working relationship between the minor sports organizations and the City of Hamilton. In the eyes of many minor sports volunteers they are providing a service for the City. As such, they have been greatly offended by recent efforts by City staff to establish a user fee policy, and by extension, increased facility use costs.

They point to the hundreds of hours of volunteer effort and suggest that this is providing a savings for the taxpayer, as paid City staff are not required to provide these programs. Tax dollars can then be concentrated on providing other programs and services that are not able to be delivered by volunteers.

From the City's perspective, these organizations operate as independent and private organizations that operate their programs with a great deal of autonomy. The value of the services provided is duly recognized and every effort to recognize and salute the efforts of these volunteers is made. When issues arise, City support and help is always available. Frustration at the City level has been experienced when instances of perceived abuses of power are encountered.

One local sports leader has succinctly defined this issue:

"If the City wants to have influence over the operation of minor sport it should continue to provide significant subsidies and negotiate the criteria under which these subsidies will be provided.

If the City does not want to have influence, then continue on to the target of providing subsidies under 50%. At that point, we will have a system of truly private organizations that will simply purchase facility time. It will not be interested in nor tolerate involvement or interference from City Hall."

Given that the City retains the legislative responsibility for the provision of sport and recreation at the local level and given that taxpayers expect the City to provide appropriate oversight, a third principle emerges:

3. The City of Hamilton will retain responsibility for the overall health of the Hamilton Minor Sports System based on clearly articulated goals, principles and values.

The draft policy proposes an approach to dealing with these issues.

SCHEDULE A

HAMILTON DEPARTMENT OF CULTURE AND RECREATION

DRAFT AFFILIATION POLICY

HAMILTON MINOR SPORTS ORGANIZATIONS

PURPOSE OF POLICY:

The purpose of the policy is to provide principles and guidelines in determining the eligibility of Hamilton Minor Sports Organizations for use of City facilities at subsidized cost. The policy will also define the relationship between the City and the minor sports system.

GOALS OF THE POLICY:

1. To ensure that opportunities exist for children and youth to participate in organized and safe minor sports to the level of their interest and ability.
2. To ensure the ongoing success of the Hamilton Minor Sports System.
3. To ensure that appropriate levels of transparency, support and accountability are built into the Hamilton Minor Sports System.

GUIDING PRINCIPLES:

1. Minor sport in Hamilton is best served when operated and coordinated by volunteers operating within private, not for profit organizations.
2. Executives of Hamilton's minor sports organizations must ensure transparency and accountability to its memberships.
3. The City of Hamilton will retain responsibility for the overall health of the Hamilton Minor Sports System based on clearly articulated goals, principles and values.
4. Significant subsidies should be made available to minor sports organizations who are prepared to meet the guidelines of this Policy.

CORE VALUES:

1. Participation in sport provides important opportunities for children and youth to develop a positive attitude towards physical health and an enhanced sense of the importance of fair play, sportsmanship, and teamwork.

2. Children and youth should have the opportunity to play to the level of their capability and interest within an organized and safe minor sport system.
3. Participation in organized minor sport can and should be a positive experience for children and youth.
4. Sport volunteers must be prepared to develop an atmosphere conducive to producing a positive experience for the children and youth they serve.
5. Exposure to Fair Play principles and sportsmanship must be critical elements of the sports experience.

CRITERIA FOR AFFILIATION:

In order to be deemed an "affiliated Hamilton minor sports organization" the following criteria must be entrenched in organizational constitutions and by-laws and adhered to on an ongoing basis:

1. The organization will be Hamilton-based, i.e. the leadership is local; the mandate of the organization is to serve Hamilton children and youth; 75% of participants are Hamilton residents.
2. The organization supports the Goals, Principles and Core Values of the Affiliation Policy - Hamilton Minor Sports Organizations.
3. The organization acknowledges the oversight role of the City of Hamilton and agrees to submit to the Director of Culture and Recreation on an annual basis the following:

- * financial statements
- * updated registration lists
- * minutes of annual meetings
- * current constitution and by-laws

and understands that the Director may make these documents available to interested parties upon receipt of a written request stating the reason for the enquiry.

4. The organization supports the principle of one player, one vote and has included this principle within its constitution.
5. The organization will take all necessary measures to ensure that its members are kept informed of the business affairs of the organization and will make available to its members the documents listed in Criteria #3.

6. The organization will ensure all players are "carded" for insurance purposes, where applicable.
7. The organization agrees to alternative dispute resolution mechanisms of the City in instances where disputes cannot be resolved within the organization or league, said mechanisms to include mediation, arbitration and, if required, binding arbitration.

BENEFITS OF AFFILIATION:

1. Affiliated minor sports organizations will have priority access to use of Hamilton sports facilities. Non-affiliated organizations will be given access to facilities only after requirements of all affiliated organizations have been accommodated.
2. Affiliated minor sports organizations will be charged the subsidized rates for use of City facilities, while non-affiliated organizations will pay the approved adult rate.
3. Only officials and volunteers of affiliated minor sports organizations will have priority access at discounted rates to City-hosted sports development seminars and will be recognized at the City's annual sport volunteer recognition banquet.
4. City staff will provide mediation and facilitation services only to affiliated minor sports organizations.

AFFILIATION PROCESS:

1. An affiliation package will be delivered to minor sports organizations.
2. Duly authorized officials of the organization will complete the documentation, including a resolution of its membership supporting affiliation.
3. City officials will review application and forward recommendations for approval to the Parks and Recreation Committee for review and formal recommendation to City Council for approval of affiliation.
4. An affiliation agreement will be signed by duly authorized City and organization representatives.
5. The agreement will be subject to annual review.

CITY OF HAMILTON

4(a)

- RECOMMENDATION -

DATE: 1998 November 17

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Implementation of Hamilton Beach Neighbourhood Plan
Amendments to City Purchase Agreement with HRCA

RECOMMENDATION:

- a) That the City's Agreement of Purchase & Sale with the Hamilton Region Conservation Authority respecting the City's purchase of lands on Hamilton Beach from the Conservation Authority be amended as outlined below, to accommodate:
 - i) anticipated revised conditions of the Ministry of Natural Resources' approval of this transaction; and,
 - ii) the Ministry of Transportation's surveys requirements in respect of the former MTO surplus lands included in the City's purchase from the HRCA: and,
 - iii) the City's acquisition of the extensive lands from the HRCA;
- b) That the MNR Provincial share of the selling costs, after being received by the HRCA, be forwarded by the Authority to the Waterfront Regeneration Fund or alternatively, be held by the Hamilton Region Conservation Authority in a reserve designated for the Hamilton Beach Recreational Trail; and,
- c) That all references in the Agreement of Purchase & Sale to the Waterfront Regeneration Fund holding the said funds for application to the Waterfront Trail also apply to the Hamilton Region Conservation Authority in the event the Minister directs such purchase funds to the Conservation Authority; and,

D. Lobo.

- d) That those MTO surplus lands to be acquired by the HRCA and to be included in HRCA's sale to the City, be acquired by the City, (if necessary to accommodate MTO's requirements for its surveys and transfers to HRCA) at a date subsequent to the City's acquisition and payment for those lands already owned by the HRCA.
- e) That to accommodate the City's acquisition of the HRCA's exclusive land holdings, the City accept HRCA's transfer together with the HRCA's covenant to the City that in the event following closing of the transaction, an unforeseen title matter subsequently arises, that HRCA will take all necessary steps to respond, including re-adjustments if necessary;
- f) That the new closing date for the City's \$1,018,685. purchase of the HRCA's 159 Beach properties be extended to on or before January 29, 1999 and the closing date for the City's \$1.00 purchase from the HRCA of the surplus MTO Beach lands, be extended to February 26, 1999.
- g) That the Mayor and City Clerk be authorized to execute the City's Amending Agreement with the Conservation Authority incorporating the foregoing in a form satisfactory to the City/Regional Solicitor.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The City's Offer to Purchase HRCA lands on Hamilton Beach was approved at the price of \$1,018,685. with the intent of closing this transaction before years end. The purchase price is unaffected by the recommendations of this report.

There are no staffing implications.

The recommended amendments to the Offer to Purchase reflect conditions anticipated as a result of the Ministry of Natural Resources review and conclusions on this project as well as circumstances affecting transfer of MTO lands to the Conservation Authority. The HRCA staff is aware of the proposed amendments and has indicated agreement with same.

BACKGROUND:

At its meeting of 1997 December 11, City Council approved an Offer to Purchase for various surplus Hamilton Beach properties from the HRCA and subsequently amended the offer on April 14, 1998 to, among other things, reflect a reduction in the net purchase price from \$1,056,589 to \$1,018,685.90. The HRCA accepted the City's Offer to Purchase on May 26, 1998.

The Agreement between the City and the HRCA is conditional upon several matters, including the HRCA obtaining approval of the Minister of Natural Resources, pursuant to the Conservation Authorities Act. While all indicators point to a favourable outcome, the uniqueness and complexities of the overall project and potential for precedence that could impact on transactions across the Province between MNR and other Conservation Authorities are factors contributing to the duration of the approval period.

A related but separate Agreement was approved as part of the City's Offer to Purchase involves the City, the Waterfront Regeneration Trust and the Province.

This Agreement contemplated the Waterfront Regeneration Trust playing an administrative role in the investment and disbursement of the provincial share of the selling costs of lands purchased by the City.

Based on information being conveyed through MNR senior staff, the Minister may, as a condition of approval, assign this responsibility to the HRCA.

Should this occur, the intent of the Amending Agreement recommended above, which forms a part of the City's existing Agreement would remain unchanged; the role of the Trust with respect to financial matters would be replaced by the HRCA. The Trust would remain directly involved in project design approval.

This report, if approved, would allow the purchase to proceed without delay following MNR approval.

The purchase of HRCA lands by the City is conditional upon the Authority also conveying, at no cost to the City, various properties on Hamilton Beach now surplus to MTO. For this to occur, MTO and the HRCA must first complete a transfer of the lands in question, which is dependent on MTO finalizing survey plans. Due to staff limitations, the preparation of survey plans has taken more time than expected, however, a substantial amount of work has been undertaken and project completion is planned for the end of November 1998. Under best case conditions, completion of the MTO survey work and transfer to the Authority of MTO lands will coincide with MNR approval affecting the HRCA lands.

The extensive number of individual properties included in the City's purchase from the HRCA were acquired by the HRCA over a twenty-year period. The City/Regional Solicitor therefore advises that due to the costs and time required for the City to proceed with the usual forty year title searches of each property within the time limits anticipated for the closing of this purchase, that the City accept the HRCA's transfer subject to the right to re-adjust should any title matter subsequently arise. Also considered in this regard is the fact that the City once owned about sixty of these properties and most of these properties have been under lease by the HRCA to the City since their acquisition.

The proposed recommendations, once approved, will also allow the City the flexibility needed to respond to conditions anticipated as part of the MNR approval and MTO time frame for survey completion.

RWC/mc

cc: Alderman F. Eisenberger, Alderman Ward 5
Alderman C. Collins, Alderman Ward 5
D. A. Lychak, City Manager
A. Ross, General Manager Finance
J. Schatz, Municipal Clerk
R. W. Chrystian, Manager of Parks
R. Roszell, City/Regional Solicitor,
Attn: D. Powers, Law Department

CITY OF HAMILTON

4(b)

- RECOMMENDATION -

DATE: 1998 November 26

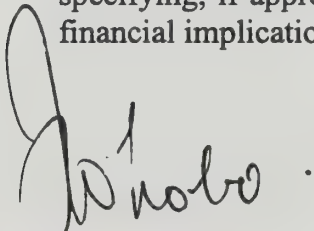
REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Authorization to Consider Feasibility of Advertising
Signage at Selected Outdoor Sports Fields

RECOMMENDATION:

- a) That the Commissioner of Public Works and Traffic be authorized to investigate the feasibility of permitting advertising signage at selected outdoor sports fields, and
- b) That staff report back to Committee with recommendations on project status specifying, if appropriate, candidate sites, terms, selection process and estimated financial implications.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As this recommendation represents a new initiative, staff is unable to report on financial implications at this time. Part of the feasibility analysis would include consultations with other municipalities and facility managers.

There are no staffing implications. Matters of a legal nature would be referred to the Law Department.

BACKGROUND:

Advertising signage programs have been in place for some time at City owned arena sites and the Chedoke Winter Sports Park. While revenue generation has been modest, the opportunity of working with the corporate community in a mutually beneficial arrangement is a positive outcome. This kind of partnering has the potential of working equally as well at selected outdoor sports fields.

The Parks By-Law 99-126, as amended, Section 43(1) requires the Department of Public Works and Traffic, as an applicant to obtain permission from the City, as the owner of the public park, to display and erect advertising signage in a park.

Regarding the above, the candidate parks considered for outdoor signage would exclude any having proximity to residential housing or park setting where signage may detract from the aesthetic value of the immediate area.

Further, the highest of community standards would be a requirement for any approved signage.

Staff would anticipate reporting back on this item early in the new year.

RWC/mc

cc: R. W. Chrystian, Manager of Parks
W. Plessl, Co-ordinator of Park Development and Maintenance
I. Tesch, Buyer, Purchasing Division

4(c)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1998 November 13

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

S. Mulvey, President, P.A.L.Z.
(People Advocating Leash Free Zones)

SUBJECT: Leash-Free Zones Project
Funding and Implementation Requirements

RECOMMENDATION:

- a) That the list of P.A.L.Z. fundraising initiatives described in Schedule 'A' attached and dated November 1998 be accepted, and
- b) That the General Manager, Finance be requested to recommend the method of interim financing to an upset limit of \$15,000 for the purpose of undertaking site development work at the approved pilot project site in 1999, and
- c) That the General Manager, Finance recommend appropriate accounting procedures relative to the receipt of revenues to be generated annually through the sale of dog licences by the SPCA for the express purpose of funding development and upkeep of leash free sites, and
- d) That the City Solicitor be authorized to amend By-law 85-148 as amended respecting Dog Licence Fees increasing each category by \$1.00 effective January 1, 1999 in accordance with Schedule 'B' attached.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The estimated site development costs for the approved leash free pilot project adjacent to the SPCA centre is \$15,000. Based on fund-raising initiatives proposed by P.A.L.Z. and revenue generation anticipated through the annual sale of dog tag licences, there is every

indication that expenditures will be covered in a timely manner. However, for the purpose of attracting members and otherwise promoting the City's first leash free area, development and opening of the site as early as possible in 1999 requires interim financing of site improvements ie. grading, trail construction, fencing, signage and site amenities.

Following repayment of the initial development costs, future leash-free areas will depend on SPCA licence sales and ongoing PALZ projects in a like manner. As funding levels exceed expenditures, carry-over procedures of any surplus revenue particularly for SPCA sourced monies, will be required.

There are no staffing implications stemming from this recommendation.

Law Department staff will be required to prepare amendments to By-law 85-148 as amended to permit the recommended increase in dog tag licence fees.

BACKGROUND:

At its meeting of 1998 September 29, City Council approved Section 4 of the Ninth Report of the Parks and Recreation Committee which, in part, reads as follows:

- a) That City Council approve in principle a one-year trial program to permit a leash-free area on the City owned open space adjacent to the SPCA centre at 245 Dartnall Road, Hamilton, and
- c) That a citizens committee known as P.A.L.Z. be authorized to undertake promotion, site monitoring, upkeep and financing capital improvement at the leash free pilot project site, and
- d) That the Task Force, together with P.A.L.Z. be authorized to continue working with the S.P.C.A. to establish a potential source of revenue generation for development of leash free zones, and
- e) That prior to undertaking site improvements, P.A.L.Z. be required to submit a funding strategy for consideration and approval of Committee.

As reported at the 1998 September 21 meeting of Parks and Recreation Committee, the estimated upset cost for site development approximates \$15,000. This includes grading, fencing, signage and basic amenities but depends also on the generosity of corporate partners and volunteers to complete various other project components.

The attached outline of initiatives proposed by P.A.L.Z. represents, in conservative terms, a revenue generation of approximately \$4,000 annually. The collection and accounting of these funds would be the responsibility of P.A.L.Z. and used to enhance facilities, maintain required supplies and promote leash-free facilities as they are developed across the City. A more significant funding source is expected from the annual sale of dog tag

licences by the S.P.C.A. Funds generated through this co-operative effort would flow to the City from the S.P.C.A. at the end of the 1999 fiscal period and each year thereafter. It is anticipated that the first installment from this source would be used to reimburse the City for the interim funding of capital development work at the pilot project site. Given that this funding source is for the express purpose of offsetting costs associated with leash free zones, it is understood that any surplus funds would be carried forward to the next and subsequent years.

For their part, correspondence is on file from the S.P.C.A. dated 1998 October 20 confirming the unanimous approval of the Board of Directors, as follows:

An increase of licence fees by \$1.00 to be paid to the City of Hamilton Leash Free project pending approval by City Council, subject to terms and conditions approved by this Board and City Council.

On the basis of memberships purchased to date, and revenues anticipated through the S.P.C.A. and other sources, staff and P.A.L.Z. are confident that repayment of the interim financing to the recommended upset limit of \$15,000 to facilitate implementation of this first leash-free site, will be possible within the first year of operation. Approval and application of the recommended adjustment to the dog tag licence fee structure is an important first step to achieving financial support for this program.

RWC/mc

cc: Alderman R. Corsini, Chair, Leash Free Task Force
D. A. Lychak, City Manager
A. Ross, General Manager Finance
R. Chrystian, Manager of Parks
Members – Leash Free Task Force

SCHEDULE A
November 1998

PALZ

MEMBERSHIP AND FUND RAISING STRATEGIES

MEMBERSHIP

An aggressive membership campaign will include:

Word of mouth by all members to people seen to be walking dogs in the city and region.
Visits to all pet food, pet supply and pet service shops in the region to inform them of our existence.
Leave posters and flyers in those establishments for the general public.
Use local radio stations and press to announce meetings and public events.
Host a Web Site to increase visibility.
Have a booth at local events to increase our visibility in the community. These may include.
 Wiggle Waggle Walkathon
 Gage Park and Mohawk College Garage Sales
 Local community festivals put on by BIAs.

NEWSLETTER

We will use a quarterly newsletter to keep our members informed which will also be a platform for targeted advertising. We will make space for ads available to the pet industry, which will raise funds. Potential customers for the advertisements are:

 Local Pet supply merchants
 Local Pet service merchants:
 Grooming
 Funeral
 Photographers
 Sitting
 Transport
 Training
 Local Veterinary Clinics
 Veterinary Pharmaceutical Companies

FUNDRAISING

Use our attendance at community events to sell and or raffle donated items.
Use our attendance at community events to sell specialty merchandise.
Organize special events which may include:
 Lectures by guest speakers, dinner/dances, bazaars, social outings, etc.
Solicit Sponsorships from:
 Local Pet supply merchants
 Local Pet service merchants
 Local Veterinary Clinics
 Veterinary Pharmaceutical Companies
Accept and acknowledge private donations from interested individuals.

SCHEDULE "B"

- (1) Where a licence is issued pursuant to By-law 85-148 respecting Dog Licence Fees, the licence fees shall be increased by \$1.00 in each category for the purpose of funding leash free zones.

	1999 Base Fee	1999 <i>Base Fee adjusted for Leash Free</i>
1. One spayed or neutered dog	\$20.00	\$21.00
2. Each additional spayed or neutered dog	\$20.00	\$21.00
3. One not spayed or neutered dog	\$40.00	\$41.00
4. Each additional not spayed or neutered dog	\$40.00	\$41.00

- (2) Despite subsection 1, the following reduced fees apply to licences issued to dog owners over 65 years of age or dog owners who are receiving a disability pension.

1. One spayed or neutered dog	\$ 5.00	\$ 6.00
2. Each additional spayed or neutered dog	\$ 5.00	\$ 6.00
3. One not spayed or neutered dog	\$10.00	\$11.00
4. Each additional not spayed or neutered dog	\$10.00	\$11.00

CITY OF HAMILTON

4(d)

- RECOMMENDATION -

DATE: 1998 November 20

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Proposed Waterfront Purchase from CN Rail –
Assessment of Environmental Conditions before
Closing / Sale of Easements to CN

RECOMMENDATION:

- a) That in connection with the City's Agreement of Purchase & Sale with the Canadian National Railway Company for the City's purchase of the harbour shoreline portion of CNR's Stuart Street Yard (situate between Desjardins Canal and Bayfront Park), it is recommended that the City not exercise its right under the said Agreement to terminate the Agreement as a result of the property's environmental contamination on the basis of the Report "Site Specific Risk Assessment – West Harbour Waterfront Trail", October, 1998 prepared by Dillon Consulting Ltd.
- b) That in connection with the City's purchase of CNR's shoreline for a waterfront trail, Council also approved that two access easements be sold to CNR. To comply with the Real Property Sales Procedural By-law, which applies to the sale of the said easements,
 - i) the access easements to CNR are declared surplus to the City's requirements;
 - ii) notice of the proposed access easements to CNR has been given by publication of the Council Agenda incorporating this resolution;
 - iii) the two easements are exempt from being appraised as a result of Provincial Regulation which exempts sales for incidental uses to industrial operations;

- iv) the Municipal Clerk is authorized to sign a Certificate of Compliance incorporating the foregoing in accordance with the Real Property Sales Procedural By-law.

The two access easements being transferred to CNR are briefly described as follows:

- i) and easement and right of way for vehicular access from the existing CNR service road turnaround upon the trail for CNR's access to inspect or maintain its rail bridge above Desjardins Canal; and,
- ii) an easement and right of way for an existing driveway upon City land (Parts 23 and 24, 62R-12135,) between Harbour Front Drive and land retained by CNR.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

City Council on 1998 September 29 approved the \$1,959,687. purchase of the CN Rail waterfront land and waterlot subject to a number of conditions, including the condition referred to above. Where the City decides to acquire this property subject to its environmental condition, the City has also agreed, as a condition of purchase, to indemnify CNR in the future should any claim arise as a result of the property's environmental condition.

This property purchase is financed from Capital Budget, Account Centre No. CF 404850013. Upon fulfillment of the other conditions and terms of the Agreement, the property purchase is scheduled to close on December 14, 1998.

There are no staffing or legal implications that have not been addressed by the purchase resolution already approved by City Council.

Where Council makes a decision to sell City owned land or an interest in land such as the two access easements referred to above, Real Property Sales Procedural By-law No. 95-049 requires that Council shall have decided and formally declared them surplus to City requirements. The above Recommendation is made to comply with the requirements of the Real Property Sales Procedural By-law.

BACKGROUND:

On 1998 September 29, City Council approved a number of recommendations pertaining to the purchase of the CN Rail lands. The purchase was subject to a number of terms and conditions and specifically, item (xii) which reads as follows:

- (xii) CNR makes no representation to the City regarding the condition of the property. City may inspect the property's environmental conditions with its consultants and agrees to provide true copies of all letters, reports and evaluations, in draft and final form, on the condition of the property to CNR.

If the Report(s) discloses environmental contamination not acceptable to the City or to CNR, either party may cancel this transaction by Notice to the other party on or before 1998 December 10.

In the fall of 1997, Dillon Consulting Ltd. was retained to carry out Phase 1 and 2 environmental investigation on the property to be purchased by the City. The findings were consistent with land that had been reclaimed with fill and used for rail/industrial purposes for 150 years. In summary, widespread hydrocarbons (characteristic of heavy oils) contamination was found in the soil across the site at concentrations marginally above the Ministry of the Environment's criteria for parkland use in a non-potable groundwater situation.

Although the contamination of the site does not appear to be severe, the issue must be dealt with prior to redevelopment of the site. In order to deal with the contamination on the site, the "Guidelines for Use of Contaminated Sites in Ontario", Ministry of the Environment 1997, provides the City with two options:

1. Clean-up the site to background concentrations or to the generic criteria in the Guidelines for parkland land use. A clean-up including a one kilometre strip, ten metres wide and three meters deep, at a disposal cost of \$50. per tonne would be more than \$3M.
2. Complete a "Site Specific Risk Assessment" (SSRA) of the property. This option has the potential for saving the City the significant costs of a large and widespread clean-up.

In late summer this year, Dillon Consulting Ltd. was engage to carry out a Site Specific Risk Assessment for the land proposed to be purchased by the City. A pre-consultation meeting with the Ministry of the Environment staff was held to discuss the scope of the SSRA and the public consultation to ensure all of their concerns were identified prior to undertaking the study. The SSRA was completed in late October and sent to the Ministry of the Environment on 1998 October 26 for their comments. The executive summary of the SSRA is attached to this report.

The specific objectives of the SSRA were to determine whether the surficial soils pose risks to:

- humans accessing the site for occupational or recreational purposes, and
- wildlife species, including aquatic biota, terrestrial wildlife, plants and soil dwelling organisms.

With respect to the human health risk assessment, the report concludes:

“given the conservative nature of the assessment of risks to human receptors, exposures to the chemicals of concern in soil for parkland (occupational or recreational) purposes are not expected to result in any increased risks of adverse effects over background for humans.”

With respect to the ecological risk assessment which includes, aquatic organisms, terrestrial wildlife, terrestrial plants and soil-dwelling organisms, the report concludes:

“it was concluded that there would be no risks of adverse effects in terrestrial wildlife dwelling on the trail.” and, “The assessment of risk to terrestrial plants and soil-dwelling organisms did suggest potential risks due to iron concentrations throughout the site; however, as discussed above, given the current healthy population of plants on the site, where human activities do not restrict growth, this is not considered indicative of risk to the native species.”

To-date, no comments have been received from the Ministry of the Environment regarding the appropriateness of the report.

Based on the findings of the SSRA, staff is recommending waiving of the said environmental condition.

Declaration of Surplus – Easements to CNR

At Council's meeting on September 29, 1998 (Item 10 of the 9th Report of the Parks & Recreation Committee) Council authorized purchasing from CNR the harbour shoreline between Bayfront Park and the Desjardins Canal. As the City's purchase of this strip of land would separate CNR's remaining lands from access to Harbour Front Drive and from access at grade level to CNR's rail bridge above Desjardins Canal, Council also approved that two right-of-way easements be transferred by the City to CNR.

Under paragraph b) of the above recommendation, Council will be formally declaring, as required by the Real Property Sales Procedural By-law, that the said two easements are surplus and that notice of their disposal has been given.

The City's purchase is scheduled to close on December 14, 1998 and in preparing for the purchase, the six other agreements also authorized by Council with CNR and the said two easements, the above recommendation was also required in order that the sale of the two easements are in compliance with the Real Property Sales Procedural By-law.

The said two easements are also exempted from necessity of an appraisal by Provincial Regulation where land or easement is sold for an incidental use to industrial operations such as the CNR.

As required by the Real Property Sales Procedural By-law, the above recommendation will also authorize the Municipal Clerk to sign and issue a Certificate of Compliance regarding these matters.

WJP/mc

cc: D. A. Lychak, City Manager
R.C. Roszell, City/Regional Solicitor
Attention: D.A. Powers, Senior Solicitor

EXECUTIVE SUMMARY

In the fall of 1997, Dillon Consulting Limited was retained to conduct an environmental investigation of a portion of the CN lands associated with the Stuart Street yard. The City was considering purchase of the lands for redevelopment as a linear parkway. The purpose of the investigation was to assess potential contamination on the land to be purchased that might impact the redevelopment.

The findings from the environmental investigation indicated that the lands to be purchased contain fill of unknown origin that was likely placed in Hamilton Harbour in the 1920s. The lands are part of CN's Stuart Street yard which has been an active rail yard since the 1850s. Soil, sediment and groundwater samples were collected for chemical analysis to confirm the presence/absence of contamination. Based on the analytical results obtained, petroleum hydrocarbon contamination (characteristic of heavy oil) was identified in surface soils across the site. The concentrations detected were only marginally above the Ministry of the Environment's (MOE's) generic clean-up criteria. Isolated areas of lead and nickel were also identified. Sediments collected from the waterlots were found to be contaminated with metals (chromium, copper, lead and zinc) and polychlorinated biphenyls (PCBs), above the MOE's sediment quality criteria.

As contaminants exceeding the MOE's generic clean-up criteria were found at the site, a site-specific risk assessment (SSRA) was undertaken to assist in determining the need for remedial or risk management measures. The SSRA was undertaken in accordance with the risk assessment procedures endorsed by regulatory agencies, including the MOE, Environment Canada, Health Canada, the Canadian Council of Ministers of the Environment and the United States Environmental Protection Agency.

The specific objectives of the SSRA were to determine whether the surficial soils on the walkway, groundwater migrating underneath the parkway, or sediments in the adjacent Hamilton Harbour would likely pose risks to:

- humans accessing the site for occupational or recreational purposes, and
- wildlife species, including aquatic biota, terrestrial wildlife, plants and soil-dwelling organisms.

These objectives were met by completion of a human health risk assessment and ecological risk assessment, as discussed below.

Human Health Risk Assessment

The first step in the human health risk assessment involved a qualitative review of chemical data for the site. Chemicals were screened by assessing the maximum concentrations detected on the site against regulatory soil quality criteria for surface soils on parkland/residential lands in a non-potable groundwater situation (preferentially those of the MOE, but also those adopted by regional offices of the U.S. EPA). Chemicals for which the maximum concentration detected in any sample exceeded the regulatory generic criteria, or for which there were no criteria, were screened based on toxicity potency. Using this process, the following compounds were identified as being of potential concern

for human receptors: arsenic, iron, lead, nickel, calcium and total petroleum hydrocarbons (TPH) (heavy oils).

Consideration was given to identifying receptors that would be at the greatest potential risk from the site, either through having the greatest probability of exposure to chemicals from the site or through having the greatest sensitivity to these chemicals. For the recreational scenario, the female pre-school child would be the most sensitive receptor and is therefore an excellent indicator of potential risk from the site. For the occupational scenario, a female adult worker was selected for assessment; this selection also allows a conservative estimate of potential incremental lifetime cancer risks to carcinogenic chemicals.

The human exposure to on-site contamination of surface soils would be expected to occur *via* the following pathways:

- inhalation of surface soil dusts, incidental ingestion and direct dermal contact with surface soils through recreational or occupational use of the parkland (worker and child), and
- inhalation of indoor air contaminated via vapour infiltration into a building (worker).

There were no potential routes of exposure of humans to sediments or groundwater.

The deterministic analyses of exposures to surface soil indicated that there were potentially unacceptable risks to arsenic (adult and child) and lead (child only), based on modelled exposures to maximum soil concentrations. Therefore, the exposures associated with this scenario were re-assessed using stochastic analysis, in order to yield a more realistic characterization of risks, based on the range of concentrations on the site, as well as the range of receptor parameters. The necessity of this step in introducing conservative realism into the assessment is illustrated by the range of concentrations for arsenic: in only two samples of 24 was arsenic actually detected and in only one was the concentration above the MOE criteria.

The stochastic modelling indicated ER values which indicate that there are no unacceptable risks posed to adults or children from concentrations of arsenic or lead on the site.

Based on the above results, and given the conservative nature of the assessment of risks to human receptors, exposures to the chemicals of concern in soil for parkland (occupational or recreational) purposes are not expected to result in any increased risks of adverse effects over background for humans.

Ecological Risk Assessment

The objectives of the ecological risk assessment were to determine whether the concentrations of contaminants detected in surface soils, sediments, or groundwater would likely pose unacceptable risks to ecological receptors, including benthic and aquatic organisms, as well as terrestrial wildlife, including plants and soil-dwelling organisms, herbivores, and top predators (carnivores or piscivores).

The differences in receptors, in terms of relevant pathways of exposure and sensitivity to the toxicity, yielded different chemicals of concern for the three different groups of receptors, as follows:

Aquatic Organisms - The potential exposure for aquatic organisms were screened in two ways. Firstly, groundwater under the site, migrating to Hamilton Harbour, was screened against MOE criteria and secondly, via a comparison to several appropriate background concentrations: concentrations in raw water for drinking water at the Hamilton Treatment Facility (*i.e.*, water from Lake Ontario), and ambient concentrations in Canadian surface waters. None of the chemicals exceed the MOE groundwater criteria. Only calcium, magnesium and sodium (all essential minerals) marginally exceeded background concentrations. Although TPH is below background concentrations, it is not naturally occurring and was therefore screened on the basis that TPH in groundwater is from an upgradient source and the trail site is not expected to deleteriously impact groundwater. Therefore, groundwater from the site is not considered to pose a risk of detrimental effects on the water quality of Hamilton Harbour.

Sediments adjacent to the proposed parkway were also considered for potential risk to aquatic organisms. Although the maximum contaminant concentrations in adjacent sediments exceeded applicable MOE criteria, in general, they were less than concentrations reported for sediments elsewhere in the Harbour. While there were a few contaminants without data to use in this comparison, the available data indicates that the quality of sediments adjacent to the Stuart Street parkway is better than elsewhere in the Harbour. Therefore, remediation of these sediments is more appropriately approached in the context of the Remedial Action Plan for the entire basin, rather than as an isolated site. Given this, the risks associated with sediments were not assessed further.

Terrestrial Wildlife - These types of receptors are considered to be potentially impacted by contaminants in surface soils. Groundwater would not be accessible to wildlife, and for the same reasons as stated above, sediments were not assessed for these receptors. The following compounds were identified as being of potential concern at the Stuart Street parkway: iron, arsenic, lead, nickel, calcium and total petroleum hydrocarbons (TPH) (heavy oils).

Terrestrial Plants and Soil-Dwelling Organisms - Surface soil concentrations which exceeded the MOE's surface soil quality guidelines were retained for further assessment. The list of chemicals of concern for these receptors was as follows: TPH (heavy oils), arsenic, calcium, iron, lead, magnesium, nickel, phosphorus, potassium, silicon and sodium.

Based on sensitivity to chemical exposure, behavioural factors that would increase chemical exposures, and on availability of biological data describing their characteristics, the following ecological receptors were selected:

- deer mouse,
- red fox, and,
- terrestrial plants and soil-dwelling organisms.

The feasibility of assessing risk to aquatic organisms and other biota significantly exposed *via* surface waters and/or sediments, and possibly proposing remediation of such media, is greatly hampered by the fact that the remainder of Hamilton Harbour is in worse condition than are areas adjacent to the site. Specifically, waterfowl would be expected to experience the majority of their exposure to contaminants of concern through consumption or dermal contact with waters, sediments or the food chain. Furthermore, mobile species such as birds would be expected to spend time through out Hamilton Harbour, so remediation of a small fraction of the Harbour would not serve to reduce overall exposures to contaminants. Therefore, these species were not identified as being of concern for the current assessment.

The following major exposure pathways were identified for the deer mouse and red fox:

- ingestion of contaminated soils or dusts,
- ingestion of potentially contaminated food (*i.e.*, vegetation or prey),
- inhalation of vapours from soils,
- inhalation of dusts/particulate matter, and
- direct dermal contact with soils or dusts.

Terrestrial plants may be exposed in the surface soil layers by uptake of chemicals through the roots, deposition of chemicals in the dust on leaves and vapour uptake of organic chemicals. Soil-dwelling organisms, such as earthworms, ingest large quantities of soil and may also be exposed to chemicals *via* dermal contact. Soil microorganisms are in continual contact with soil particles *via* colonization in association with organic particulate matter.

The results of the risk characterization for the ecological receptors indicated that benchmarks of safety values for most of the chemicals of concern were not exceeded, based on maximum concentrations. In the stochastic analysis, there was only a very marginal exceedance of the benchmark for iron in deer mice. On this basis, it was concluded that there would be no risks of adverse effects in terrestrial wildlife dwelling on the trail.

The risk characterization for terrestrial plants and soil-dwelling organisms indicated that the maximum concentrations of arsenic, lead, nickel and iron exceed toxicity benchmarks for these receptors. However, further examination of the soil analytical data indicated that for arsenic, lead and nickel, only the maximum concentration, that is, a single data point, exceeded the benchmarks. With regard to iron and other compounds without toxicity benchmarks for these receptors, concerns may be allayed by the fact that there is currently a healthy native community of plants on the site, where activities of humans (*i.e.*, in the railyard) permit. In addition, as part of the development of the trail, it is expected that clean fill will be needed in certain areas in order to allow establishment of the vegetation desired in rocky or low-lying areas.

In conclusion, the assessment of risks to humans (park workers and children playing on-site) and populations of terrestrial wildlife (deer mice and red fox dwelling on the site) indicate that concentrations in surficial soils would not pose a risk of adverse health effects. The assessment of risk to terrestrial plants and soil-dwelling organisms did suggest potential risks due to iron concentrations throughout the site; however, as discussed above, given the current healthy population of plants on the site, where human activities do not restrict growth, this is not considered indicative of risk to the native species.

CITY OF HAMILTON

4(e)

- RECOMMENDATION -

DATE: 1998 October 29

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: City Purchase of Waterfront from CN Rail –
Payment of J.J. Barnicke Invoice for Realtor Services

RECOMMENDATION:

That upon closing of the City's purchase of Waterfront land and waterlots from CN Rail, J.J. Barnicke be paid for services rendered in the amount of \$39,200 plus GST, from Account CF 409850013.

J. Lobo .

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are sufficient funds set aside in the Capital Budget for the acquisition of CN Rail Waterfront land and waterlots – Account Centre CF 409850013 to cover this expenditure.

The fee submitted by J.J. Barnicke represents 2% of the financial consideration for the property, based on a purchase price of \$1,959,687 approved by Council on September 29, 1998.

There are no staffing or legal implications.

BACKGROUND:

At its meeting of July 8, 1997, City Council approved Section 10 of the Seventh Report of the Parks and Recreation Committee, which reads as follows:

10. (a) That the Chief Administrative Officer be authorized to finalize arrangements with J. J. Barnicke Ltd. for the purpose of facilitating negotiations between the City and CN with the objective of securing certain property for a recreational trail between Bayfront Park and the Desjardins Canal; and,
- (b) That a sub-committee, consisting of Alderman Eisenberger, Alderman Anderson and Alderman Charters, be established to work with the C.A.O. and staff in the co-ordination of all components and issues of the waterfront trail, including, but not limited to the acquisition of required properties, design, development, etc.

In correspondence from J.J. Barnicke Ltd. dated June 30, 1997 information on relevant experience and fee for the anticipated facilitator role was outlined and served as a basis for the subsequent decision to retain this firm for this project. The 2% fee for service represented by the subject invoice conforms with this earlier information.

The work undertaken on the City's behalf by Mr. Syd Hamber, J.J. Barnicke Ltd., has closely involved the sub-committee established for this project, namely Aldermen B. Charters, Eisenberger and Anderson and this recommendation has received their favourable consideration.

RWC/mc

cc: Alderman B. Charters
Alderman F. Eisenberger
Alderman T. Anderson
D. Lychak, City Manager
A. Ross, General Manager Finance

CITY OF HAMILTON
- RECOMMENDATION -

5.

DATE: 1998 November 17

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: J. J. Schatz
Municipal Clerk

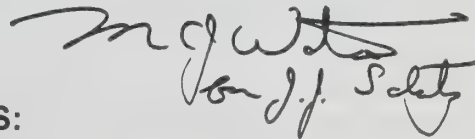
SUBJECT: Disposal of City Owned Lands on Hamilton Beach

RECOMMENDATION:

- (a) That upon completion of the transfer of lands from the Hamilton Region Conservation Authority (HRCA) (including lands surplus to the MTO) to the City of Hamilton, as approved by City Council on 1997 December 11, the Manager of the Real Estate Division be authorized and directed to proceed with the disposal of those lands not required for municipal purposes in accordance with the Real Property Sales Procedural By-law No. 95-049; and,
- (b) That the sale of the lands be carried out in accordance with the following strategy:
 - (i) those lands that form viable 1 and 2 family residential building lots within the appropriate residentially zoned areas are to be sold by public tender; and,
 - (ii) those building lots that are not sold through the public tender process will be placed for sale with the Real Estate Brokers presently retained by the City and listed through the Multiple Listing System with the Hamilton, Burlington and District Real Estate Board; and,
 - (iii) those lands that are to be developed for uses other than 1 and 2 family residential lots within the appropriate zoned areas are to be placed for sale with the Real Estate Brokers presently retained by the City and listed through the Multiple Listing System with the Hamilton, Burlington and District Real Estate Board; and,
 - (iv) those lands that are insufficient in dimension or area to be developed independently are to be offered for sale to the abutting property owners; and,

- (v) those lands that are required for sewage pumping facilities being 377, 640, 809 and 984 Beach Boulevard be sold to the Regional Municipality of Hamilton-Wentworth; and,
- (c) That prior to the sale of these lands the following conditions are satisfied:
- (i) a registered survey plan identifying each property to be sold; and,
 - (ii) a Master Drainage Plan Study addressing the flooding problems for both private and public properties on the Hamilton Beach; and,
 - (iii) an Infill Guideline Proposal for new housing on the Hamilton Beach; and,
- (d) That the Offer to Purchase Agreements for the sale of the 1 and 2 family lots include but not be limited to the following conditions:
- (i) all development on the west (Bay) side of Beach Boulevard is to be in compliance with Zoning By-law No. 6593; and,
 - (ii) all Purchasers will be required to enter into a Lot Grading Agreement with the City of Hamilton Building Department prior to the issuance of a building permit; and,
 - (iii) all Purchasers acknowledging the potential of flooding in the Hamilton Beach Neighbourhood; and,
 - (iv) all Purchasers shall obtain and commence construction on the purchased lands within one (1) year of the purchase date with said construction to be completed within two (2) years of the date of purchase; and,
 - (v) should construction not have commenced within the one (1) year time period noted above, the City shall have the option to repurchase the property for the sale price (without any interest) – less (a) the deposit; (b) the commission paid (if any) by the transferor to a real estate agent; (c) arrears of realty taxes (including the local improvement charges), penalty and interest owing on them and further, without increase or compensation for costs of any improvements, additions, alterations, services or structures on, in or under the said lands; and,
 - (vi) all Purchasers shall agree not to transfer, grant, lease, licence or otherwise convey the purchased properties until such time as the residential building is wholly constructed and an occupancy permit has been issued; and,

- (e) That the Parks and Recreation Committee request the Planning and Development Committee to direct the appropriate staff to prepare a Terms of Reference for a Master Drainage Plan Study to address the flooding problem for both private and public properties on the west (Bay) side of Beach Boulevard at an estimated cost of \$20,000, the cost of which is to be charged to Account No. CF 5698 629750011 (Hamilton Beach Neighbourhood Plan Implementation).



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On 1997 June 24, City Council, by adopting Item 8 of the 6th Report of the Parks and Recreation Committee, approved the implementation of the Hamilton Beach Neighbourhood Plan.

Subsequently, City Council on 1997 December 11 adopted Item 2 of the 1st Report of the Committee of the Whole approved the acquisition of 159 properties comprising 10.32 hectares (25.49 acres) from the Hamilton Region Conservation Authority along with an additional 3.9 hectares (9.6 acres) of MTO lands in order to achieve this plan.

As it is anticipated the completion of this transaction will take place some time prior to the end of 1998, the subject report outlines the procedures and requirements involved in the disposal of those lands not required by the City through their sale to the public.

In total there are 159 separately identifiable parcels owned by the HRCA although not all are independently developable. Assembly of contiguous parcels will create 71 residential building lots in full compliance with zoning and the approved Hamilton Beach Neighbourhood Plan. There are an additional 19 lots that require "achievable" variances and 8 lots that could be considered "lots of record" but in the interest of good planning should not be sold for residential development by themselves. There are also several parcels that are substandard in size that can only be sold to abutting owners. There are an additional 4 single family lots which are currently leased to the Region by the HRCA that will be sold once title is conveyed to the City. There are also potentially 45 residential building lots which are being transferred to the City that were formally MTO lands. The total number of lots that will be available for disposal by the City is subject to final surveys being completed.

Given the large number of residential lots that are involved in this disposal project, it is the opinion of staff the most effective way to sell the lands is through the public tender process (with a reserve for the sale of each lot being established by a fair market value appraisal in keeping with the City's Real Property Sales Procedural By-law No. 95-049). This would eliminate the possibility of an unmanageable number of multiple offer situations should all the lots simply be listed for sale. A phasing of the tenders will allow the City to market those large serviced more desirable lots first, with the smaller

unserviced lots being sold second and the smaller side street lots being sold last providing the City with an orderly and productive manner in which to recapture the costs expended in acquiring the Hamilton Beach properties from the HRCA.

Over the past years, a number of property owners in the Hamilton Beach Neighbourhood have expressed an interest in acquiring those lots that abut their property at such time as the City was in a position to sell them. Consequently, a list of potential purchasers has been kept and the individuals have been advised that they will be notified when the abutting lot is to be tendered and that the sale is to be at market value.

As with any project where a number of lots are placed up for sale at one time, a certain number of lots are more attractive than others. Subsequently, all the lots that are to be offered through a public tender may not sell due to the reserve bid not being obtained. These residential lots along with those lands that are in areas of the Hamilton Beach Neighbourhood that are to be developed for multiple residential and commercial uses will be listed for sale at market value with Real Estate Brokers that are presently under contract with the City. This will allow for a longer exposure time to the open market and assist the City in realizing a better return for these lots.

Smaller parcels of lands that are not developable on their own, due to their dimensions or area are to be offered for sale to the abutting property owners.

Given the number of properties involved in this disposal process, the staff time required to obtain appraisals and prepare the appropriate tender/sale documents upon completion of the elements set out in recommendation (b) of this report, it is anticipated that it will be mid to late spring of 1999 before these properties are available for sale. All properties must be declared surplus prior to their sale by City Council pursuant to the City's Real Property Sales Procedural By-law No. 95-049.

The funds realized from the sale of the former HRCA lands be credited to Account Centre CH 00102 (Reserve for Property Purchases) as was approved by City Council on 1997 July 8 in adopting Item 12 of the 15th Report of the Finance and Administration Committee.

It is the City's understanding that those funds realized from the sale of the former MTO lands are to be held by the City and utilized for the establishment and development of a Waterfront Trail along the Lake Ontario Shoreline from Eastport Drive on the west to Van Wagner's Road on the east. These funds to be used to match the Ministry of Natural Resources (MNR) share (plus interest earned) by virtue of the proceeds received by the MNR as a result of the HRCA's sale of the Hamilton Beach properties to the City; to be held by the Waterfront Regeneration Fund or alternatively the HRCA for the completion of the Trail.

Flooding on the Beach Strip

The west (Bay) side of Beach Boulevard exhibits unique hydrological characteristics. When Lake Ontario rises above 75.2 metres mean sea level there is a corresponding rise in the ground water table. This rise in the ground water level may cause flooding to

the streets and private properties. This problem is especially acute at the southern end of the streets, where the elevation of the land and the outflow of the culvert system are similar.

Dillon Consulting Engineers and Planners undertook a study to identify the hydraulic and flood damage calculations for the Beach Strip area.

"This (study) included determining the expected exposure to flooding from three (3) different sources. The first was directly from Lake Ontario through Lake Levels, wind set-up and wave run-up. The second considered overland drainage including backflow via storm sewer outfalls and the third dealt with high groundwater levels. The frequency of flooding which could be expected was also taken into account. A damage calculation was then prepared using the Canada/Ontario Flood Damage Reduction Program Report on Flood Damage Curves published in 1985. Following is an outline of the findings:

- plotting of the computed flood levels on contour maps did not identify any houses along the shoreline, which could be affected by waves;
- overland flooding could be expected to impact on 3 houses with a 20 year flood frequency, 56 houses with a 50 year flood frequency and 93 houses with a 100 year frequency;
- groundwater flooding could be expected to impact on 154 houses with a 2 year frequency and up to 297 houses with a 100 year frequency;
- the average annual total damages were calculated by considering each type of house and then using the Government publication identified above;
- the theoretical annual total damages were found to range between \$62,000 and \$350,000. In practice, it was felt that the higher figure would never be reached because of the extensive basement pumping practiced by homeowners;
- an additional damage calculation was undertaken only for the overland flooding component, assuming those groundwater seepage's are pumped out from all basements. This set of calculations gave an annual total damage of only \$3,100."

There are two issues that have been identified that may assist with respect to flooding:

Individual Lot Grading

Construction of new structures on existing and new lots, in this area, may lead to changes in the grading of the property in order to meet the minimum ground floor elevation of 76.0 metres. To prevent water accumulation and/or adverse drainage effects on adjacent properties from this re-grading, the developer/owner

will be required to provide a lot grading plan and to enter into a Lot Grading Agreement with the Building Department prior to issuance of a building permit. This is the current practice for undeveloped lots that are sold by the City and is one of the conditions in the Offer to Purchase. In addition, there are other lots that are held by private owners. In this regard, before the building permit is issued, all these lots will be required to enter into a lot grading agreement with the City.

In order to guide these lot grading plans, it is important that an overall plan be established as framework to control the individual plans and ensure that interim and long term solutions to lot drainage issues can be achieved in a co-ordinated approach.

Street Flooding

The City has spent a considerable amount of money pumping the water from these streets in the spring of each year, and as this is an expensive proposition, it is prudent to seek a more long term solution to this problem. As a result, at its meeting of 1998 June 30, City Council approved the following recommendation:

- (a) That the Commissioner of Public Works and Traffic prepare proposals to address the periodic flooding of streets on Hamilton Beach adjacent to the QEW for the consideration of the Transport and Environment Committee and inclusion in the 1999 Capital Budget deliberations;
- (b) That the Commissioner of Public Works and Traffic initiate discussions with the Ministry of Transportation to determine the potential and scope of the Ministry's participation in the recommended solution for the periodic flooding of beach strip roads adjacent to the QEW.

Given the problems of flooding for both public and private properties on the west (Bay) side of Beach Boulevard, the City should undertake a Master Drainage Plan. The results would be used to guide the individual lot grading as well as assist in providing practical solutions to the street flooding.

A multi disciplinary team of representatives for the Planning and Development, Public Works and Traffic and Building Departments, Real Estate Division, Hamilton Region Conservation Authority, Hamilton Harbour Commissioners and the Ministry of Transportation have been assembled to prepare a Terms of Reference for the Study.

The cost is expected to be approximately \$20,000 and will be funded through the Hamilton Beach Neighbourhood Plan Implementation Account No. CF 5698 629750011 with the account to be reimbursed from the proceeds of the sale of these Hamilton Beach properties by the City.

Also in an attempt to reduce the impact of the flooding problem on the west (Bay) side of Beach Boulevard, zoning modifications have been introduced and City Council, at its meeting of 1998 November 10, passed By-law No. 98-281. The purpose of the by-law is:

- to require a minimum ground floor elevation of 76.0 metres above mean sea level for new buildings and all additions over 14 square metres in area;
- to prohibit basements/cellars;
- to require additions, less than 14 square metres, to have a minimum floor elevation at or above the existing elevation.

With respect to residential development in the Hamilton Beach Neighbourhood a set of guidelines has been drafted to guide the design of new houses to be built on the City lots. These guidelines, being prepared by the Planning and Development Department, are intended to help ensure that the new housing enhances the existing character of the Beach Neighbourhood. The Beach is a special character area within the City, due to its original development as a summer resort area. Many houses include features typical of the Victorian and Edwardian eras, such as large porches, wood shingles or similar cladding, balconies, gables, trellis and ornate wood trim. Houses with these features are especially prevalent within an area of the Beach near the Canal, called the Historic District. The proposed guidelines are intended primarily for this Historic District, and will also be considered for application to other areas of the Beach. These guidelines and the process for their implementation are presently being finalized, and will be the subject of a separate report to Planning and Development Committee in the near future.

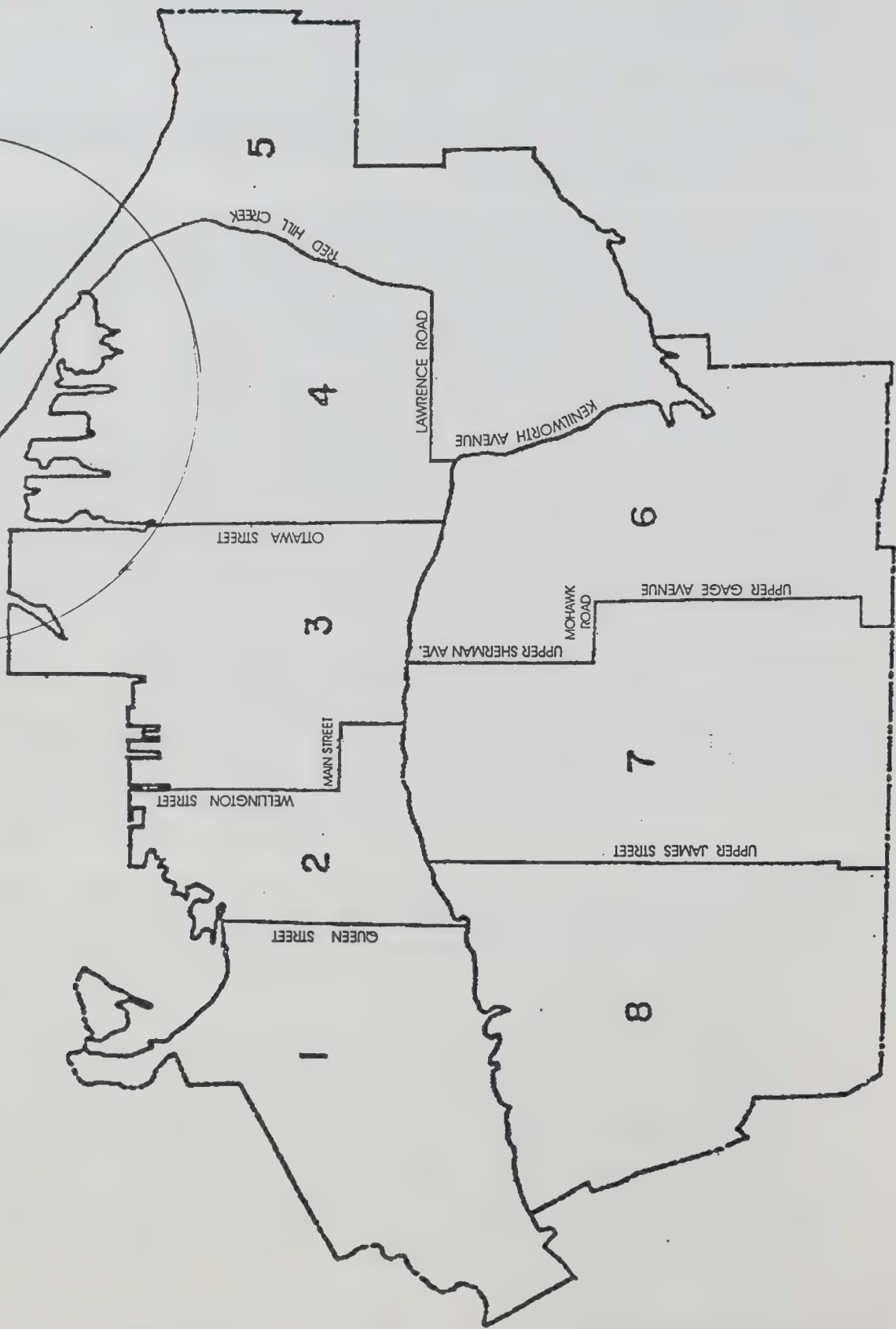
The disposal of these lands that are being acquired from the HRCA by the City and their development in accordance with the conditions and guidelines set out in this report will allow for efficient and controlled community growth in this area as was envisioned when Council originally approved the Implementation of the Hamilton Beach Neighbourhood Plan.

KN/nw

c.c. Alderman C. Collins, Alderman, Ward 5
Alderman F. Eisenberger, Alderman, Ward 5
R. C. Roszell, Corporate Counsel
Attention: J. Davidson
Attention: A. Zuidema
A. Ross, General Manager, Finance
K. M. Lau, Manager of Surveys, Roads Division
J. Hickey-Evans, Manager, Policy Planning and Analysis, Planning and Development Department
E. Chajka, Manager of Development, Development Division, Regional Environment Department
B. Matthews-Malone, Manager, Operations Engineering Section, Regional Environment Department
L. King, Building Department
Attention: J. Beckett
B. Chrystian, Manager of Parks, Public Works & Traffic Department

Subject: Wards

CITY OF HAMILTON WARD BOUNDARIES



CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, 1998 November 30th

1:15 o'clock p.m.

Room 233, City Hall

A G E N D A:

A. ADOPTION OF THE MINUTES

Adoption of the minutes of the Parks and Recreation
Committee meeting held 1998 November 2nd

B. GENERAL MANAGER OF COMMUNITY SERVICES

- (i) Renewal of Contract for Conservator – Culture Division
- (ii) Approval According to Parks By-Law - Fireworks Display
1998 November 24th - Tiger Cat Appreciation Parade/Rally
- (iii) Sale of Freeze Dryer from the Hamilton-Scourge Project
- (iv) 1999 Winterfest Carnival and Community Council Activities
Request for approval under Parks By-law No. 95-126
- (v) Supply of Food Products to City Facilities – Food Services Division
Authorization to Issue Blanket Purchase Orders

C. SECRETARY, HAMILTON HISTORICAL BOARD

1998 Commemorative Plaques

D. SECRETARY, SELECTION COMMITTEE

Appointment of Citizen Members
Arts Advisory Commission & Hamilton Historical Board

E. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

F. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

Tariff of Charges for City Owned Cemeteries - 1999

Monday, 1998 November 2nd
1:15 o'clock p.m.
Room 233, City Hall

2(A)

The Parks and Recreation Committee met.

There were present:

Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson
Alderman D. O'Sullivan

Absent:

Mayor R. M. Morrow, City Business

Also Present:

Alderman F. D'Amico
B. Price, Hamilton Seniors Council
J. Dick, Hamilton Seniors Council
R. Fair, General Manager, Community Services Division
K. Harrop, Culture and Recreation Department
H. Kayal, Culture and Recreation Department
J. Peters, Culture and Recreation Department
M. Gaunt, Culture and Recreation Department
L. Cooper, Culture and Recreation Department
B. Chrystian, Department of Public Works and Traffic
K. C. Christenson, Secretary

1. **DELEGATION:**

Recognition of Staff

Culture and Recreation Department, Westmount Recreation Centre

The Chairman presented Certificates to Janine Peters, Marianne Gaunt and Laura Cooper in recognition of their involvement in defusing a violent situation at Westmount Recreation Centre.

2. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held 1998 October 5 were adopted as circulated.

B. **DIRECTOR OF CULTURE AND RECREATION**

(a) **Fireworks Display, Commonwealth Square – First Night Hamilton – Countdown 1999, 1998 December 31**

The Committee was in receipt of a report dated 1998 October 23rd from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

That approval, as required by Section 26 of the Fireworks By-law No. 90-198 and Section 5 of the Parks By-law No. 95-126 as amended, be granted to the City of Hamilton to hold two stationary fireworks displays, each one minute in length, at Commonwealth Square on 1998 December 31st at approximately 8:30 o'clock p.m. and 12:00 o'clock midnight, subject to the Terms and Conditions of the Special Events Guidelines.

(b) **1999 Hamilton Highland Games
Request for Use of Kay Drage Park**

The Committee was in receipt of a report dated 1998 October 16th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

That permission be granted to the Hamilton Highland Games organizers to use Kay Drage Park from 1999 June 25 to June 27 to host the Hamilton Highland Games subject to the Parks By-law No. 95-126 and the Terms and Conditions of the Special Events Guidelines.

(c) **Banner Advertising – Mountain Arena**

The Committee was in receipt of a report dated 1998 October 9th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

That approval be granted to enter into an agreement satisfactory to the City Solicitor, with Ham Sports Inc. (Judy Ham, Owner) to sell banner advertising in Mountain Arena at an annual commission payable to the City of Hamilton of \$100 per banner/year, subject to approval of content, for a term beginning upon execution of the agreement and terminating 2001 September 24.

(d) **Military Museum Barrier Free Modifications
Issuance of a Purchase Order for Construction**

The Committee was in receipt of a report dated 1998 October 23rd from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval be given to issue a purchase order to Bestco Construction Corporation of Hamilton in the amount of \$75,160 plus applicable GST of \$5,261 to construct the barrier free modifications as stipulated in the contract documents issued by the City for the Hamilton Military Museum; and,
- (b) That staff, upon the approval of the General Manager, Community Services Division, be authorized to expend \$5,000 plus applicable GST as construction contingency, if deemed required, for the project; and,
- (c) That these expenditures be funded from Capital Account No. CF809453004 Barrier Free Access, Recreation Buildings.

(e) **Barrier Free Design Modifications
Ivor Wynne Stadium, Award of Construction Contract**

The Committee was in receipt of a report dated 1998 October 28th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval be given to issue a purchase order to Ira McDonald Construction Ltd. of Burlington, Ontario as the General Contractor for the seating and washroom modifications at the Ivor Wynne Stadium, Barrier Free design Modification project. The purchase order amount is \$289,668 plus applicable GST to a total of \$309,945; and,

- (b) That the work be financed from Capital Account No. CF809453005 Barrier Free Access-City Buildings and No. CF809453004, Barrier Free Access Recreation Buildings; and,
- (c) That a contract satisfactory to the City Solicitor be entered into between the City and the Contractor; and,
- (d) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City; and,
- (e) That staff, upon the approval of the General Manager, Community Services Division, be authorized to expend \$15,000 plus applicable GST as project contingency, if deemed required, for the project.
- (f) **The Positively Downtown Program**

The Committee was in receipt of a report dated 1998 October 26th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

That the retention of the Positively Downtown Program as part of the "Restore the Core" Capital Budget project be considered by Council during the 1999 Capital Budget exercise.

C. **SECRETARY, HAMILTON HISTORICAL BOARD**

Hamilton Community Foundation Application for Funding – Dundurn Castle

The Committee was in receipt of a report dated 1998 October 13th from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the General Manager of Community Services be authorized to apply to the Hamilton Community Foundation for a grant of up to \$40,000 for the installation of a permanent archaeology exhibit in the Cockpit building at Dundurn for primary special educational purposes.

D. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

The Committee was in receipt of a report dated 1998 November 2nd from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received:

<i>Date</i>	<i>From</i>	<i>Subject</i>	<i>Date Distributed</i>
1998 October 13 th	Secretary, Hamilton Historical Board	HHB Minutes 1998 September 8	1998 October 15 th
1998 October 16 th	Secretary, New Mum Show Sub-Committee	Minutes 1998 September 24 th	1998 October 19 th

3. **DIRECTOR OF CULTURE AND RECREATION**(a) **Zero Tolerance to Violence In Recreation Facilities Policy
Reaffirmation Of Policy Direction**

The Committee was in receipt of a report dated 1998 October 26th from the General Manager, Community Services Division respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That City Council reaffirm its support for the Zero Tolerance to Violence in Recreation Facilities Policy; and,
- (b) That the General Manager, Community Services Division, be instructed to take no further action on the formation of a third party appeals board; and,
- (c) That staff be authorized to implement marketing strategies, within budget, to increase public awareness and compliance with the Policy; and,
- (d) That the General Manager, Community Services Division, be instructed to commence discussions with minor sports organizations to review the feasibility of establishing a renewed and expanded city-wide sports advisory body that could assume responsibility for, among other things, investigating and reporting to city staff on incidences of violence in city-owned sports facilities and fields.

(b) **2000 International Children's Games Millennium Festival
Final Approval and Allocation of Funds**

The Committee was in receipt of a report dated 1998 October 28th from the General Manager, Community Services Division respecting the subject matter.

Following a brief presentation by Mr. John Kiriakopoulos, Chairman of the 2000 International Children's Games Millennium Festival Committee and Committee discussion, the Committee approved the following recommendation:

- (a) That City Council give final approval to host the 2000 International Children's Games Millennium Festival as a civic event, based on the "Business Plan to host the Year 2000 International Children's Games Millennium Festival" available for viewing in the Office of the Clerk; and,
- (b) That the General Manager, Finance be instructed to make provision in the Ten Year Capital Budget to provide \$150,000 in 1999 and \$150,000 in the year 2000 for a total contribution to the hosting of the Games of \$300,000; and,
- (c) That the Mayor be authorized to sign an agreement with Her Majesty the Queen in Right of Canada (as represented by the Millennium Board of Canada) in order to receive a Federal contribution in the amount of \$300,000 through the Millennium Bureau of Canada; and,
- (d) That the 2000 International Children's Games Millennium Festival Committee, as outlined in the Business Plan, be affirmed as a Sub-Committee of the Parks and Recreation Committee; and,
- (e) That the Festival Committee be authorized to continue negotiations with the Province of Ontario to secure matching funding.

(c) **Hamilton Tennis Club and Rosedale Tennis Club
Request to Negotiate Licence Agreements**

The Committee was in receipt of a report dated 1998 October 23rd from the General Manager, Community Services Division respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That approval be granted to the General Manager, Community Services Division to enter into Licence Agreements, in a form acceptable to the City Solicitor, with both the Hamilton Tennis Club and Rosedale Tennis Club; and,
- (b) That each Licence Agreement contain the following terms and conditions:
 - (i) Term commences 1999 January 1 and terminates 2008 December 31; and,
 - (ii) The Club shall pay the cost of the following services or items:
 - (1) Hydro electric power and natural gas
 - (2) Maintenance of tennis court surfaces
 - (3) Cleaning and caretaking of the clubhouse; and,
 - (iii) The Club shall hold free tennis clinics for junior players; and,
 - (iv) The Club should provide 235 hours of daytime tennis court time per year for use of schools or for use by the City for junior players; and,
- (c) That the City Solicitor be authorized and directed to prepare the necessary documents; and,
- (d) That the City take no further action to recover the \$100,000 owing under the leaseback arrangement for the "bubble" which was installed at the Rosedale Tennis Club; and,
- (e) That the Finance and Administration Committee be requested to recommend the method of financing the amounts forgiven for utility arrears and amounts owing under the loan/leaseback agreement.

(d) **Municipal Alcohol Risk Management Policy**

The Committee was in receipt of a report dated 1998 October 8th from the General Manager, Community Services Division respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That approval be given in principle, for the Municipal Alcohol Risk Management Policy, available for viewing in the Office of the Clerk subject to consultation with stakeholders; and,
- (b) That the General Manager, Community Services Division be directed to report back to the Parks and Recreation Committee on the results of the consultation and for direction to implement the Policy no later than 1999 January 31st.

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Request for Permission to Investigate Outside Sources of funding for the Hamilton Harbour Waterfront Trail

The Committee was in receipt of a report dated 1998 October 23rd from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That the Commissioner of Public Works and Traffic be authorized to apply to the Canada Millennium Partnership Program for a grant for an amount of up to \$2,500,000 for the Hamilton Harbour Waterfront Trail; and,
- (b) That staff be authorized to develop a promotional campaign for the purpose of raising funds for Phase 2 implementation of the Hamilton Harbour Waterfront Trail.

5. **OTHER BUSINESS**

- (a) **Correspondence— Hamilton Harbour RAP Implementation Office
Representative— Hamilton Harbour RAP Forum**

The Committee was in receipt of correspondence dated 1998 October 8th from Anne Redish, Chair, RAP Forum, Hamilton Harbour RAP Implementation Office respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

That Alderman Fred Eisenberger be appointed to represent the City of Hamilton on the Hamilton Harbour Remedial Action Plan Forum.

- (b) **Correspondence
Giant's Rib Discovery Centre Project Team**

The Committee was in receipt of correspondence dated 1998 October 28th from the Acting City Clerk.

The Committee approved that the item be received.

- (c) **Naming of Park**

Alderman O'Sullivan raised the issue of renaming Carpenter Park in honour of Peter DeSantis. Following considerable discussion, the Committee approved the following recommendation:

That the Commissioner of Public Works and Traffic be directed to report on the process and all variances and aspects of naming parks for the next meeting.

6. PRIVATE AND CONFIDENTIAL AGENDA

The Committee agreed to move In-Camera to discuss the Private and Confidential agenda.

Following the In-Camera session, the Committee moved out of camera and approved the following recommendations;

(a) **Public-Private Partnership – Construction and Operation of a Multi-Pad Indoor Arena/Sports Facility – Authority to Issue Request For Proposals**

The Committee was in receipt of a report dated 1998 October 28th from the General Manager of Community Services respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the General Manager, Community Services Division be authorized to finalize and issue the Request for Proposals as prepared by the JF Group for a public-private partnership to construct and operate a multi-pad arena/sports complex in the City of Hamilton; and,
- (b) That the results of this RFP process be reported as per the project timetable to the Parks and Recreation Committee; and,
- (c) That William Connell Park be designated as the preferred municipally-owned site for the complex, with the understanding that the City is prepared to consider proposals on private lands; and,
- (d) That staff be authorized to commence a rezoning application, based on the potential proposed use and upon the approval of this recommendation.

(b) **Hamilton Civic Golf Courses, Strategic Direction for future Management**

The Committee was in receipt of a report dated 1998 October 29th from the General Manager of Community Services respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the General Manager, Community Services Division, be authorized to prepare a Request for Proposals to retain a single private partner to provide golf course/ski hill and food and beverage services for the Hamilton Civic Golf Courses/Ski Hill, commencing the 2000 Golf Playing Season for the consideration of the Parks and Recreation Committee; and,
- (b) That the General Manager, Community Services Division be authorized to negotiate a one year contract, with revised terms, with all current private partners for one final year to cover the 1999 Season.

Note: Alderman M. Kiss and Alderman G. Copps recorded opposed.

7. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

Kevin C. Christenson, Secretary

/mjw

2 (B)(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 November 20

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Renewal of Contract for conservator - Culture Division

RECOMMENDATION:

- a) That the General Manager of Community Services Division be authorized to enter into a second licence agreement in a form satisfactory to the City Solicitor for use of space at the Hamilton Scourge Laboratory, located at McMaster University, by an outside Conservator for a period of 12 months commencing 1 December 1998 on an exchange of services for rent basis; and,
- b) That the Mayor and the City Clerk be authorized to execute the agreement on behalf of the City.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial obligations. In return for the use of space, the outside Conservator will continue to compensate the City of Hamilton by working 40 hours per month on projects for the benefit of the City museums. This is equal to \$1,000 of conservation services. Such work will be determined and agreed to by the staff Conservator.

The City will not be responsible for any liability or obligations for any and all loss, damage or injury that arises out of the use of and occupation of the lab facility.

BACKGROUND:

The outside Conservator has used space at the City Museums Conservation Lab on a fee for service basis for a trial period of six months, as per item 3 of the 7th Report of the Parks and Recreation Committee, approved by Council on 1998 June 30.

The arrangement has worked out successfully both for the outside conservator and for the City of Hamilton. Work by the outside conservator for the City museums has included the conservation treatment and stabilization of five 19th century books from the Hamilton Museum of Steam and Technology and Whitehern collections, as well as an ongoing written assessment of the books held in the McQuesten Library. The work that the outside Conservator has accomplished in the past six months for the City's collections could not have been done without this arrangement - the cost of paying a contract conservator do the work is prohibitive.

The City of Hamilton Museums will greatly benefit with the continuation of this agreement. Under the direction of the staff Conservator, the outside Conservator will continue the written assessment of all books in the Whitehern collection, will initiate a similar assessment of the Dundurn Castle library, and stabilize and treat individual artifacts as needed.

MH\cf

c.c. Jennifer Davidson, Solicitor, Law Department

CITY OF HAMILTON

2(B)(ii)

- RECOMMENDATION -

DATE: 1998 November 20

REPORT TO: K. C. Christenson, Secretary
Parks and Recreation Committee

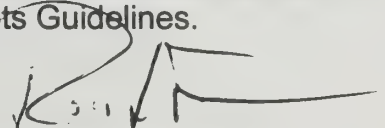
FROM: R. L. Fair, General Manager
Community Services Division

SUBJECT: Approval According to Parks By-Law
Fireworks Display – 1998 November 24
Tiger Cat Appreciation Parade/Rally

RECOMMENDATION:

That approval of the action taken by the General Manager of Community Services to contract Hands Fireworks Inc. to hold a ground level fireworks display on 1998, November 24 at Commonwealth Square as part of the Hamilton Tiger Cat Appreciation Parade and Rally, be approved as required by Section 17 (1) and Section 26 of the Fireworks By-Law 90-198 and Section 5 of the Parks By-Law 95-126 as amended, and under the Standard Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:



Due to the timing of the event normal Committee and Council approvals could not be obtained. The Fireworks By-Law 90-198, Section 17 (1) and Section 26 requires the applicant to obtain permission from the owner of the site or an authorized representative thereof, to set off or hold display of fireworks. The Parks By-Law 95-126, Section 05 requires that permission must be obtained by the owner of the public park, where fireworks display will be held prior to obtaining a permit to purchase and set off the fireworks.

The cost of the low level fireworks display is \$200.00 financed from CH55309-80040 Grey Cup Participation. Hands Fireworks Company will provide the product and will shoot the display on Commonwealth Square.

BACKGROUND:

The City of Hamilton is planning and will host a "Welcome Home Parade and Rally" for the Hamilton Tiger Cats Football Club, 1998 Eastern Division Champions, on their way

back from the Grey Cup. A parade will be held in the downtown core (beginning at Ferguson Avenue) and will finish at City Hall with a rally. The fireworks display is a component of the celebrations, in addition to the parade, speeches and entertainment.

By-Law 90-198 regulates the preparation, setting off and clean up of a fireworks display. The Hamilton-Wentworth Regional Police and Fleetwood Ambulance will be on site for event participants' safety.

RLF/smo

c.c. All Members of Council

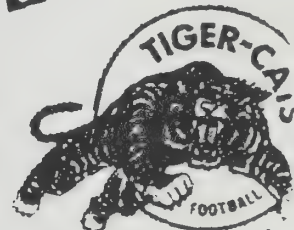
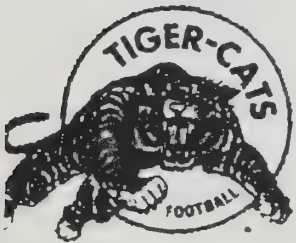
D. Lobo, Commissioner, Public Works and Traffic

J. Winn, Fire Prevention Chief

Licensing Division, Building Department

Art Gallery of Hamilton

OSKEE WEEWEE OSKEE WAWA
COME ON TI-CATS EAT 'EM RAW



Join Mayor Morrow and the Hamilton Tiger Cats at a

WELCOME HOME PARADE & RALLY

for the Hamilton Tiger Cats Football Club,

1998 Eastern Conference Champions

On Their Way Back From the Grey Cup

Join us on Tuesday November 24, 1998

11:30 a.m., Downtown Hamilton

The parade route will begin at Ferguson Ave. to King St.,
west on King St. to Bay St. and south on Bay St. to Main St.
arriving at City Hall at approximately 12:00 noon.

Meet the players, coaches and The Prowl!

Wear your team colours!

Let's Welcome Back Our Tiger Cats With a ROAR!!



2(b)(iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 November 18

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Sale of Freeze Dryer

RECOMMENDATION:

- (a) That the General Manager of Community Services be authorized to sell, through a seller agent, a City owned Freeze Dryer; and,
- (b) That the funds realized through the sale be directed to a Work-In-Progress account to be used for the conservation and preservation of the City of Hamilton museum collections.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Freeze Dryer was purchased in 1991 for the Hamilton Scourge Project at a cost of approximately \$33,000. The resale value, minus broker's fees, of this piece of equipment is approximately \$18,000.

There are no staffing implications.

There is a standard 'Consignment For Sale Agreement' that is required by the seller agent. Law Department and Purchasing have reviewed the Consignment for Sale Agreement from the seller agent.

BACKGROUND:

The Freeze Dryer was purchased in 1991 by the Hamilton and Scourge Project Conservator for the purpose of treating waterlogged wood and other organic material salvaged from the Hamilton Scourge ships. No artifacts have been retrieved from the underwater site and, as the nature of the Hamilton Scourge project has changed, it is not likely the City will be involved in conservation treatment of Hamilton Scourge artifacts in the foreseeable future. The Conservator, who had the expertise in treating wet, organic material in the freeze dryer no longer works for the City.

The freeze dryer is large and is taking valuable storage space at the Conservation Lab, which is now used to conserve City of Hamilton museum collections. There is no use for this highly specialized equipment in the conservation treatment of the City's museum collections, nor is there the expertise to operate it. The machine will continue to devalue each year it remains in storage.

The funds are needed by the museums to provide treatment to a backlog of artifacts.

MH/cf

c.c. Jennifer Davidson, Law Department
 John Avery, Purchasing Department

CITY OF HAMILTON

2(B)(iv)

- RECOMMENDATION -

DATE: 1998 November 20

REPORT TO: K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services

SUBJECT: 1999 Winterfest Carnival and Community Council Activities
Request for approval under Parks By-Law 95-126

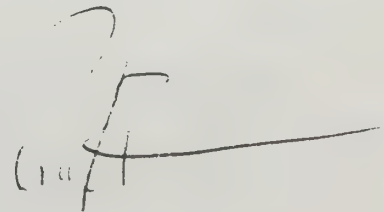
RECOMMENDATION:

- a.) That approval be granted to the following Community Councils to conduct horse drawn wagon rides, bonfires, skating parties, lumberjack games/demonstrations and various large Winterfest family activities on the dates listed below:

<u>COMMUNITY COUNCIL</u>	<u>DATE/99</u>	<u>LOCATION</u>
North Central	January 23	North Central Park
Friends of Gage Park	January 30	Gage Park
Gourley Park	January 30	Gourley Park
Riverdale	January 30	Warden Park
St. Clair	January 31	Myrtle Park
Eleanor	January 31	Eleanor Park
Strathcona	January 31	Victoria Park

;and

- b.) That approval be granted to hold midway rides in the Leander Boat Club parking lot on 1999 February 05, 06 & 07 as part of the Winterfest Carnival, subject to the Special Event Guidelines Terms and conditions; and
- c.) That permission be granted as required by Parks By-Law 95-125, as amended, Section 05, 12 (a) and Section 35 to hold a fireworks display, bonfires and bring animals into Chedoke Winter Sports Park and Pier 4 Park on 1999 February 05, 06 & 07 and in the specified parks mentioned in this report.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law No. 95-126, as amended, Section 05, 12 and 35 requires an applicant to obtain permission from the City, as owner of the public park to hold bonfires, fireworks and allow animals in a park. Council approval is necessary to ensure insurance needs are satisfactory to the City's requirements.

Winterfest Carnival Account (CH55323-78008) was closed when the 1998 budget was approved. Staff and the Winterfest Volunteer Committee have been fundraising and soliciting sponsors to operate a scaled down program for 1999. Staff anticipate revenues from food sales of \$700.00, Winterfest dance ticket sales of \$1600.00 which will assist with expenditures. Financial sponsorship through Hutches of \$500.00 and others are being secured. Winterfest activities are also sponsored "in kind" with the support of the following partners: Eastgate Square, Oldies 1150, McDonald's, Hamilton Bulldogs, Fortinos, Child Find, Shoppers Drug Mart and Neighbour to Neighbour.

The \$1,000.00 cost of the fireworks display will be offset by donations made by Hutches (\$500.00) and dance ticket sales (\$500.00).

BACKGROUND:

Last year the 20th Annual Winterfest Carnival was held prior to the 1998 budget being approved. Funding was cut dramatically and this year a scaled down program will be offered with the assistance of a dedicated Volunteer Committee.

The official Winterfest Weekend is 1999 February 05-07 with activities being held at Chedoke Winter Sports Park, Pier 4 Park and the Leander Boat Club in addition to the various recreation facilities hosting indoor events (including basketball), as well as the Lumberjack Games. The weekend (January 29, 30 and 31st) leading up to Winterfest will have activities hosted by the neighbourhood community councils and local recreation centres.

Other events being held during Winterfest are: sno-pitch at Rosedale diamonds, a Bonspeil at Glendale Golf/Curling Club, Ringette Tournament, Mascot Mania, a Rosedale Seniors Dance and Winterfest Dance at Leander Boat Club.

The Public Works - Parks Special Events Liaison is assisting with the Fireworks and parks events throughout Winterfest.

For a complete list of Winterfest activities and a calendar, Committee members may call Larry Collinson, of the Culture and Recreation Department at 546-2339.

RLF/pp/smo

- c.c. All Members of Council
D. Lobo, Commissioner, Public Works and Traffic
K. Harrop, Recreation Manager – West District, Community Services,
S. Dembe, Licensing Division, Building Dept.

CITY OF HAMILTON

2(BXv)

- RECOMMENDATION -

DATE: 1998, November 23

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Supply of Food Products
Food Services Division
- Authorization to Issue Blanket Purchase Orders

RECOMMENDATION:

That a blanket order be issued for the supply of food products for the Food Services Section within the Culture and Recreation Department during 1998 - 1999 to an upset limit of \$400,000, divided among the companies mentioned below on the basis of best product, price and delivery service at time of purchase of commodity:

- i) Allind (Harper), Hamilton
- ii) Serca, Hamilton
- iii) Lincs Wholesale, Hamilton
- iv) Finlay Greenwood, Hamilton
- v) Flanagans Foodservices, Hamilton
- vi) J & D Foods Produce, Hamilton
- vii) Hershey Canada Foodservices, Hamilton
- viii) Nestle Canada Foodservices, Hamilton
- ix) GT French, Hamilton
- x) Golden Horseshoe, Burlington
- xi) Hamilton Baking Company, Hamilton
- xii) Wally Parr Sausage, Hamilton
- xiii) Nelson Laundry, Hamilton
- xiv) Effem Canada, Bolton
- xv) Wonderland Foodservices Company, Mississauga

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This method of operation will enable us to provide the best possible scenario for each product being considered for purchasing. We are able to switch between the above companies and achieve the optimum price.

The above amount is financed through revenue generated concession operations.

There are no financial implications for the above amount.

BACKGROUND:

Vendors for these products (food wholesalers) are not willing to entertain request for proposal, which has been experienced in post tender calls by the Purchasing Department.

The reasons given by wholesalers were:

- (a) Service oriented companies where purchases often do not cover minimum order.
- (b) Fluctuating prices within industry make it impossible to guarantee prices for more than six months.
- (c) The inability of the City to take advantage of manufacturer specials and/or promotional pricing without tender/contract environment.
- (d) Inability to take advantage between manufacturer and wholesaler rebate program.
- (e) Inability to take advantage of free equipment issued by manufacturer for concession use.

With this in mind, this recommendation is intended to ensure the Culture and Recreation Food Services Division can acquire their concession needs at the best possible price using the open order process and interchange between foodservices companies for best product, price and delivery service. Items such as beverages, potato chips, coffee is usually tendered for specified terms and will be continued.

AM/RF:mp

c.c. Allan Ross, General Manager, Treasury/Finance
Bill Moffatt, Manager, Facility Operations
Anthony Martires, Food Services Co-ordinator

2(c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1998 November 20

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board

SUBJECT: 1998 Commemorative Plaques

RECOMMENDATION:

- a) That a one-sided plaque commemorating the historical significance of the Pioneer Memorial United Church congregation site, the wording of which is attached hereto and marked as Appendix "A", be approved and later installed at the Bartonville Cemetery facing King Street East; and,
- b) That a one-sided plaque commemorating the historical significance of the St. Clair Avenue and the St. Clair Boulevard Heritage Conservation Districts, the wording of which is attached hereto and marked as Appendix "B", be approved and later installed on the Boulevard at Delaware Avenue and St. Clair Boulevard; and,
- c) That funding in the amount of \$4,000 be provided from Account No. CH 55976 71505 (Plaquing Account) with the St. Clair Avenue/St. Clair Boulevard Heritage Conservation Districts and the congregation of Pioneer Memorial Church each contributing an addition \$500 (approximate) plus installation costs towards the purchase of these plaques.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

\$4,000 is available in Plaquing Account No. CH 55976 71505 and each participating organization has indicated their willingness to share in the cost of the plaques and their installation.

BACKGROUND:

The Joint Plaquing Sub-Committee at its meeting held 1998 October 6 approved the initiation of a one-sided commemorative plaque for Pioneer Memorial United Church and a joint one-sided commemorative plaque for the St. Clair Avenue and St. Clair Boulevard Heritage Conservation Districts.

The Pioneer Memorial United Church congregation will be celebrating its 175th anniversary in 1999. The congregation has requested a City of Hamilton commemorative plaque to recognize its establishment in a wooden church (built in 1824) at the current site of the Bartonville Cemetery.

St. Clair Avenue, between Main Street and Delaware Avenue, and St. Clair Boulevard, between Delaware Avenue and Cumberland Avenue, are both Heritage Conservation Districts which have been significantly unaltered since their original development after the turn-of-the century. Representatives of the two Districts, supported by the home owners, have requested a joint City of Hamilton commemorative plaque, to be located on the boulevard at Delaware Avenue and St. Clair Boulevard, to recognize the historical significance of both Districts.

The Joint Plaquing Sub-Committee found the two requests to be worthy projects which fulfilled the Commemorative Plaquing programme criteria and have since been approved by both the Hamilton Historical Board and the Local Architectural Conservation Advisory Committee.

attached

cc Doug Lobo, Commissioner of Public Works and Traffic
 Attention Bob Chrystian, Manager of Parks
 Nina Chapple, Architectural Historian, Planning and Development Department
 Marilyn Havelka, Manager of Cultural Services, Community Services Division
 Werner Plessl, Co-Ordinator, Park Development and Maintenance
 Rick Zbucki, Manager, Cemeteries Division

APPENDIX "A"

BARTONVILLE CEMETERY

The Bartonville Cemetery site marks the earliest beginnings of the congregation of Pioneer Memorial United Church.

Circa 1824 pioneers, meeting under the leadership of Methodist Episcopal Church circuit preachers, built a wooden church which served them until it was destroyed by fire in 1846. On February 6, 1859, a brick church that replaced it was dedicated as Bartonville Methodist Episcopal Church.

On January 5, 1879, a new church, built on Kenilworth Avenue South, was dedicated as Bartonville Methodist Church, later named Kenilworth Avenue United Church. The brick church at the cemetery was moved in 1895 to Tweedside, where it now stands.

In the 1950's the population growth created the need for a larger church building. On January 18, 1959, a new church, built across from this cemetery, was dedicated as Pioneer Memorial Church to honour those pioneers who built so that future generations might be the beneficiaries.

In 1952 the City of Hamilton assumed responsibility for this cemetery.

BARTONVILLE CEMETERY

ATTACHMENT A

The Bartonville Cemetery site marks the earliest beginnings of the congregation of Pioneer Memorial United Church.

Circa 1824 pioneers, meeting under the leadership of Methodist Episcopal Church circuit preachers, built a wooden church which served them until it was destroyed by fire in 1846. On February 6, 1859, a brick church that replaced it was dedicated as Bartonville Methodist Episcopal Church.

On January 5, 1879, a new church, built on Kenilworth Avenue South, was dedicated as Bartonville Methodist Church, later named Kenilworth Avenue United Church. The brick church at the cemetery was moved in 1895 to Tweedside, where it now stands.

In the 1950's the population growth created the need for a larger church building. On January 18, 1959, a new church, built across from this cemetery, was dedicated as Pioneer Memorial United Church to honour those pioneers who built so that future generations might be the beneficiaries.

In 1952 the City of Hamilton assumed responsibility for this cemetery.

CITY OF HAMILTON
- RECOMMENDATION -

2 (D)

DATE: 1998 November 23

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Selection Committee

SUBJECT: Appointment of Citizen Members to the Arts Advisory Commission
and the Hamilton Historical Board

RECOMMENDATION:

- a) That the following citizen members be appointed to serve on the Arts Advisory Commission:

Jim Auty	for a term to expire 2000 November 30
Les Drysdale	for a term to expire 2001 November 30

- b) That the following citizen members be appointed to serve on the Hamilton Historical Board:

Kathy Renwald	for a term to expire 1999 November 30
Tom Cooper	for a term to expire 2001 November 30
David DiGregorio	for a term to expire 2001 November 30
Robin McKee	for a term to expire 2001 November 30
Walter Peace	for a term to expire 2001 November 30

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

Orientation Sessions for citizens interested in serving on the various City Committees and Local Boards, were held on 1998 October 1 and October 7. Citizens that applied for membership, see attached lists, were subsequently interviewed by the City's Selection Committee on 1998 November 5.

The Selection Committee met on Monday, 1998 November 23 and recommended the above-noted appointments.

attached

Charlene Touzel

ARTS ADVISORY COMMISSION

2 to be appointed
(1 for a term to expire 2000 November 30)
(1 for a term to expire 2001 November 30)

COMPOSITION	MEMBER WHOSE TERM OF OFFICE EXPIRES	TERM OF OFFICE EXPIRES
-------------	--	---------------------------

1 Member of City Council	R. Graeme Aitkin (Resigned)	2000 November 30
-----------------------------	-----------------------------	------------------

	Susan Penrose	1998 November 30
--	---------------	------------------

1 representative of
the Hamilton & Region
Arts Council

7 representatives from
local Arts Organizations

3 Citizen Members at
large

APPLICANTS:

- * 1. **Jim Auty**, 27 Smith Avenue, Hamilton, L8L 5P2 (Keep Hamilton Clean Committee)
- * 2. **Jerry Chlebowski**, 378 St. Andrews Drive, Hamilton, L8K 5K6 (LACAC)
- 3. **Les Drysdale**, 32 Hoover Crescent, Hamilton, L9A 3H1
- 4. **K. Susan Penrose**, 41 Goulding Avenue, Hamilton, L9C 5L5

* Denotes an applicant that has applied to serve on more than one Committee
____ Denotes an incumbent

HAMILTON HISTORICAL BOARD

5 TO BE APPOINTED

(1 for a term to expire 1999 November 30)

(4 for a term to expire 2001 November 30)

COMPOSITION	MEMBER WHOSE TERM OF OFFICE EXPIRES	TERM OF OFFICE EXPIRES
<hr/>		
2 Members of Council	Cecilia Furness (Resigned)	1999 November 30
	Jack McBurney	1998 November 30
12 Citizen Members	Carolyn McCann	1998 November 30
1 LACAC representative	Joyce Newman	1998 November 30
	Claire Riddell	1998 November 30

APPLICANTS:

1. **Tom Cooper**, 68 Leslie Avenue, Hamilton, L9C 1M3
- * 2. **David Di Gregorio**, 35 Greenhill Avenue, Hamilton, L8K 5C5 (LACAC)
3. **H. J. (Jack) McBurney**, 1097 Queensdale Avenue East, Hamilton, L8T 1J6
- * 4. **Robin McKee**, 83 Leinster Avenue South, Hamilton, L8M 3A4 (LACAC)
5. **Dr. Walter Peace**, 173 Valleyview Drive, Ancaster, L9G 2A7
6. **Kathy Renwald**, 433 Bay Street North, Hamilton, L8L 1N2

* Denotes an applicant that has applied to serve on more than one Committee

____ Denotes an incumbent

CITY OF HAMILTON

2(E)

- RECOMMENDATION -

DATE: November 30th, 1998

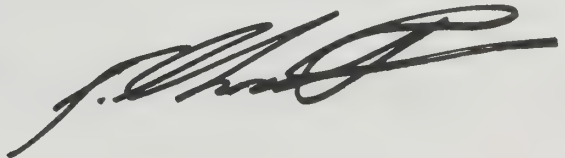
REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Kevin C. Christenson, Secretary
Parks and Recreation Committee

SUBJECT: Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.



FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

<i>Date</i>	<i>From</i>	<i>Subject</i>	<i>Date Distributed</i>
Oct. 15	General Manager, Community Services	Partnership between MacDonaldis and the Department of Culture and Recreation, Public Skating at the Arenas	November 6 th
Oct. 30 th	General Manager, Community Services	East Kiwanis Recreation Centre	November 6 th
Nov. 10 th	Secretary, Historical Board	HHB Minutes – 1998 October 13 th	November 17 th
Nov. 10 th	Commissioner of Public Works and Traffic	Site Recommendation of City-Owned Lands Adjacent to No. 359 Hixon Street Compliance with HRCA Regulations	November 17 th
Nov. 18 th	Commissioner of Public Works and Traffic General Manager, Community Services	Official Lighting of Downtown 1998 "Explore the Core at Christmas"	
Nov. 20 th	Secretary, New Mum Show Committee	Minutes – 1998 October 15 th	November 20 th
Nov. 19 th	General Manager, Community Services	Swim Lesson Registration Procedure: Follow-up Report	November 24 th
Nov. 20 th	General Manager, Community Services	Hamilton Tiger Cat Football Club Parade and Welcome Home Rally 1998 November 24 th	November 24 th

Kevin C. Christenson, Secretary
November 30th, 1998

CITY OF HAMILTON

2(F)

- RECOMMENDATION -

DATE: November 18, 1998

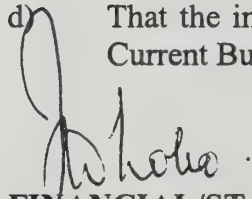
REPORT TO: Mr. K. Christensen, Secretary
Parks & Recreation Committee

FROM: Mr. D. Lobo,
Commissioner of Public Works & Traffic

SUBJECT: Tariff of Charges - 1999

RECOMMENDATION:

- a) That the Tariff of Charges for City-owned cemeteries as set out in Schedule "A", attached, be approved upon receipt of approval from the Ministry of Consumer and Commercial Relations, Cemeteries Branch and implemented on January 1, 1999.
- b) That the City Solicitor be authorized and directed to prepare a By-Law to amend the Cemetery By-Law so as to provide for the increase in the Tariff of Charges.
- c) That the Manager of Cemeteries be authorized and directed to make application to the Ministry of Consumer and Commercial Relations, Cemeteries Branch for approval of these rates.
- d) That the increased User Fee Revenues be a component in the 1999 Department Current Budget Reductions.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Tariff of Charges must be filed with the Ministry 30 days prior to implementation for approval {Section 27(3)}.

If approved, this will increase revenue in the Cemetery Division by \$70,000.00 (from \$1,548,050 to \$1,618,050).

BACKGROUND:

This Tariff of Charges represents an **average** of five (5%) percent increase over the charges for 1998. This increase takes the following factors into consideration:

- a) Rate of Inflation: the advice received from Treasury staff during budget preparation process was to utilize 2%. These Tariff increases include an amount representing 2% for the rate of inflation.
- b) Reduced Revenues: approximately 2% of the 5% increase is attributed to need to offset revenue losses from standard burials as a result of increased popularity of cremations. Interments of cremated remains in our Cemeteries increased from 30% of interments in 1996 to 33% in 1997. Revenues for burials, crypt sales and placement and care of markers and monuments are slipping.
- c) Cemetery Business Plan goals: The balance of the increase (approximately 1%) is part of the continuing business plan for reduction of the operation subsidy for the Cemeteries Division - that is, the amount funded through tax levies rather than actual revenues.

RZ/cf
Attach.

cc: City Solicitor (Attach)

SCHEDULE OF 1998 FEES AND OTHER REVENUES

PUBLIC WORKS - CEMETERIES DIVISION

1999

1998

	Resident & Realty Taxpayers			Non-Residents			Resident & Realty Taxpayers			Non-Residents			% Increase Over 1998
	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	
BURIALS AND REMOVALS													
Opening and Closing													
- 6 ft. Adult	546.00	38.22	584.22				655.00	45.85	700.85	573.00	40.11	613.11	5%
- 8 ft. Adult	734.00	51.38	785.38	881.00	61.67	942.67	881.00	61.67	942.67	771.00	53.97	824.97	5%
- 6 ft. Child	76.00	5.32	81.32	91.00	6.37	97.37	91.00	6.37	97.37	76.00	5.32	81.32	0%
- case up to 24"	161.00	11.27	172.27	193.00	13.51	206.51	193.00	13.51	206.51	161.00	11.27	172.27	0%
- case 25" to 42"	235.00	16.45	251.45	282.00	19.74	301.74	282.00	19.74	301.74	235.00	16.45	251.45	0%
- case 43" to 60"	306.00	21.42	327.42	367.00	25.69	392.69	367.00	25.69	392.69	306.00	21.42	327.42	0%
- case 61" to 72"	273.00	19.11	292.11	328.00	22.96	350.96	328.00	22.96	350.96	273.00	19.11	292.11	0%
- case up to 60"	327.00	22.89	349.89	392.00	27.44	419.44	392.00	27.44	419.44	327.00	22.89	349.89	0%
- case 61" to 72"	177.00	12.39	189.39	212.00	14.84	226.84	212.00	14.84	226.84	186.00	13.02	199.02	5%
- Cremation	65.00	4.55	69.55	78.00	5.46	83.46	78.00	5.46	83.46	68.00	4.76	72.76	5%
- Cremorial	122.00	8.54	130.54	146.00	10.22	156.22	146.00	10.22	156.22	128.00	8.96	136.96	5%
- Columbarium	448.00	31.36	479.36	538.00	37.66	575.66	538.00	37.66	575.66	470.00	32.90	502.90	5%
- Mansion of Memories (Stoney Creek)													
Lowering (Includes Opening, Removal, Lowering, Closing)													
- Adult - 6 ft. to 8 ft. - shell	2,207.00	154.49	2,361.49				2,317.00	162.19	2,479.19	2,317.00	162.19	2,479.19	5%
- Adult - 6 ft. to 8 ft. - concrete vault/crypt	1,838.00	128.66	1,966.66				1,930.00	135.10	2,065.10	1,930.00	135.10	2,065.10	5%
- Child - 6 ft. to 8 ft. - 5 to 10 years	783.00	54.81	837.81				822.00	57.54	879.54	822.00	57.54	879.54	5%
- Child - 6 ft. to 8 ft. - under 5 years	657.00	45.99	702.99				690.00	48.30	738.30	690.00	48.30	738.30	5%
Removals													
- Adult - Shell	2,009.00	140.63	2,149.63				2,109.00	147.63	2,256.63	2,109.00	147.63	2,256.63	5%
- Adult - Concrete vault or crypt	1,640.00	114.80	1,754.80				1,722.00	120.54	1,842.54	1,722.00	120.54	1,842.54	5%
- Child - Shell	694.00	48.58	742.58				729.00	51.03	780.03	729.00	51.03	780.03	5%
- Child - Concrete vault or crypt	568.00	39.76	607.76				596.00	41.72	637.72	596.00	41.72	637.72	5%
- Cremation	177.00	12.39	189.39				186.00	13.02	199.02	186.00	13.02	199.02	5%

SCHEDULE OF USER FEES AND OTHER REVENUES

PUBLIC WORKS - CEMETERIES DIVISION

1998

1999

	Resident & Realty Taxpayers			Non-Residents			Resident & Realty Taxpayers			Non-Residents			% Increase Over 1998
	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	
FOUNDATIONS AND MARKERS													
- Foundation - pouring per square inch of surface area (6 feet deep)	1.11	0.08	1.19				1.11	0.08	1.19	1.33	0.09	1.43	0%
FOUNDATIONS AND MARKERS													
- 12" X 10" & Child's 18" X 14"													
- all other Flat Markers	87.00	6.09	93.09	104.00	7.28	111.28	87.00	6.09	93.09	104.00	7.28	111.28	0%
- Bronze Vase	132.00	9.24	141.24	158.00	11.06	169.06	132.00	9.24	141.24	158.00	11.06	169.06	0%
- D.V.A. Upright	132.00	9.24	141.24	158.00	11.06	169.06	132.00	9.24	141.24	158.00	11.06	169.06	0%
- D.V.A. Flat	111.00	7.77	118.77				111.00	7.77	118.77				0%
	111.00	7.77	118.77				111.00	7.77	118.77				0%

SALE OF LOTS AND GRAVES INCLUDING PERPETUAL CA

- Adult Single Grave	537.00	37.59	574.59	644.00	45.08	689.08	564.00	39.48	603.48	677.00	47.39	724.39	5%
- Preferred Single Grave	899.00	62.93	961.93	1,079.00	75.53	1,154.53	944.00	66.08	1,010.08	1,133.00	79.31	1,212.31	5%
- Child - single in a row - case up to 24"	54.00	3.78	57.78	65.00	4.55	69.55	54.00	3.78	57.78	65.00	4.55	69.55	0%
- Child Single Grave - case 24" to 60"	117.00	8.19	125.19	140.00	9.80	149.80	117.00	8.19	125.19	140.00	9.80	149.80	0%
- case 61" to 72"	172.00	12.04	184.04	206.00	14.42	220.42	172.00	12.04	184.04	206.00	14.42	220.42	0%
- Urn Garden	375.00	26.25	401.25	450.00	31.50	481.50	401.00	28.07	429.07	481.00	33.67	514.67	7%
- Veteran's Grave	510.00	35.70	545.70				536.00	37.52	573.52				5%
- Two-Grave Lot	2,369.00	165.83	2,534.83	2,843.00	199.01	3,042.01	2,487.00	174.09	2,661.09	2,984.00	208.88	3,192.88	5%
- Two-Grave Lot - Woodland Section 14	3,500.00	245.00	3,745.00	4,200.00	294.00	4,494.00	3,675.00	257.25	3,932.25	4,410.00	308.70	4,718.70	5%
- Two-Grave Lot - Hamilton Cemetery	2,920.00	204.40	3,124.40	3,504.00	245.28	3,749.28	3,066.00	214.62	3,280.62	3,679.00	257.53	3,936.53	5%
- Two-Grave Lot - Eastlawn	1,681.00	117.67	1,798.67	2,017.00	141.19	2,158.19	1,765.00	123.55	1,888.55	2,118.00	148.26	2,266.26	5%
- Three-Grave Lot - Woodland	3,078.00	215.46	3,293.46	3,694.00	258.58	3,952.58	3,232.00	226.24	3,458.24	3,878.00	271.46	4,149.46	5%
- Three-Grave Lot - Woodland - Section 14	4,208.00	294.56	4,502.56	5,050.00	353.50	5,403.50	4,418.00	309.26	4,727.26	5,302.00	371.14	5,673.14	5%
- Four-Grave Lot - Woodland Section 15	7,452.00	521.64	7,973.64	8,942.00	625.94	9,567.94	7,825.00	547.75	8,372.75	9,390.00	657.30	10,047.30	5%
- Eastlawn / Woodland	4,033.00	282.31	4,315.31	4,840.00	338.80	5,178.80	4,235.00	298.45	4,531.45	5,082.00	355.74	5,437.74	5%
- Four-Grave Lot - Trinity	3,791.00	265.37	4,056.37	4,549.00	318.43	4,867.43	3,981.00	278.67	4,259.67	4,777.00	334.39	5,111.39	5%
- Mansion of Memories - Mausoleum crypt	1,435.00	100.45	1,535.45	1,722.00	120.54	1,842.54	1,507.00	105.49	1,612.49	1,808.00	126.56	1,934.56	5%
- Cremorial	945.00	66.15	1,011.15	1,134.00	79.38	1,213.38	992.00	69.44	1,061.44	1,190.00	83.30	1,273.30	5%
- Columbarium - upper level	1,291.00	90.37	1,381.37	1,549.00	108.43	1,657.43	1,355.00	94.85	1,449.85	1,626.00	113.82	1,739.82	5%
- Columbarium - lower level	1,017.00	71.19	1,088.19	1,220.00	85.40	1,305.40	1,017.00	71.19	1,088.19	1,220.00	85.40	1,305.40	0%
- Monument Columbarium	961.00	67.27	1,028.27	1,153.00	80.71	1,233.71	1,010.00	70.70	1,080.70	1,212.00	84.84	1,296.84	5%

- 40% of Grave and Lot sales goes into Care & Maintenance
- 20% of Mausoleum Crypt sales goes into Care & Maintenance
- 15% of Columbarium and Cremorial sales goes into Care & Maintenance

PUBLIC WORKS – CEMETERIES DIVISION

	1998			1999			
	Resident & Realty Taxpayers		Non-Residents	Resident & Realty Taxpayers		Non-Residents	% Increase Over 1998
	Cost	G.S.T.	Total	Cost	G.S.T.	Total	
ADDITIONAL SERVICES							
- Youth	339.00	23.73	362.73	339.00	23.73	362.73	Tendered
- Social Services	330.00	23.10	353.10	330.00	23.10	353.10	Tendered
- Intermediate	363.00	25.41	388.41	363.00	25.41	388.41	Tendered
- Oversize	385.00	26.95	411.95	385.00	26.95	411.95	Tendered
- Miscellaneous:							
- Tent in Cemetery	163.00	11.41	174.41	171.00	11.97	182.97	5%
- Rental of tent outside cemetery	223.00	15.91	238.91	234.00	16.38	250.38	5%
- Transfer fee \$40 + G.S.T.	47.00	3.29	50.29	49.00	3.43	52.43	4%
- Bronze Memorial Plaque for Columbarium Niche	332.00	23.24	355.24	349.00	24.43	373.43	5%
- Companion Vase on Columbarium Niche	65.00	4.55	69.55	68.00	4.76	72.76	5%
- Bronze Memorial Plaque for Cremorial	148.00	10.36	158.36	155.00	10.85	165.85	5%
- Supply, install and maintain flower bed to maximum three graves - per grave	118.00	8.26	126.26	124.00	8.68	132.68	5%
- Memorial Tree Planting, 12X10 stone, 6X8 Bronze Plaque 3 Lines	414.00	28.98	442.98	435.00	30.45	465.45	5%
- Memorial Bench - 8X5 Bronze plaque - 3 lines	591.00	41.37	632.37	621.00	43.47	664.47	5%
- Flower Pot Hanger	17.00	1.19	18.19	17.85	1.25	19.10	5%
- Temporary Marker	43.00	3.01	46.01	44.00	3.08	47.08	2%
Note: Special Lettering which carries an extra charge will be added to plaque charge							
NOTE : PERSONAL COLUMBARIUM AND MAUSOLEUM ARE AVAILABLE ON INDIVIDUAL BASIS							
Family research \$2.00 per name							
CARE AND MAINTENANCE FUND							
- markers and upright monuments:				N/C			
- any flat marker under 173 sq. in.	50.00	3.50	53.50	50.00	3.50	53.50	0%
- any flat marker over 173 sq. in.	100.00	7.00	107.00	100.00	7.00	107.00	0%
- any upright monument <= 4 ft. in length/height	200.00	14.00	214.00	200.00	14.00	214.00	0%
- any upright monument over > 4 ft. in length/height							
Provincial Regulation - these funds are set and trusted							

1998 CEMETERY PRICE COMPARISON

	MEMORIAL GARDENS	OAKVILLE CEMETERIES	GREENWOOD CEMETERY	HOLY SEPULCHRE CEMETERY	HAMILTON MUNICIPAL CEMETERIES 1998 Proposed 1999
TWO GRAVE MONUMENT SECTION	\$3,200	\$2,618.00	\$2,734.00	\$2,354.00	\$2,369.00 \$2,487.00
SINGLE GRAVE FLAT MARKER SECTION	\$1,600	\$945.00	\$980.00	\$984.00	\$899.00 \$944.00
TWO GRAVE FLAT MARKER SECTION	\$3,000	\$1,890.00	\$1,960.00	\$1,968.00	\$1,798.00 \$1,888.00
URN GRAVES	\$540.00	\$473.00	\$452.00	\$423.00	\$375.00 \$401.00
NICHES	\$1,500.00	\$1,365.00	\$1,379.00	\$1,100.00	\$1,291.00 \$1,355.00
GRAVE OPENINGS 6 FT. 8 FT.	\$510.00 N/A	\$505.00 \$806.00	\$506.00 N/A	\$560.00 N/A	\$546.00 \$734.00 \$573.00 \$771.00
URN OPENINGS	\$175.00	\$162.00	\$169.00	\$195.00	\$177.00 \$186.00
NICHE OPENING	N/A	\$162.00	N/A	N/A	\$122.00 \$128.00
MARKER INSTALLATION	N/A	\$71.00 to \$146.00	\$91.00 to \$113.00	N/A	\$87.00 to \$132.00 \$87.00 to \$132.00



ACCO. USA
WHEELING, ILLINOIS 60090
25971

MADE IN
USA

0 50505 25971

BLACK/NOIR/NEGRO

HAMILTON PUBLIC LIBRARY



3 2022 21334420 9